

CDE Strategic Development Group Charter

1 Mission

The Mission of the CDE Strategic Development Group (SDG) is to (1) to serve as an advisory body and sounding board for DSHS administration on CDE planning issues, (2) assist DSHS in strengthening communication with constituent groups on CDE issues of concern; (3) provide essential and relevant feedback on CDE implementation plans and activities; and (4) assist in identifying strategies and actions for addressing constituent concerns.

2 Member Role

- Articulate and reflect the interests that SDG members bring to the table;
- Relay information to constituents after each meeting and gather information/feedback from constituents before each meeting;
- Review and discuss prospective plans and goals;
- Provide specific constituent expertise, including identifying emerging constituent issues;
- Provide constructive advice that helps DSHS identify concerns and priorities from the perspective of consumers, IPs, tribes, advocacy groups, social workers/case managers, and others in order to solve Implementation challenges;
- Reach out to and engage critics in the constituent process to ensure that they have adequate information and that DSHS hears their point of view

3 DSHS Role

- Provide SDG members the opportunity to collaborate with DSHS on project planning and implementation;
- Seek input and feedback from SDG members to inform DSHS policy making;
- Effectively facilitate SDG meetings including logistics, scope, schedule and agenda;
- Keep SDG partners informed of progress and challenges;
- Produce briefing materials and reports;
- Conduct public meetings necessary to inform and engage constituents and report back to the SDG;
- Consult with Tribal governments and report back to the SDG

4 Team Expectations

- Members are encouraged and expected to think critically and creatively, share their ideas, raise appropriate questions and offer recommendations;
- Members will avoid conflicts of interest and are responsible for acting in the best interest of DSHS consumers and Individual Providers;
- Members will remain flexible and open-minded, and actively participate in meetings;
- Members are expected to regularly attend meetings or to provide notice if they cannot attend
- Complete actions and follow up on time