



STATE OF WASHINGTON  
DEPARTMENT OF SOCIAL AND HEALTH SERVICES  
*Aging and Long-Term Support Administration*  
*PO Box 45600, Olympia, Washington 98504-5600*

September 29, 2020

**AL TSA: AFH #2020-048**

**EVACUATION LEVEL NOT PRINTED ON SOME AFH CLIENT CARE ASSESSMENTS**

Dear Adult Family Home Provider:

The Department of Social and Health Services (DSHS) discovered in early August there was a computer programming error in the CARE assessment application tool that caused the Adult Family Home (AFH) Evacuation Level not to print on the client's CARE Assessment Details document. The CARE Assessment Details document is generally sent to you by the DSHS Case Manager after the resident's assessment. It is unclear how many CARE Assessment Details documents were affected by this error. The computer programming error was fixed on August 11, 2020 and this problem will *NOT* be ongoing.

If there is a DSHS resident in your AFH, and within the last year the Evacuation Level is missing from the CARE Assessment Details document, you must contact the client's Case Manager to determine the resident's correct evacuation level. If you have questions about a resident's CARE assessment or plan of care, please contact the resident's DSHS Case Manager.

Thank you for your continued commitment to resident health and safety. If you have any questions regarding AFH rules, please contact your local RCS Field Manager.

Sincerely,

Candace Goehring, Director  
Residential Care Services

DSHS: *"Transforming Lives"*