

# DIVISION OF DEVELOPMENTAL DISABILITIES Olympia, Washington

TITLE: CLIENT SERVICE PLAN POLICY 3.01

Authority: RCW 71A.18.010, 71A.20.010

Chapter 275-27-060 WAC

#### **PURPOSE**

This policy specifies what service plans can be used by the Division of Developmental Disabilities (DDD) for assessing needs and planning for clients, including service plans developed by other organizations.

### **SCOPE**

This policy applies to all people served by DDD.

#### **POLICY**

All persons receiving services from DDD must have a service plan. Service plans may be developed by a variety of programs, facilities, or agencies as defined below.

#### **DEFINITIONS**

"Service Plan" means any individualized written document required by regulations for access to DDD services. The documents for the service plan may include but are not limited to:

- A. Individual Program Plan (IPP);
- B. Individual Service Plan (ISP);
- C. Service Agreement (SA);
- D. Individual Habilitation Plan (IHP);
- E. Individual Education Plan (IEP);
- F. Individualized Family Service Plan (IFSP);
- G. Individual Service Plan (ISP) developed by the Division of Children and Family Services every six months;

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- H. Comprehensive Adult Assessment (CAA); and
- I. Pre-Admission Screening and Annual Resident Review (PASARR).

## **SUPERSESSION**

TITLE:

Division Policy Directive: 504 Issued December 11, 1990

Approved: /s/Norm Davis Date: 12/3/93

Director, Division of Developmental Disabilities

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