**Consumer Directed Employer Rate Setting Board**

June 22, 2022

9:00 am – 3:00 pm

Minutes

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| **Attendance** | | |
| * Adam Glickman\* | * Bea Rector\* | * Ben Bledsoe\* |
| * Robyn Williams\* | * Charley Reed (Chairperson) | Rep. Drew MacEwen^ |
| Senator Annette Cleveland^ | Senator Ron Muzzall^ | * Georgiann Dustin^ |
| * Rep. Steve Tharinger^ | * Eric Erickson^ | * Brittany Williams^ |
| * Kim Conner^ | Adrienne Stewart^ | Karen Fitzharris (RSB staff) |
| * Sonya Declet (RSB staff) | * Kindra Benavidez (RSB staff) | * Maralise Quan (facilitator) |
| * Eli Harris (facilitator) |  |  |

\*Voting member, ^Advisory member

Public attendees (note: not all attendees present for entire meeting): Aileen Pick, Alexa Silver, Alexis R, Brenda Morgan, Dani Rice, Diana, Grant Baynes, Gwen Goodfellow, Judy Krebs, Justin Budd, Lelia Webb, Lucia Vazquez, Mariana Morante, Mary M, Monica Livingston, Rina Wikandari, Sal Naidoo, Sheena Tomar, Yadira Holmes, and one anonymous participant.

| **Agenda Topic** | **Discussion Highlight** | **Action Items/Outcomes** |
| --- | --- | --- |
| Welcome and Introductions  Purpose/Meeting Overview | Roll call conducted | Quorum present |
| Approval of Minutes 06.14.22 | Bea made motion to approve the minutes as written; Seconded by Ben. | 4 yay, 0 nay; motion carries. |
| Public Comment | Justin Budd, a caregiver, emphasized the pressure of inflation and the need to increase the labor rate. |  |
| Opening Remarks/Old Business | Reviewed recent clarification by the AAG regarding the timeline for voting on the rate, and the timing of the Chairperson’s vote. |  |
| **Board Discussion** | | |
| Policy & Procedure: Establishing the Labor and Administrative Rates | Draft revised P&P reviewed, identified that several additional edits will be needed based on recent clarification from AAG and what has been learned throughout this initial RSB experience | Action item: board members to review draft P&P and email comments by 6/29/22 to [cderatesettingboard@dshs.wa.gov](mailto:cderatesettingboard@dshs.wa.gov)  Action item: staff to incorporated input and distribute a revised P&P for vote at a future meeting. |
| SEIU Memo Review | Adam Glickman reviewed the memo he provided to the board on 6/20/22. Board discussion followed. |  |
| CDWA Admin Rate Review Update | Ben Bledsoe reviewed the information from CDWA that was provided to the board on 6/21/22. Board discussion followed. | Action item: Ben to provide breakdown on the costs to the state, separating out the match. |
| Recommendation on Agency Admin Rate Discussion | Eric Erickson reviewed the related information provided to the board on 6/21/22. Board discussion followed.  Eric made motion to make a recommendation to the legislature regarding the home care agency administration rate; Seconded by Bea. | Action item: Eric, Rina, and Bea to illustrate the calculations with the Carry Forward Level (CFL) called out specifically, and with the CFL taken out.  4 yay, 0 nay; motion carries. |
| RSB Representative to Legislature | Adam made motion to authorize Charley Reed, the RSB Chair, to be the person to speak on behalf of the RSB to the legislature or other stakeholders at the statewide level; seconded by Bea. | 4 yay, 0 nay; motion carries. |
| Next Step Scenarios | Discussion on about upcoming meetings. | Action item: Robyn will report by noon on 6/23 on if the state will have the information needed to propose a rate on 6/24. If yes, the 6/24 meeting will happen, if not, it will be cancelled.  Action item: another meeting will be scheduled in July.  Action item: all board members should consider how important it is to have consensus and come prepared to discuss at the next meeting. |
| Adjourn | Meeting adjourned at 11:32am |  |