



ND Contractor Meeting

May 1, 2025



Agenda

- Introductions
- Leslie Elder MSN, RN, BreatheWell Inspiration
- Q&A
- Insurance review
- Medication Assistance Rule Update





Insurance Requirements

- If you have an LLC, the LLC business name must be listed as insured **or** additionally insured.
- The contract requires both a Professional Liability Policy and a General Liability Policy (General, Supplemental, Workplace or Premise) in the amounts of \$1million per occurrence and \$2million aggregate **for each.**
- DSHS must be named as additionally insured, the following language must be present on your Certificate of Insurance **exactly:**

“The State of Washington, Department of Social & Health Services (DSHS), its elected and appointed officials, agents, and employees of the state, shall be named as additional insured”

Questions? Email NursingContracts@dshs.wa.gov

Medication Assistance WAC update

On April 1, 2025, the [Pharmacy Quality Assurance Commission](#) filed a rule adoption package to finalize the medication assistance rules found in [chapter 246-945 WAC](#).

The purpose of the adopted rule is to make permanent and update regulatory guidelines around the practice of medication assistance under the commissions and department's jurisdiction. The adopted rules establish criteria for medication assistance in community-based and in-home care settings in accordance with chapter 69.41 RCW. The definition for medication assistance provided in RCW 69.41.010(15) states:

"Medication assistance" means assistance rendered by a nonpractitioner to an individual residing in a community-based care setting or in-home care setting to facilitate the individual's self-administration of a legend drug or controlled substance. It includes reminding or coaching the individual to take their medication, handing the medication container to the individual, opening the individual's medication container, using an enabler, or placing the medication in the individual's hand, handing an individual their prefilled insulin syringe, transferring an individual's medication from one container to another in order to prepare an individual dose, and medication alteration, provided the individual is aware their medication is being altered.

Medication Assistance WAC update

Previous medication assistance rules could be found in chapter 246-888 WAC.

Updated rules are in chapter [246-945 WAC](#). The following WAC's have been added:

- **246-945-710 Scope and applicability.**
- **246-945-712 Definitions.**
- **246-945-714 Medication assistance by nonpractitioners.**
- **246-945-716 Self-Administration in a licensed assisted living facility.**
- **246-945-718 Medication assistance-restrictions.**

The new rules will take effect **May 2, 2025**.

Other Updates:

Upcoming RCW 69.41.010 change effective July 27, 2025

- [Biennium 2025-26 Subsitute House Bill 1720-S.SL PDF](#)
- Request for **additional units** for ALTSA and DDA will come only to Nursedelegation@dshs.wa.gov there is a NEW RFAU form to use. Please update to this one.
- Please update **all** your documents to the most current forms if you haven't already.
- WABON FAQ <https://nursing.wa.gov/practicing-nurses>
- Audits have started and you will need to follow the timeline given to you for responses.



2025 Schedule

Contractor Meeting Virtual 10 AM to 12 PM

- July 10th
- September 4th
- November 6th





Thank you for attending

Meeting notes will be posted NEXT week to:
DSHS ALTSA Nurse Delegation Program:
Contractor Meetings

For Delegation/Contract questions email:
Janet Wakefield ND Program Manager
Janet.Wakefield@dshs.wa.gov or
** nursedelegation@dshs.wa.gov

Troy O'Malley Contract Monitor
Troy.omalley1@dshs.wa.gov

For DDA client questions email:
Erika.Parada@dshs.wa.gov