



**STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES**

Home and Community Living Administration
PO Box 45600, Olympia, Washington 98504-5600

July 11, 2025

AFH 2025-030

**CR-101 FILED TO PROPOSE AMENDING AND ADDING SECTIONS OF CHAPTER 388-76 WAC,
ADULT FAMILY HOME MINIMUM LICENSING REQUIREMENTS**

Dear Adult Family Home Provider:

The Department of Social and Health Services (department) is considering amending and adding sections of Chapter 388-76 WAC, Adult Family Home Minimum Licensing Requirements. The purpose of this rulemaking is to:

- Update to align with federal requirements for long-term care ombuds access to resident records.
- Change emergency evacuation drill frequency from every “sixty days” to every “two months”.
- Clarify when an AFH license cannot be granted to a DSHS employee or household member of the employee.
- Clarify when an adult family home license must or may be denied to a multiple home provider.
- Remove the requirement that the resident record contains the resident’s social security number.
- Add a requirement to keep the notice of rights and services in the resident record.
- Add a minimum interior door width requirement.
- Require RCS approval of modifications or new construction of resident bedrooms occurring after licensure.
- Clarify requirements for provider plan of correction.

These changes are needed to protect public health, safety, and welfare and are beneficial to or requested or supported by the regulated entities, local governments or small businesses that it affects.

The department filed a CR-101 (a document that serves as a notification to the public about the consideration of rulemaking) with the Office of the Code Reviser on June 25, 2025, to begin the rulemaking process. This project combines projects previously filed under WSR 25-10-008 and 25-10-009 and includes an additional subject. The notice will be published in the Washington State Register (WSR) under [WSR 25-14-041](#). This CR-101 and related rulemaking information will be available on the Residential Care Services rulemaking webpage <https://www.dshs.wa.gov/altsa/rcs/altsa-rcs-rulemaking> as the rulemaking progresses.

For rulemaking questions, please contact Colleen Jensen, Policy Program Manager at 564-999-3182 or rcspolicy@dshs.wa.gov.

Sincerely,

Amy Abbott, Director
Residential Care Services

DSHS: “Partnering with People”