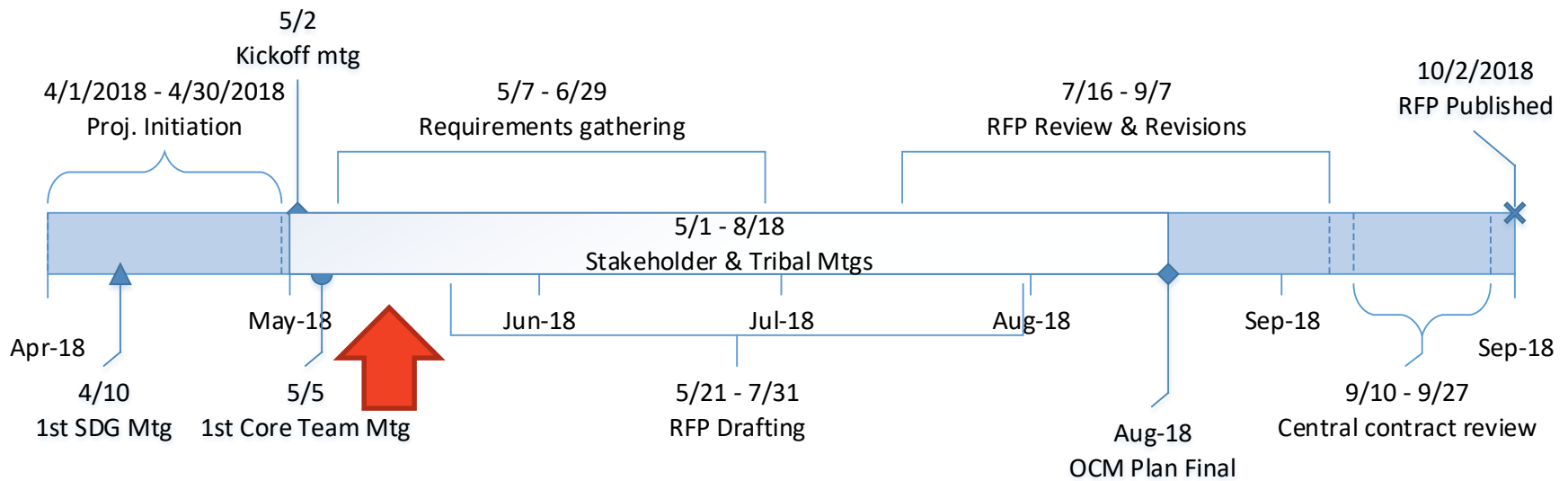


Strategic Development Group

May 14, 2018

CDE Project Update

Project Startup and Procurement Prep Schedule



Recent Tasks

- Project Charter in review
- Project Management Plan in draft
- Additional market research with potential vendors
- Research on contract options
- Launched CDE website.

<https://www.dshs.wa.gov/altsa/cde>

Upcoming Tasks

- Gathering requirements from State Agencies
- Development of the sample contract (to be issued with RFP)
- Complete additional market research
- Expanding the team – 4 new hires
- Begin drafting RFP

In and Out of Scope

In Scope

- CDE Procurement & Implementation
- Outcomes focused requirements
- Prepare people for the new CDE Model

Out of Scope

- Defining means and methods
- Designing the IT system for CDE
- Continuing IP admin work

Foundational Principles

Foundational Principles

CDE operations must be responsive to the needs of participants, families, the IP workforce, Area Agencies on Aging and the Department of Social and Health Services:

1. Client-centered and self-directed care remains the top priority in the implementation of the CDE.
2. Clients must retain authority to select, schedule, supervise, manage and dismiss their individual providers.

Foundational Principles

3. The CDE operations will promote the growth and sustainability of a high performing workforce.
4. The CDE operations will support and invest in a high quality and comprehensive pool of available individual providers.
5. DSHS and AAAs will have no direct involvement in the administrative work of hiring, paying, and supporting IPs. This responsibility will fully fall to the CDE.

Foundational Principles

6. The changed nature of the IP relationship with the case manager, the department, and AAAs will achieve the dual objectives of more time for case managers and less burden for DSHS and AAAs in managing IP employment related work.
7. DSHS is purchasing services from the vendor. The department will define outcomes and requirements, not methods or means.

Foundational Principles

8. DSHS will prioritize simplicity in the CDE model and processes that are efficient, easy to use and do not create delay in services.
9. The CDE will implement electronic visit verification for IPs.
10. Exchange of data between systems must be effective and not prevent payment or add complication.

Consensus

- **5 fingers**- I'm all for the idea. I can be a leader.
- **4 fingers** - I'm for the idea. I can provide support.
- **3 fingers** - I'm not sure, but I'm willing to trust the group's opinion.
- **2 fingers** - I'm not sure. I need more discussion.
- **1 finger** - I can't support it at this time. I need more information.
- **0 fingers (fist)** - No. I need an alternative that I can support.

No Intent to Bid

No Intent to Bid Statement

SDG Members:

- May not participate in the preparation or submission of any bid or proposal related to a CDE vendor contract (*after the RFP is published*).
- May not be an employee, officer, director, or trustee of, or consultant for, any organization, institution, business, or other entity that plans to submit a bid or proposal
- May not have a direct financial interest in any such entity.
- Must be able to participate in the SDG in an unbiased and objective manner, and not create a real or apparent conflict of interest between my responsibilities as a member of the Strategic Development Group and my other interests.

SDG Communication Plan

Licensure/Certification

Assignment

The department shall convene a stakeholder group to make recommendations to the legislature on the establishment of a separate licensure or certification category for a consumer directed employer. The stakeholder group shall make their recommendations by October 1, 2018.

Background

During the 2018 legislative session, DOH determined that the CDE does not need to be licensed as an in-home services agency.

Licensure, Certification or Contract Requirements

- Protect Washington citizens
- Establish standards to ensure safe and competent care
- Used to monitor performance
- When necessary may be used to sanction providers

Possible Elements to Address

- Recordkeeping
- Services
- Staff policies
- Complaints
- Bill of rights
- Billing statements

Next Steps on Recommendation

- Develop and Evaluate Pros and Cons of Licensure, certification or Contract requirements
- Formulate recommendation to the legislature
- Review and finalize draft recommendation language

Resources for Recommendation

Chapter 70.127 RCW-IN-HOME SERVICES
AGENCIES

Chapter 246-335 WAC IN-HOME SERVICES
AGENCIES

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