



DIVISION OF DEVELOPMENTAL DISABILITIES
Olympia, Washington

TITLE: SUPERVISION STATUS FOR RHC CLIENTS POLICY 14.02
ON OUTINGS

Authority: Title 42 CFR 483.420 (11)
Chapter 71A RCW

PURPOSE

This policy establishes guidelines for staff and volunteers at the Residential Habilitation Centers (RHC) to maximize consistent and safe supervision of RHC clients during community outings.

SCOPE

This policy applies to all RHCs.

POLICY

- A. The interdisciplinary team (IDT) will determine the level of supervision needed for each person. The determination must address the person's need for supervision during community outings. Safety considerations for levels of supervision must include, but are not limited to, the following:
1. Unstable medical conditions;
 2. Effects of medications;
 3. Mobility;
 4. Oral/motor issues requiring specialized diet and adaptive equipment;
 5. Sensory deficits (vision and hearing);
 6. Eloping or wandering away inadvertently from the facility or a group of persons;
 7. Inappropriate or dangerous sexual behavior;
 8. History of assault, self-injurious behavior, and/or property damage;

9. Deficits in orientation, path finding, and pedestrian skills;
 10. Communication skills (e.g., verbal, sign language);
 11. Drug and/or alcohol-seeking behavior;
 12. Intolerance towards strangers;
 13. Tolerance of a high stimulus environment; and
 14. Capacity for physical activity.
- B. The level of supervision during community outings or activities must be equal to or greater than the supervision provided at the individual's residence. If a person has any of the behaviors or issues listed under section A above, appropriate supervisory measures must be taken, such as:
1. Have a staffing ratio based on client need(s);
 2. Consider location of outing, time of day, and best time for the client;
 3. Limit the number of people on an outing;
 4. Arrange to have any necessary medical and/or adaptive equipment, medications, list of client's medications, and/or a nurse available during outings;
 5. Carry a cellular phone if telephone access is limited; and
 6. Have a clear, detailed emergency plan for staff and/or volunteers to follow.

SUPERSESSION

DDD Policy 14.02
Issued June 30, 1999

DDD Policy 14.02
Issued December 3, 1993

Approved: /s/ Linda Rolfe
Director, Division of Developmental Disabilities

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