



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
Aging and Long-Term Support Administration
PO Box 45600, Olympia, Washington 98504-5600

October 27, 2023

AL TSA: AFH #2023-036
RCS LONG-TERM CARE QUALITY IMPROVEMENT PROGRAM (LTC QIP) AFH EARLY INSPECTION VISITS

Dear Adult Family Home Provider:

Residential Care Services (RCS) created the Long-Term Care Quality Improvement Program (LTC QIP) to support providers using a non-punitive quality improvement approach. In July 2022, RCS began providing Adult Family Home (AFH) Early Inspection visits in Region 2. We are excited to announce the expansion of this voluntary program to Region 1 and Region 3; making the program available to all regions.

AFH Early Inspection Visit

Assessment of the provider's systems for:

- Administration (organization and content of resident, staff, and agency records)
- Communication and resources
- Resident rights
- Medication management
- Infection prevention and control
- Safety

Program Goals

- Strengthen care and documentation systems
- Improve regulatory compliance
- Prevent harm to vulnerable adults in their care

Eligibility

Adult Family Home providers in all regions can request a LTC QIP Early Inspection Visit before their first licensing inspection. Priority is given to AFH providers with two or more residents. AFHs with fewer than two residents will be served based on resource availability.

Technical Assistance Visits

In addition to the AFH Early Inspection Visits, LTC QIP provides technical assistance to AFH, Assisted Living Facility (ALF), Nursing Home (NH), and Certified Community Residential Services and Supports (CCRSS) settings to help providers comply with regulatory requirements and improve care in specific areas:

- Medication management
- Infection prevention and control
- Fall prevention and safety
- Client health services support (CCRSS providers only)

Services include:

- On-site observation of care and care systems
- One to one coaching through on-site and virtual interaction

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- A written summary of the LTC QIP visit findings and specific recommendations to improve care and care systems
- Resource referrals for providers to address education or performance gaps

Eligibility

All AFH, ALF, NH and CCRSS providers are eligible to receive technical assistance. RCS provides this voluntary service at no cost to providers.

For more information see:

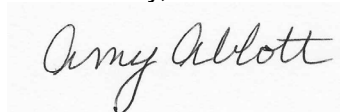
[Long-Term Care Quality Improvement Program](#)

[LTC QIP Brochure in languages other than English](#)

[LTC QIP Fact Sheet](#)

If you have questions or want to request a LTC QIP Visit, please contact your local RCS Field Manager or email RCSQIP@dshs.wa.gov.

Sincerely,

A handwritten signature in black ink that reads "Amy Abbott". The signature is written in a cursive style and is placed on a light gray rectangular background.

Amy Abbott, Director
Residential Care Services

DSHS: *"Transforming Lives"*