**Nurse Delegation Meeting 02/15/2023**

**Topics and Notes**

**ALTSA Community Nurse Delegation Website:** <https://www.dshs.wa.gov/altsa/residential-care-services/nurse-delegation-program>

**Contact Emails**

**Nurse Delegation Program Email:** [nursedelegation@dshs.wa.gov](mailto:nursedelegation@dshs.wa.gov)

**Nurse Delegation Program Manager: Janet Wakefield** – [janet.wakefield@dshs.wa.gov](mailto:janet.wakefield@dshs.wa.gov)

**DDA Nursing Services Unit Manager: Erika Parada** – [Erika.parada@dshs.wa.gov](mailto:Erika.parada@dshs.wa.gov)

**Mentoring:** If you are interested in assisting new RND’s please let us know and what area of the state you work in at [nursedelegation@dshs.wa.gov](mailto:nursedelegation@dshs.wa.gov)

**Availability:** Please let us know if you are open for new clients, what area and what tasks you are willing to delegate. We are in need to fill some gaps across the state. [Nursedelegation@dshs.wa.gov](mailto:Nursedelegation@dshs.wa.gov)

\*If someone other than Janet Wakefield has reached out regarding availability, please also send your availability information to this department.

**Rescinding & Assuming Clients:** Please see the PowerPoint

**Auditing Process:** We are currently in the process of contract auditing. RNDs are selected randomly. The communication you are sent is specific on what is required to be sent back and when. This is a part of your contract as an RND, and you cannot bill for contract work. We will be sending out notifications to RNDs after their audit is complete.

**Documentation**: Please see PowerPoint. Remember your documentation supports your work.

**OneHealth Port & ProviderOne**: ProviderOne will be migrating to OneHealth Port in the future. There will be no change to the ProviderOne platform, just the way you log in. More information to come on this.

**DDA 10-Hour CORE Training Updates:** The DDA Training Unit is updating the 40-hour CORE training, for Direct Support Professionals (HCA’s).

If you are interested in participating in a workgroup, to review proposed changes, please email DDA Nursing Services Program Manager at [Erika.Parada@dshs.wa.gov](mailto:Erika.Parada@dshs.wa.gov)

**\*\* Please remember that the information shared and discussed in the contract meetings is information as it pertains to the DSHS contracted RNs. It is offered as information for nurse delegation in general however, the information provided should not be considered or solely relied upon as an official position of DSHS. Responses do not constitute legal opinions.**

**Questions & Answers**

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| **Question** | **Answer** |
| When you assume delegation, do you need to have a new consent form signed? | Please refer to [WAC 246-840-930](https://apps.leg.wa.gov/wac/default.aspx?cite=246-840-930):  (b) Obtains written consent. The patient, or authorized representative, must give written, consent to the delegation process under chapter [**7.70**](http://app.leg.wa.gov/RCW/default.aspx?cite=7.70) RCW. Documented verbal consent of patient or authorized representative may be acceptable if written consent is obtained within 30 days; electronic consent is an acceptable format. Written consent is only necessary at the initial use of the nurse delegation process for each patient and is not necessary for task additions or changes or if a different nurse, nursing assistant, or home care aide will be participating in the process. |
| Do we need to fill out a rescind form when a client passes away? | Please refer to [WAC 246-840-960 Rescinding Delegation](https://apps.leg.wa.gov/WAC/default.aspx?cite=246-840-960) |
| Can we delegate a caregiver with a pending NAR? | No, you cannot delegate to a caregiver with a ‘Pending’ certification. It needs to be “Active” Please refer to [WAC 246-840-930](https://apps.leg.wa.gov/wac/default.aspx?cite=246-840-930). |
| Are there any changes being made to the WACs regrading blood glucose and insulin visits for NAR/NAC/HCA Delegation? | Please refer to the [Nursing Commission website](https://nursing.wa.gov/support-practicing-nurses/rules-laws-and-statements/rules/rules-progress). |
| Is it ok to write “see MAR for current medications” on task sheets? | Please refer to [WAC 246-840-930](https://apps.leg.wa.gov/wac/default.aspx?cite=246-840-930) for documentation:  (11) Document in the patient's record the rationale for delegating or not delegating nursing tasks.  (12) Provide specific, written delegation instructions to the nursing assistant or home care aide with a copy maintained in the patient's record that includes:  (a) The rationale for delegating the nursing task;  (b) The delegated nursing task is specific to one patient and is not transferable to another patient;  (c) The delegated nursing task is specific to one nursing assistant or one home care aide and is not transferable to another nursing assistant or home care aide;  (d) The nature of the condition requiring treatment and purpose of the delegated nursing task;  (e) A clear description of the procedure or steps to follow to perform the task;  (f) The predictable outcomes of the nursing task and how to effectively deal with them;  (g) The risks of the treatment;  (h) The interactions of prescribed medications;  (i) How to observe and report side effects, complications, or unexpected outcomes and appropriate actions to deal with them, including specific parameters for notifying the registered nurse delegator, health care provider, or emergency services;  (j) The action to take in situations where medications and/or treatments and/or procedures are altered by health care provider orders, including:  (i) How to notify the registered nurse delegator of the change;  (ii) The process the registered nurse delegator uses to obtain verification from the health care provider of the change in the medical order; and  (iii) The process to notify the nursing assistant or home care aide of whether administration of the medication or performance of the procedure and/or treatment is delegated or not;  (k) How to document the task in the patient's record;  (l) Document teaching done and a return demonstration, or other method for verification of competency; and  (m) Supervision shall occur at least every 90 days. With delegation of insulin injections, the supervision occurs at least weekly for the first four weeks, and may be more frequent.  (13) The administration of medications may be delegated at the discretion of the registered nurse delegator, including insulin injections. Any other injection (intramuscular, intradermal, subcutaneous, intraosseous, intravenous, or otherwise) is prohibited. The registered nurse delegator provides to the nursing assistant or home care aide written directions specific to an individual patient. |
| Any updates on having these meetings in person? | At this time, we will not be having in-person meetings for the foreseeable future. This may be up for discussion in the future. |

**Links Page**

**Nurse Delegation Laws and Rules:**

<https://app.leg.wa.gov/RCW/default.aspx?cite=18.79.260>

<http://apps.leg.wa.gov/WAC/default.aspx?cite=246-840-910-970>

**Additional resources**:

<https://apps.leg.wa.gov/WAC/default.aspx?cite=246-840-700> – 710

**What documentation is required for completion of each training:**

<https://app.leg.wa.gov/WAC/default.aspx?cite=388-71-0970>

**Other Links to Applicable Delegation Rules for Your Information**

**Home and Community Services and Programs**:<https://apps.leg.wa.gov/wac/default.aspx?cite=388-71>

**Residential Long-Term Care Services Training**:<https://app.leg.wa.gov/WAC/default.aspx?cite=388-112A>

**Adult Family Home**: <http://app.leg.wa.gov/WAC/default.aspx?cite=388-76>

**Assisted Living Facility**: <http://app.leg.wa.gov/WAC/default.aspx?cite=388-78A>

**GovDelivery Links:**

**DDA:** <https://public.govdelivery.com/accounts/WADSHSDDA/subscribers/new>

**ALTSA:** <https://public.govdelivery.com/accounts/WADSHSALTSA/subscriber/new?preferences=true#tab1>

**DOH:** <https://public.govdelivery.com/accounts/WADOH/subscriber/new?qsp=WADOH_4>

**Billing Tutorial**: <https://www.dshs.wa.gov/sites/default/files/ALTSA/hcs/documents/ND/P1%20Common%20Billing%20Questions.pdf>

*See Tutorial Q&A on RND website under meetings.*