**Nurse Delegation Meeting 10/18/2023**

**Topics and Notes**

**\*\* Please remember that the information shared and discussed in the contract meeting is information as it pertains to the DSHS contracted RNs. It is offered as information for nurse delegation in general however, the information provided should not be considered or solely relied upon as an official position of DSHS. Responses do not constitute legal opinions.**

**ALTSA Community Nurse Delegation Website:** <https://www.dshs.wa.gov/altsa/residential-care-services/nurse-delegation-program>

**Contact Emails**

**Nurse Delegation Program Email:** [nursedelegation@dshs.wa.gov](mailto:nursedelegation@dshs.wa.gov)

**Nurse Delegation Program Manager: Janet Wakefield** – [janet.wakefield@dshs.wa.gov](mailto:janet.wakefield@dshs.wa.gov)

**DDA Nursing Services Unit Manager: Erika Parada** – [Erika.parada@dshs.wa.gov](mailto:Erika.parada@dshs.wa.gov)

**Person Centered Care:** In 2014, CMS implemented guidelines for states to ensure equal community access for those receiving long-term services and supports through HCBS waivers, Community First Choice, and Roads to Community Living Project. The rules apply to all settings where Medicaid recipients live and/or receive home and community‑based services.

Person Centered Care is not new to DSHS. This information is to inform you as the delegating RN that a person/representative has a choice in providers. This site has information related to the guidelines for your information.

**Forms Review and Update:** The RND forms were developed to keep the RN compliant with delegation rules and contract. **Please use most updated forms as you move forward. Backdating documentation is not allowed. The documents must match the date of service and billing.**

**Documentation WAC**: <https://app.leg.wa.gov/WAC/default.aspx?cite=246-840-950>

**Billing:** There is a new Billing form for you to use. It is not currently mandatory. It includes all the elements for you to support your billing for Medicaid payments and audits.

**Long-Term Care Workers (LTCW):** Most recent MB <https://www.dshs.wa.gov/sites/default/files/ALTSA/rcs/documents/multiple/023-10-13-1.pdf>

**NCL and Multistate License:** We will be accepting MSL for contracting. If you have a multistate license, please send this information to [nursedelegation@dshs.wa.gov](mailto:nursedelegation@dshs.wa.gov)

For additional information, please visit the Washington Board of Nursing website.

**Mentoring:** If you are interested in assisting new RND’s please let us know and what area of the state you work in at [nursedelegation@dshs.wa.gov](mailto:nursedelegation@dshs.wa.gov)

**Availability:** Please let us know if you are open for new clients, what area and what tasks you are willing to delegate. We are in need to fill some gaps across the state. [Nursedelegation@dshs.wa.gov](mailto:Nursedelegation@dshs.wa.gov)

\*If someone other than Janet Wakefield has reached out regarding availability, please also send your availability information to this department.

**Questions & Answers**

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| **Question** | **Answer** |
| On the Nursing Visit form, is it possible to activate the RND signature field on Page 2 to allow entry? | This form has been updated and is now available on the forms page.  PRN form is also updated.  <https://www.dshs.wa.gov/office-of-the-secretary/forms> |
| If a client is only delegated for suppository or lidocaine patch, can any other non-delegated CG give the routine medications? | It is the delegating RN that decides to delegate or not depending on the situation and if it requires this supervision. It is possible. As the delegating RN you would review all medications and have specific guidance documented. |
| Are CMs still supposed to start authorization when they send the referral? | The CM should start the authorization. They may contact the RN before the client discharges but as soon as the client is in the home the authorization needs to start. If there is work such as assessment in a facility, done by the RN prior to transfer then there is a process for the authorization of this. As the delegating RN you need to make sure that the client goes to the home prior to doing a lot of work and expecting to get the auth to get paid. If you as the RND have issues please contact the CM or PM after the CM. |
| How long is a NAR good if the CG is not grandfathered in 2012?  Do they have a time that they must get HCA or NAC? | Please see the latest update. <https://www.dshs.wa.gov/sites/default/files/ALTSA/rcs/documents/multiple/023-10-13-1.pdf> |
| Can you delegate without a MD or ARNP signed order (or hospice)? | Please review WABON Registered Nurse and Licensed Practical Nurse Scope of Practice Advisory opinion: <https://nursing.wa.gov/sites/default/files/2022-07/NCAO13.pdf>  excerpt from this source:  Registered Nurse The RN practices nursing care independently using the nursing process. The RN functions interdependently when carrying out a medical regimen under the general direction of an authorized health care practitioner: Licensed physician and surgeon (MD), dentist (DDS), osteopathic physician and surgeon (DO), naturopathic physician (ND), optometrist (OD), podiatric physician and surgeon (DPM), physician assistant, osteopathic physician assistant (PA), advanced registered nurse practitioner (ARNP), or midwife. These activities include administering medications, treatments, tests, and inoculations whether or not the severing or penetrating of tissues is involved and whether or not a degree of independent judgment and skill is required. Such direction must be for acts which are within the scope of practice of the nurse. (RCW 18.79.260). RCW 18.79.240 Construction allows the RN to perform minor surgery |
| Do we need an order for LTCW to provide first aid and does it need to be delegated? | Delegation is not needed for basic first aid. |
| What is the WAC for Epi pens? Is there a place to reference this for AFH to not be cited by inspectors? | For AFH Policy please refer to <http://app.leg.wa.gov/WAC/default.aspx?cite=388-76>  <https://www.dshs.wa.gov/altsa/residential-care-services/residential-care-services> or  [RCSpolicy@dshs.wa.gov](mailto:RCSpolicy@dshs.wa.gov)  Epinephrine guidance: <https://doh.wa.gov/public-health-healthcare-providers/healthcare-professions-and-facilities/epinephrine-autoinjectors> and <https://app.leg.wa.gov/RCW/default.aspx?cite=70.54.440> |
| Do you need Suicide Prevention training yearly? | Suicide prevention training is only needed one time for Registered Nurses. For additional information, visit: <https://doh.wa.gov/public-health-healthcare-providers/healthcare-professions-and-facilities/suicide-prevention> |
| What if you are on vacation or out of the country? How long does someone have to respond to audit? | If you are on vacation when you receive your audit letter and will not make the deadline, please let Janet and the audit team know via email as soon as possible. |

**Links Page**

**Nurse Delegation Laws and Rules:**

RCW <https://app.leg.wa.gov/RCW/default.aspx?cite=18.79.260>

WAC <http://apps.leg.wa.gov/WAC/default.aspx?cite=246-840-910-970>

**Additional resources**:

[https://apps.leg.wa.gov/WAC/default.aspx?cite=246-840-700 – 710](https://apps.leg.wa.gov/WAC/default.aspx?cite=246-840-700)

<https://nursing.wa.gov/support-practicing-nurses/practice-information/registered-nurse>

<https://doh.wa.gov/sites/default/files/legacy/Documents/6000//NCAO13.pdf>

**What documentation is required for completion LTCW training:**

<https://app.leg.wa.gov/WAC/default.aspx?cite=388-71-0970>

LTCW training and certification deadline: <https://fortress.wa.gov/dshs/adsaapps/Professional/MB/HCSMB2023/h23-025%20amended%20basic%20training%20and%20cert%20deadline%20changes%20for%20ltc%20worker%20qualif%20related%20to%20covid-19.docx>

**Other Links to Applicable Rules for Your Information**

**Home and Community Services and Programs**:<https://apps.leg.wa.gov/wac/default.aspx?cite=388-71>

**DDA Resources:** <https://www.dshs.wa.gov/dda/policies-and-rules/policy-and-rules>

**Residential Long-Term Care Services Training**:<https://app.leg.wa.gov/WAC/default.aspx?cite=388-112A>

**Adult Family Home**: <http://app.leg.wa.gov/WAC/default.aspx?cite=388-76>

**Assisted Living Facility**: <http://app.leg.wa.gov/WAC/default.aspx?cite=388-78A>

**GovDelivery Links:**

**DDA:** <https://public.govdelivery.com/accounts/WADSHSDDA/subscribers/new>

**ALTSA:** <https://public.govdelivery.com/accounts/WADSHSALTSA/subscriber/new?preferences=true#tab1>

**DOH:** <https://public.govdelivery.com/accounts/WADOH/subscriber/new?qsp=WADOH_4>

**Billing Tutorial**: <https://www.dshs.wa.gov/sites/default/files/ALTSA/hcs/documents/ND/P1%20Common%20Billing%20Questions.pdf>

*See Tutorial Q&A on RND website under meetings.*