



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
Aging and Long-Term Support Administration
PO Box 45600, Olympia, WA 98504-5600

February 12, 2015

ALTSA: NH #2015-005
MANDATED REPORTING REQUIREMENTS FOR FACILITY STAFF

Dear Nursing Homes Administrator and/or Interested Parties:

To ensure the safety and well-being of residents, the Department would like to review the mandated reporting requirements for Nursing Home providers and their staff.

Facility providers and staff should be aware of the Mandated Reporting requirements contained in RCW Chapters 74.34 and 18.51, and Chapter 388-97 WAC. Providers and staff will also want to review the "Nursing Home Guidelines" (AKA "The Purple Book"), which contains important information regarding incidents that need to be reported, as well as who should receive the reports. Appendix D of the guidelines includes a reporting chart that outlines different types of incidents, and how to report those incidents.

The above referenced materials can be accessed online at the following web addresses:

Chapter 74.34 RCW:

<http://app.leg.wa.gov/rcw/default.aspx?cite=74.34>

Chapter 18.51 RCW:

<http://app.leg.wa.gov/rcw/default.aspx?cite=18.51>

Chapter 388-97 WAC:

<http://app.leg.wa.gov/WAC/default.aspx?cite=388-97>

"Purple Book":

<https://www.dshs.wa.gov/sites/default/files/ALTSA/rcs/documents/purplebook.pdf>

Thank you for your continued commitment to nursing home residents. If you have any questions, please contact your RCS Field Manager.

Sincerely,

A handwritten signature in blue ink that reads "Carl I. Walters II." with a large, stylized flourish at the end.

Carl I. Walters II., Director
Residential Care Services

"Transforming Lives"