

Program Descriptions

ESA Programs

ESA provides a wide variety of services through various programs. They are described, in alphabetical order, on the following pages.

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- Basic Food Program
- Basic Food Employment and Training (BF E&T)
- Career Services
- Child Support Services
- Consolidated Emergency Assistance Program (CEAP)
- Diversion Cash Assistance (DCA)
- Food Assistance Program for Legal Immigrants (FAP)
- General Assistance – Expedited Medicaid (GA-X)
- General Assistance – Other (GA-Other)
- General Assistance – Unemployable (GA-U)
- Medical Assistance Program
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- Ongoing Additional Requirements (OAR)
- Refugee Cash and Medical Assistance (RCA/RMA)
- Refugee and Immigrant Assistance (RIA)
- State Family Assistance (SFA)
- Supplemental Security Income (SSI) State Supplemental Payment (SSP)
- Temporary Assistance to Needy Families (TANF)
- United States Repatriate
- Washington Telephone Assistance Program (WTAP)
- WorkFirst (WF)

Program Descriptions

Title	Additional Requirements-Emergent Needs (AREN)
Brief Description	Provides a cash payment to meet emergent housing or utility needs. Benefits may be authorized multiple times in a consecutive 12-month period, but the cumulative total cannot exceed \$750.
Legal Authorization	RCW 74.08.090, Rulemaking Authority Enforcement RCW 74.04.050, Department to administer public assistance programs
Funding Source	Federal & State: Mixture of TANF and TANF–MOE dollars
Population Served	Pregnant women or families with an eligible minor child
Eligibility	Families must: <ol style="list-style-type: none"> 1. Receive Temporary Assistance to Needy Families (TANF); State family Assistance (SFA), or Refugee Cash Assistance (RCA) 2. Have an emergency housing or utility need and 3. Have a good reason for not having enough money to pay for housing or utility cost
Services	Payments may be used to prevent eviction or foreclosure, secure housing if homeless or domestic violence victim, secure or prevent shut-off of utilities related to health and safety, or repair damage to a home if it causes risk to health or safety
Linkages	<ol style="list-style-type: none"> 1. Community or charitable agencies that may help to meet the emergent need 2. Food banks 3. Housing shelters or low-income/emergency housing 4. Other public assistance programs

Program Descriptions

Title	Basic Food Program
Brief Description	This is Washington state's version of the federal Supplemental Nutrition Assistance Program (SNAP), formerly known as Food Stamps. Provides food assistance to low-income individuals and families
Legal Authorization	Food and Nutrition Act of 2008, Public Law 110-246 (7 USC 2011-2036)
Funding Source	Food benefits provided to our customers are 100% USDA federal funding. The state's administrative cost for the program is funded by both federal and state funds.
Population Served	Households with incomes at or below 130% of the Federal Poverty Level (FPL), through September 2008. This will change to households at or below 200% of the FPL on October 1, 2008. The federal government sets the income and resources standards. The income standards are updated October 1st each year based on the federal poverty level in effect at the time.
Eligibility	<ol style="list-style-type: none"> 1. Must meet U.S. Department of Agriculture (USDA), Food and Nutrition Service criteria for financial need 2. Eligible assistance unit members must: <ol style="list-style-type: none"> a. Be U.S. citizens or nationals or qualified aliens meeting certain criteria b. Be residents of Washington state c. Participate in Basic Food employment and training requirements (requirement currently applies only to residents of King County and Snohomish County, unless they qualify for an individual or geographic exemption.) d. Meet certain eligibility criteria if on strike 3. An Assistance Unit is categorically eligible when: <ol style="list-style-type: none"> a. All members receive Social Security Supplemental Security Income b. All members receive General Assistance c. The household has gross income at or below 200% of the Federal Poverty Level d. Any member receives or is authorized to receive payments or services from: <ol style="list-style-type: none"> 1. TANF cash assistance 2. State family assistance 3. Diversion Cash Assistance (DCA) for four months after initial DCA issuance. 4. Elderly persons or persons with disabilities need meet only the net income standard to be entitled to medical deductions. 5. Persons with disabilities have the value of their vehicles exempted entirely when used for medical transportation. 6. Certain students of higher education, able-bodied adults without dependents and assistance units participating in the food distribution program on or near Indian reservations are not eligible for benefits. 7. Some people are ineligible for food assistance and must have some of their income and resources considered available to the remaining eligible assistance unit members:

Program Descriptions

Title	Basic Food Program
	<ul style="list-style-type: none"> a. Fugitive felons including probation and parole violators b. Persons failing to attest to citizenship or alien status 8. Disqualified for (i) intentional program violation, (ii) failure to provide a Social Security Number, or (iii) not participating in work requirements. 9. Disqualified if ineligible alien.
Services	Electronic food benefits can be used at participating grocery stores
Linkages	<ul style="list-style-type: none"> 1. Nutrition education programs 2. School lunch programs 3. Low-income housing 4. Food banks 5. Children and family services 6. Community medical centers 7. Senior outreach 8. Charitable agencies

WAC 388-478-0060 What are the income limits and maximum benefit amounts for Basic Food? If an assistance unit (AU) or family meets all other eligibility requirements for Basic Food, they must have income at or below the limits in columns B and C to get Basic Food. The maximum monthly benefit a family could receive is listed in column E.

EFFECTIVE 10-1-2008					
Column A	Column B	Column C	Column D	Column E	Column F*
Number of eligible AU members	Maximum Gross Monthly Income- CE Households	Maximum Gross Monthly Income-Non-CE Households	Maximum Net Monthly Income (applies to Non-CE Households only)	Maximum Allotment	165% of the Poverty Level
1	\$1,734	\$1,127	867	\$176	\$1430
2	2,334	1,517	1,167	323	1,925
3	2,934	1,907	1,467	463	2,420
4	3,534	2,297	1,767	588	2,915
5	4,134	2,687	2,067	698	3,410
6	4,734	3,077	2,367	838	3,905
7	5,334	3,467	2,667	926	4,400
8	5,934	3,857	2,967	1058	4,895
9	6,534	4,247	3,267	1190	5,390
10	7,134	4,637	3,567	1322	5,885
Each Additional Member	+600	+390	+300	+132	+495

* 165 Percent Standard for Clients Who are Both Elderly and Disabled. A client who is both elderly and disabled and cannot cook their own meals may be in a separate family or Assistance Unit (AU) only if the other people who would normally be in the AU (not counting the person's spouse) have combined income at or under the 165% standard. The client's spouse must always be in the AU if living with the client.

Program Descriptions

Title	Basic Food Employment and Training (BF E&T)
Brief Description	Provides employment and training services to clients, ages 16 through 59, who are receiving food assistance only, unless otherwise exempt.
Legal Authorization	Food and Nutrition Act of 2008, Public Law 110-246. The Basic Food Program is Washington state's version of the federal Supplemental Nutrition Assistance Program (SNAP), formerly known as Food Stamps.
Funding Source	Primarily funded by federal funds, but certain costs are matched with state funds. Private and state funds are matched with 50% federal funds though a pilot project within King, Snohomish, and Whatcom counties. The program will establish a pilot site in Skagit County for Federal Fiscal Year (FFY) 09.
Population Served	<ol style="list-style-type: none"> 1. Basic Food recipients living in King County and on a volunteer basis to recipients living in Snohomish and Whatcom counties, who are ages 16 through 59 and have dependents 2. Able-bodied adults without dependents (ABAWDs) who are ages 18 to 50 and live in King County. ABAWDs living in Snohomish County are exempt under the 15% exemption rule. ABAWDs may choose to participate on a volunteer basis in Snohomish and Whatcom counties. ABAWDs with individual exemptions may also volunteer for Employment and Training (E & T) services. Participation in job search and educational components are subject to space availability. 3. Volunteer services will also be available to both populations in Skagit County as of FFY 09.
Eligibility	<ol style="list-style-type: none"> 1. All Basic Food program applicants or recipients who are not receiving other types of assistance and are <i>not exempt</i> under the following exemption criteria: <ol style="list-style-type: none"> a. Caring for a child under age 6 or a person determined to be incapacitated b. Unable to work due to incapacity c. Confronts substantial barriers to employment, e.g. medical, transportation, language d. Resides in an area that is exempted from Basic Food Employment and Training services under the state plan e. Applying for or receiving unemployment compensation f. Participating in alcohol or drug treatment program g. Working 30 hours or receiving weekly earnings equal to federal minimum wage times 30 hours h. Students ages 16 or 17, not the head of household, and who attend school such as high school or GED programs; or enrolled in a work program i. Students who are 18 or older enrolled at least half time in any accredited school, training program, or institution for higher education

Program Descriptions

Title	Basic Food Employment and Training (BF E&T)
	<p>2. For ABAWDs, the 3-month limit does not apply if the person meets any one of the exemptions in section 1 above or if the person is:</p> <ol style="list-style-type: none"> a. Exempt by federal waiver b. Pregnant c. Under 18 or over 49 years of age d. Eligible for the 15% exemption rule <p><i>Federal law allows states to exempt ABAWDs under the 15% rule who are not otherwise eligible for one of the previously listed individual exemptions. For FFYs 2008 and 2009, 15% exemptions will be issued to ABAWDs living in Snohomish County.</i></p>
Services	<p>Employment and training services include:</p> <ol style="list-style-type: none"> 1. Job search 2. Basic or vocational education 3. Referral to job openings <p>In addition to employment and training services, ABAWDs in King County will also have the option to participate in Workfare activities.</p>
Linkages	<p>Same as those for the TANF program. In addition:</p> <ol style="list-style-type: none"> 1. Employment Security Department, for job search activities 2. DSHS will identify providers in Region 4 as sites for: <ol style="list-style-type: none"> a. Workfare and b. Work experience 3. Under a pilot project in King, Snohomish and Whatcom counties, specified contractors also provide job search activities in addition to basic education and vocational training services. These services will also be available in Skagit County in FFY 09.

Program Descriptions

Title	Career Services
Brief Description	Provides wage progression services, job retention services and basic needs payments to working parents. This program is administered by the Employment Security Department.
Legal Authorization	WAC 388-310-2100
Funding Source	100% State
Population Served	<ol style="list-style-type: none"> 1. Parents or needy caretaker relatives who are working and are no longer receiving TANF assistance 2. Parents or needy caretaker relatives who are working and received Diversion Cash Assistance
Eligibility	<ol style="list-style-type: none"> 1. The adult must be working at least 30 hours a week. 2. The adult must enroll in the Career Services Program with the Employment Security Department. 3. Individuals must not have left the WorkFirst program in sanction.
Services	<ol style="list-style-type: none"> 1. Support services 2. Medical assistance 3. Other public assistance programs 4. Child care
Linkages	<ol style="list-style-type: none"> 1. Job retention and wage progression coaching 2. Individualized employment plan for wage progression 3. Information on job skill training opportunities 4. Information on community resources

Program Descriptions

Title	Child Support Services
Brief Description	Provides services for the establishment of paternity, and the establishment, modification and enforcement of child support orders (financial and medical) to help families become or remain self-sufficient.
Legal Authorization	Title IV-D of the Social Security Act (42 U.S.C.§§ 608-669b and 45 CFR Volume 2, Chapter III, §§300-399)
Funding Source	<p>Funded by federal matching funds, state funds, and additional annual federal performance incentive award funding. The basic federal matching rate is 66%. Beginning 10/1/07, dollars earned in the performance incentive award can no longer be matched at the 66% FFP rate.</p> <p>Source of IV-D funds for SFY 2008:</p> <ul style="list-style-type: none"> ○ State Funds: \$42.5 million (29%) ○ Federal Matching Funds: \$88.9 million (61%) ○ Federal Performance Incentive Award: \$13.9 million (10%)
Population Served	<ol style="list-style-type: none"> 1. Current Assistance (Individuals who are currently receiving Title IV-A TANF or Title IV-E Foster Care services) 2. Former Assistance (Individuals who do not now, but in the past received TANF(or AFDC) or Title IV-E Foster Care services) 3. Never Assistance (Individuals who have never received TANF (or AFDC) or Title IV-E Foster Care services and have made application for Title IV-D services. Includes non-IV-A Medicaid only, state-only foster care and child care only)
Eligibility	Automatic as a condition of receiving a TANF grant or Medicaid; continuation of services; interstate referral; or upon application for non-assistance services
Services	<ol style="list-style-type: none"> 1. Administrative support order establishment 2. Full enforcement or collection services 3. Responsible parent locate services 4. Support order modification 5. Medical enforcement, including collection of co-pays, deductibles, and extraordinary medical costs 6. Paternity establishment 7. Payment processing services only 8. Electronic funds transfer/electronic data interchange for employers 9. Electronic funds transfer for parents 10. Tribal support services 11. Employer information

Program Descriptions

Title	Child Support Services
Linkages	<ol style="list-style-type: none"> 1. TANF/WorkFirst 2. Courts 3. Prosecuting Attorneys 4. Community Services Offices (CSOs) 5. Office of Administrative Hearings 6. DSHS Children's Administration 7. Washington State Support Registry 8. DSHS Health and Recovery Services Administration—Medicaid Cost Recovery 9. Department of Early Learning 10. State Tribal Relations Office 11. Department of Health 12. Department of Corrections 13. Employment Security Department 14. Department of Labor and Industries 15. Department of Revenue 16. Department of Licensing 17. Internal Revenue Service 18. U.S. Department of Justice 19. U.S. Immigration and Naturalization Service 20. U.S. Department of Defense 21. Hospitals 22. Community Based Organizations

Program Descriptions

Title	Consolidated Emergency Assistance Program (CEAP)
Brief Description	Provides program benefits to alleviate emergent conditions resulting from insufficient income and resources to provide for food, shelter, clothing, medical care, or other necessary items. Benefits may be authorized for only 30 consecutive days in any consecutive 12-month period. <i>(Note: Part of the funding for the CEAP programs was transferred to the Department of Community, Trade and Economic Development in SFY 2000)</i>
Legal Authorization	RCW 74.04.660, Family Emergency Assistance Program §301(6), Chapter 181, Laws of 2008 (SB 6950)
Funding Source	100% State
Population Served	Women in any stage of pregnancy or families with dependent children who are ineligible to receive benefits from any of the following programs, including families who have stopped receiving their TANF grant within the last six months due to a WorkFirst sanction: <ol style="list-style-type: none"> 1. Temporary Assistance for Needy families (TANF) 2. State Family Assistance (SFA) 3. Refugee Cash Assistance (RCA) 4. Diversion Cash Assistance (DCA) <p>In the event of a disaster, declared by the Governor:</p> <p>Individuals or families (with or without children) living in the affected area who are not eligible for any of the above programs (1-4) and otherwise meet eligibility requirements</p>
Eligibility	<ol style="list-style-type: none"> 1. Must be residents of Washington 2. Must be in emergent need and have no resources to meet that need 3. Family income must be less than 90% of the TANF payment standard 4. Payment is limited to payment maximums for individual emergent need items or the TANF payment standard, whichever is lower
Services	<ol style="list-style-type: none"> 1. Provides for specific emergent needs such as food, shelter, clothing, minor medical care, utilities, household maintenance, job-related transportation or clothing, and transportation for a minor, not in foster care, to the home of a relative or approved caregiver.
Linkages	<ol style="list-style-type: none"> 1. Department of Community, Trade and Economic Development 2. Low-income emergency housing 3. Food banks 4. Charitable agencies 5. Community medical centers 6. Other public assistance programs (approximately half of CEAP households are subsequently approved for TANF)

Program Descriptions

Title	Diversion Cash Assistance (DCA)
Brief Description	Provides a one time, in a 12-month period, payment up to \$1,500 to overcome a temporary emergency and keep otherwise eligible families from becoming dependent upon TANF.
Legal Authorization	RCW 74.08A.210, Diversion Program – Emergency Assistance
Funding Source	100% State – TANF MOE
Population Served	Low-income families with temporary emergent needs who are not likely to need continued assistance if those needs are met
Eligibility	<ol style="list-style-type: none"> 1. Must meet TANF eligibility criteria but not receiving TANF 2. Cannot have received DCA within the last 12 months 3. Cannot have an adult in the family who is ineligible for cash assistance for any reason other than one adult receiving SSI in a two-adult family 4. If the families go on TANF within 12 months of receiving DCA, a prorated amount of the DCA payment must be repaid to the state by monthly deductions equal to 5% of the cash grant 5. Benefits may be authorized for only 30 days in a 12 consecutive month period 6. The total of all payments in 30-day period is limited to \$1,500.
Services	<ol style="list-style-type: none"> 1. Payments to cover emergent needs for shelter, transportation, child care, food, medical care, and employment-related expenses 2. Usually paid directly to vendors
Linkages	<ol style="list-style-type: none"> 1. Employment 2. Child care 3. Child support services 4. Medical assistance 5. Food assistance 6. Other services to assist low-income families

Program Descriptions

Title	Food Assistance Program for Legal Immigrants (FAP)
Brief Description	Provides food assistance for legal immigrants who are not eligible for the federal Supplemental Nutrition Assistance Program (SNAP), formerly known as Food Stamps
Legal Authorization	RCW 74.08A.120 Immigrants-food assistance
Funding Source	100% State
Population Served	Legal immigrants ineligible for the federal SNAP program under federal welfare reform enacted in August 1996
Eligibility	With the exception of citizenship and alien rules, the state program mirrors the federal SNAP program
Services	Same as for federal SNAP: <ol style="list-style-type: none"> 1. Electronic food benefits can be used at participating grocery stores 2. The value of the benefit is determined by size of household and net income
Linkages	Same as for federal SNAP: <ol style="list-style-type: none"> 1. Nutrition education programs 2. School lunch programs 3. Low-income housing 4. Food banks 5. Children and family services 6. Community medical centers 7. Senior outreach 8. Charitable agencies

Program Descriptions

Title	General Assistance – Expedited Medicaid (GA-X)
Brief Description	Provides cash assistance for low-income adults who appear to be eligible and are applying for Social Security Supplemental Security Income (SSI) benefits.
Legal Authorization	Medicaid eligibility authorized by 42 U.S.C. Section 1396a (v) (as enacted in P.L. 101-508, the Omnibus Budget Reconciliation Act (OBRA) of 1990). Cash assistance authorized by RCW 74.04.005(6).
Funding Source	100% General Fund-State (GA-F) cash benefits, which is recovered from retroactive payment (interim assistance) once SSI eligibility is approved. Medicaid benefits are funded with 50% federal match (FFP).
Population Served	Adults 18 to 65 years old, who appear to be eligible for SSI benefits pending a final administrative determination of disability by the Social Security Administration (SSA).
Eligibility	<ol style="list-style-type: none"> 1. Recipients must meet the same financial criteria as GA-U. 2. Incapacitating conditions must meet SSI disability or blindness criteria as certified by a department-contracted physician or psychologist. 3. Recipients must be cooperating with department SSI facilitator in applying for and pursuing SSI benefits. 4. Eligibility is limited to the period of time that an SSI application is active and disability determination is pending.
Services	<ol style="list-style-type: none"> 1. Cash assistance, ongoing additional requirements benefits, case management, and referral services that are the same as those provided to GA-U recipients. 2. Medicaid (Categorical Needy Medical coverage) 3. SSI facilitation services by social workers trained in the disability benefits application process to ensure that the person is able to complete, submit and track the disability application submitted to SSA.
Linkages	<p>The same as for the GA-U program with the addition of:</p> <ol style="list-style-type: none"> 1. Social Security offices and 2. Private-practice attorneys who accept referrals to represent recipients in challenging denial of disability after the reconsideration stage of the SSI application.

Program Descriptions

Title	General Assistance – Other
Brief Description	Provides cash assistance for low-income adults who are related to Medicaid.
Legal Authorization	Medicaid eligibility authorized by 42 U.S.C. Section 1396 (a)(10)(A)(ii). Cash assistance authorized by RCW 74.04.005(6).
Funding Source	100% General Assistance-Fund state (GA-F) cash benefits Medicaid benefits are funded with 50% federal match (FFP).
Population Served	Adults who are aged, blind, disabled or institutionalized.
Eligibility	<ol style="list-style-type: none"> 1. Recipients must meet the same financial criteria as GA-U. 2. Recipients must be unemployable due to age or disability. 3. For applicants, disability means the person must have an impairment that prevents employment for 12 continuous months or longer from date of application. 4. Disability is determined by the DSHS Division of Disability Determination Services (DDDS) using SSI disability or blindness criteria. 5. Recipients may not be eligible for SSI due to citizenship status.
Services	<ol style="list-style-type: none"> 1. Cash assistance, ongoing additional requirements benefits, case management, and referral services are the same as those provided to GA-U recipients. 2. Medicaid (Categorical Needy Medical coverage) 3. SSI facilitation services are available for those who meet SSI citizenship criteria.
Linkages	<ol style="list-style-type: none"> 1. The same as for the GA-U program.

Program Descriptions

Title	General Assistance – Unemployable (GA-U)
Brief Description	Provides cash and limited medical assistance for low-income adults without dependents and who are unemployable due to physical or mental health impairment.
Legal Authorization	RCW 74.04.005 (6); RCW 74.09.035
Funding Source	100% State
Population Served	<ol style="list-style-type: none"> 1. Incapacitated adults aged 18 to 65 years, or 2. If under 18 and member of married couple
Eligibility	<ol style="list-style-type: none"> 1. Recipients must meet income and resource tests. Resource limits are the same as for the TANF program 2. Recipients must be unemployable due to mental, emotional, or physical impairment. For applicants, the impairment must prevent employment for at least 90 days from date of application 3. A person is ineligible for GA-U when incapacitated only by alcoholism or drug addiction (chemical dependency). People who have a chemical dependency in addition to a separate mental or physical impairment that qualifies them for GA-U may be assigned a protective payee or required to participate in alcohol or drug treatment 4. Recipients must accept available treatment or pursue services or benefits from other agencies that would enable them to become employable or reduce their need for assistance
Services	<ol style="list-style-type: none"> 1. Cash assistance 2. On-going additional requirements (i.e., laundry, telephone, restaurant meals, home-delivered meals, and food for service animals) 3. Medical coverage through the Medical Care Services program 4. Case management 5. Referral for treatment or for benefits and services from other agencies 6. Assessment for potential disability 7. Services and support to prepare for or become employed, when funds are available
Linkages	<p>Local and emergency services agencies including:</p> <ol style="list-style-type: none"> 1. Alcohol/drug assessment and treatment agencies 2. Regional Support Networks / community mental health agencies 3. Division of Vocational Rehabilitation 4. Social Security Administration 5. Food banks 6. Housing shelters 7. Long-term or congregate care facilities 8. Naturalization Assistance Services 9. Veterans Administration

Title	Medical Assistance Program
Brief Description	Provides state and federally funded medical assistance to low-income families, children, pregnant women, persons with disabilities, older adults, refugees, and qualified immigrants.
Legal Authorization	Title XIX Social Security Act Title IV Immigration & Nationality Act RCW 74.09 Medical care
Funding Source	Funded by general state funds and Title 19 federal medical funds.
Population Served	Low-income families, children, pregnant women, persons with disabilities, older adults, refugees, and federally qualified aliens.
Eligibility	<p>Each medical program has different eligibility requirements. In general, most recipients will be low income and have no other medical coverage available. Specific program eligibility varies based on program relatability such as:</p> <ol style="list-style-type: none"> 1. Families who are eligible for TANF but choose not to receive cash benefits can receive family medical 2. Pregnancy, disability, or refugee immigration status 3. Infants up to one year of age born to women who received Medicaid at the time of birth 4. Families who lose eligibility for TANF due to increased earnings or child support collections 5. Children with family incomes not exceeding 200% of the Federal Poverty Level (FPL) 6. Emergency medical for Immigrants who would qualify for full-scope Medicaid except for their alien status 7. Aged, blind, and disabled persons who receive Supplemental Security Income (SSI) or who are eligible to receive SSI 8. Disabled persons who are working and who do not receive SSI 9. Refugees who do not qualify for cash assistance 10. Long-term care services for children and families 11. Low income Medicare beneficiaries
Services	<ol style="list-style-type: none"> 1. Children's Medicaid 2. TANF-Related Medicaid 3. Pregnancy Medicaid 4. Newborn Medicaid 5. Post-TANF Transitional Medicaid 6. Alien Emergency Medical

Title	Medical Assistance Program
	<ol style="list-style-type: none"> 7. SSI Medicaid 8. SSI-Related Medicaid 9. Medicare Savings Programs 10. Healthcare for the Working Disabled 11. Refugee Medical Assistance 12. Long-term Care
Linkages	<ol style="list-style-type: none"> 1. Community Services Office online application 2. Dental coverage 3. Apple Health for Kids program 4. State Children's Health Insurance Program (SCHIP) 5. Children and family services 6. Community medical centers 7. Senior outreach 8. Maternity and Infants

Program Descriptions

Title	Naturalization Assistance Services
Brief Description	Provides services that prepare low-income refugees and legal immigrants for U.S. citizenship testing.
Legal Authorization	45 CFR 400.152, 152 400.155 and RCW 74.08A .130
Funding Source	State funds
Population Served	Refugees and legal immigrants who are within two years or less of their eligibility to become naturalized citizens
Eligibility	Refugees and legal immigrants who receive Supplemental Security Income (SSI) benefits or benefits through a cash, medical or food assistance program administered by DSHS
Services	<ol style="list-style-type: none"> 1. Information and referral services 2. Naturalization preparation training and instruction including American History, Civics and English 3. Payment of fees for the United States Citizenship and Immigration Services (USCIS) application for naturalization when appropriate 4. Assistance in completing the USCIS naturalization application form 5. Assistance in obtaining test or fee waivers when appropriate
Linkages	<ol style="list-style-type: none"> 1. Department of Homeland Security (formerly Immigration and Naturalization Service) United States Citizenship and Immigration Services (USCIS) 2. Community-based organizations 3. City of Seattle 4. Seattle Housing Authority 5. Northwest Immigrant Rights Project 6. Northwest Justice Project 7. Social Security Administration

Program Descriptions

Title	Ongoing Additional Requirements (OAR)
Brief Description	Special payments to meet a need beyond the basic needs of food, clothing and shelter, and that are necessary to enable the person to continue living independently.
Legal Authorization	RCW 74.08.283
Funding Source	100% General Fund-State
Population Served	Aged, blind or disabled clients
Eligibility	<p>Person must be receiving cash benefits from one of the following programs: Temporary Assistance for Needy Families (TANF) including Tribal TANF, State Family Assistance, Refugee Cash Assistance, General Assistance or Supplemental Security Income, AND</p> <p>Determined by a Social Services worker to have an essential need, i.e., the service is necessary for the person to live independently and is beyond the person's ability to pay after their income is used for basic needs.</p>
Services	Cash payments for restaurant <i>or</i> home-delivered meals, food for service animal, basic telephone service, or laundry.
Linkages	<ol style="list-style-type: none"> 1. Community charitable or social services agencies 2. Home and Community Services Offices

Program Descriptions

Title	Refugee Cash and Medical Assistance (RCA/RMA)
Brief Description	Provides cash and medical assistance for newly arrived refugees.
Legal Authorization	CFR 400.45 – 400.69 and 400.93 – 400.107, Refugee Act of 1980, Public Law 96-212; The Consolidated Appropriations Act of 2008, Public Law 110-161; The National Defense Authorization Act, Public Law 110-181, Victims of Trafficking and Violence Protection Act of 2000.
Funding Source	Federal: 100%
Population Served	<ol style="list-style-type: none"> 1. Refugees or asylees authorized by the federal government to immigrate to the U.S. because they are unwilling or unable to return to their country of nationality due to persecution or a well-founded fear of persecution based on race, religion, nationality, membership in particular social group, or political opinion 2. Individuals whose immigration status allows them access to refugee benefits under federal law
Eligibility	<ol style="list-style-type: none"> 1. Refugees, asylees, Cubans/Haitians, Amerasians, victims of human trafficking, and Iraqi/Afghani Special Immigrants who meet financial need criteria for the TANF program but are not TANF eligible (e.g., adults without dependent children) 2. Currently, eligibility expires eight months after the date of their arrival in the United States except for Afghani Special Immigrants, whose eligibility expires six months after arrival. For asylees and victims of human trafficking, and Iraqis or Afghanis who do not become Special Immigrants until after they enter the U.S., eligibility expires eight months after the date their status is granted (six months for Afghanis) 3. Unless exempt, adults must register for employment and language services 4. Adults must also provide the name of the voluntary agency, which helped bring them to this country
Services	<ol style="list-style-type: none"> 1. Cash assistance for food, clothing, and shelter 2. Medical assistance 3. Health screening
4. Linkages	<ol style="list-style-type: none"> 1. Voluntary resettlement agencies 2. Mutual assistance associations 3. Community employment providers 4. Low-income housing 5. Food banks 6. Community medical centers 7. Charitable agencies 8. Workforce development councils 9. Public health departments 10. Other local agencies

Program Descriptions

Title	Refugee and Immigrant Assistance (RIA)
Brief Description	Provides services for refugees and immigrants, through local government and community-based agencies, to help refugees and immigrants become self-sufficient.
Legal Authorization	Refugee Act of 1980, Public Law 96-212; CFR 400.70 – 400.82, 400.140 – 400.156, RCW Chapter 74.08A
Funding Source	Primarily funded by federal funds with a supplement of state funding for individuals not eligible for federal funding
Population Served	Refugees and legal immigrants
Eligibility	<ol style="list-style-type: none"> 1. Legal immigrants including refugees, asylees, Amerasians, Cuban/Haitian entrants, Iraqi and Afghani special immigrants, and victims of human trafficking 2. Must meet low-income financial criteria
Services	<p>The Refugee and Immigrant Assistance (RIA) program provides the following services through contracts with community-based agencies, local governments, community and technical colleges, and the Employment Security Department:</p> <ol style="list-style-type: none"> 1. Employment readiness and job placement services 2. Job skills training 3. English as a Second Language training 4. Health screening 5. Information and referral services 6. Case management services 7. Refugee foster services 8. Mental health services 9. Naturalization services
Linkages	<ol style="list-style-type: none"> 1. Community-based employment providers 2. Mutual assistance associations 3. Voluntary refugee resettlement agencies (VOLAGS) 4. Public health departments 5. U.S. citizenship and immigration services 6. Community and technical colleges 7. Community-based organizations 8. Local employers 9. Employment Security Department 10. Workforce training councils 11. Local government agencies 12. Housing Authorities 13. Other organizations providing community resources, such as food banks and utility assistance agencies

Program Descriptions

Title	State Family Assistance (SFA)
Brief Description	Provides cash assistance for legal immigrant families, students ages 19 to 20, and pregnant women who are ineligible to receive TANF.
Legal Authorization	RCW 74.08A.100, Immigrants-Eligibility RCW 74.12.035, Additional Eligibility Requirements (Students)
Funding Source	State: Mix of State and TANF MOE
Population Served	<ol style="list-style-type: none"> 1. Immigrants ineligible for TANF because of the citizenship and alien status eligibility requirements 2. Children under 21 years of age attending school who are ineligible for TANF because they are over age 18 3. Needy caretaker relatives of these children 4. Pregnant women with no other children who are ineligible for TANF for misrepresentation of residence in order to receive TANF benefits in two or more states at the same time
Eligibility	<ol style="list-style-type: none"> 1. Recipients must meet all TANF eligibility criteria, except: <ol style="list-style-type: none"> a. The citizenship and alien status requirements b. The age requirement for children or c. The prohibition of pregnant women with no other children who have misrepresented their residence to obtain assistance in two or more states 2. Immigrants must be: <ol style="list-style-type: none"> a. Qualified aliens ineligible for TANF because of the five-year period of ineligibility b. Aliens permanently residing in the U.S. under color of law (PRUCOL) 3. Children ages 19 and 20 are in high school or a GED program full-time 4. Benefits have a five-year time limit.
Services	<ol style="list-style-type: none"> 1. Cash assistance in accordance with state payment standards for food, clothing and shelter 2. Adult immigrant recipients of SFA are not eligible for medical assistance. However, adult SFA recipients may be eligible for Alien Emergency Medical program if they have a medical emergency that meets certain eligibility requirements. Clients are eligible for WorkFirst services. 3. Additional Requirements Emergent Need (AREN) payments for special needs, such as rent and utilities if eviction or shut-off notices have been issued
Linkages	<ol style="list-style-type: none"> 1. Low-income housing 2. Food banks 3. Children and family services 4. Community medical centers 5. Charitable organizations

Program Descriptions

Title	Supplemental Security Income (SSI) State Supplemental Payment (SSP)
Brief Description	Provides a supplemental cash payment to some recipients of Supplemental Security Income (SSI) in addition to their regular SSI payment.
Legal Authorization	Title XVI of the Social Security Act, 20 CFR 416.2095, and RCW 74.04.600–74.04.640
Funding Source	State: 100% state funds for the supplement
Population Served	SSP is paid to the following populations: <ol style="list-style-type: none"> 1. Mandatory Income Level (MIL) – people who received state aged, blind or disabled cash assistance in 1973 and who were converted to receiving federal SSI in January 1974 2. People with an ineligible spouse – SSI recipients whose spouse is not eligible for SSI in their own right 3. Developmentally Disabled – people who meet Social Security disability criteria 4. SSI recipients who are aged or blind 5. Certain foster children receiving SSI
Eligibility	<ol style="list-style-type: none"> 1. Social Security Administration (SSA) determines SSI eligibility and administers the program. Washington state has chosen state administration of the state supplement and provides SSP to only those determined SSI eligible by SSA. 2. Must meet resource limit of \$2,000 for an individual and \$3,000 for a couple (not all resources are counted).
Services	<ol style="list-style-type: none"> 1. The MIL SSP varies by individual and federal requirement. 2. The SSP to persons eligible for SSI because they are aged or blind or who have an ineligible spouse is \$46 per month. 3. Developmentally disabled SSP varies by individual and client need. 4. Foster child SSP varies by individual need. 5. The SSP for a person eligible for SSI who is residing in a medical institution is \$27.28 per month. 6. A person eligible for SSI is automatically eligible for Categorically Needy medical coverage.
Linkages	<ol style="list-style-type: none"> 1. Low-income housing 2. Senior citizens centers 3. Ongoing additional requirements 4. Food banks 5. Developmental disability programs 6. Congregate care facilities 7. Adult family homes 8. Nursing homes 9. Medical facilities 10. Mental health centers 11. Other community charitable and social service agencies

Program Descriptions

Title	Temporary Assistance for Needy Families (TANF)
Brief Description	Provides benefits for low-income families. TANF provides cash assistance and the WorkFirst program provides services to families who need to work, look for work, prepare for work or get a better job. (See WorkFirst description on following pages).
Legal Authorization	Title IV-A of the Social Security Act (42 U.S.C. 602-619) and RCW Chapters 74.04 (General Provisions Administration), 74.08 (Eligibility Generally — Standards of Assistance), 74.08A (Washington WorkFirst/TANF), and 74.12 (TANF)
Funding Source	Funded by a federal block grant and a required Maintenance of Effort (MOE) expenditure of state funds
Population Served	<ol style="list-style-type: none"> 1. Children under age 18 2. Children under age 19 attending high school or GED program full-time 3. Parents or needy caretaker relatives of these children 4. Unmarried teen parents under the age of 18 5. Pregnant women with no other children
Eligibility	<ol style="list-style-type: none"> 1. The family or assistance unit must include a child (or a pregnant woman with no other children) who is in financial need. The child of unmarried parents can be excluded from recipient assistance units at the option of the parents. 2. Family net monthly income may not exceed the payment standard plus authorized additional requirements. Under TANF, 50% of gross earnings are countable when determining eligibility and payment amount. 3. Families can own a home, household goods, and up to \$1,000 in countable assets. The first \$5,000 in equity value of a vehicle is exempt, and equity that exceeds this amount counts towards the \$1,000 asset limit. Recipients may accumulate up to an additional \$3,000 in savings (e.g. a bank account). 4. Teen parents must meet all TANF eligibility requirements, be living in an approved living situation, and must be attending high school. When not living in an approved living situation, the child of the teen is opened on TANF as a child-only case. 5. Families must be Washington state residents and not living in a public institution (with some exceptions). 6. All eligible family members must have a Social Security Number or cooperate in obtaining one. 7. Families must assign rights to child support and cooperate with the DSHS Division of Child Support by identifying the non-custodial parent of the children and in obtaining child support. 8. Adults and certain teens must participate in WorkFirst program work or work activities for up to 40 hours a week. There are a few exceptions to participation requirements. If a WorkFirst individual refuses to engage in work or work-related activities required by the state, the state will

Program Descriptions

Title	Temporary Assistance for Needy Families (TANF)
	apply a penalty. The family's grant is reduced and may be terminated after 6 months of non-compliance.
Services	<ol style="list-style-type: none"> 1. Cash assistance in accordance with state payment standards for food, clothing, and shelter 2. Medical assistance 3. WorkFirst services 4. Additional Requirements—Emergent Need (AREN) payments for special needs, such as obtaining housing or preventing eviction or utility shut-off 5. SSI Facilitation, providing assistance with completing and monitoring a SSA Title II or Title XVI application
Linkages	<ol style="list-style-type: none"> 1. Low-income housing 2. Food banks 3. Children and family services 4. Community medical centers 5. Charitable organizations 6. Tribal TANF programs <ol style="list-style-type: none"> a. Port Gamble S'Klallam Tribe – Started October 1998 b. Lower Elwha Klallam Tribe – Started October 1998 c. Quinault Indian Nation – Started April 2001 d. Quileute Tribe – Started May 2001 e. Confederated Tribes of the Colville Reservation – Started November 2001 f. Spokane Tribe of Indians – Started March 2003 g. South Puget Intertribal Planning Agency (SPIPA) comprised of three tribes: Nisqually, Skokomish and Squaxin Island – Started September 2004 h. Tulalip Tribes – Started March 2005 i. Nooksack Tribe – Started May 2005 j. Lummi Nation - Started July 2007 k. Upper Skagit Tribe - Started July 2007 7. ESA State Tribal Relations Office

Program Descriptions

Title	United States Repatriate
Brief Description	A federal program providing social services and a cash loan for food, housing, medical, or transportation needs to help a United States citizen or dependent resettle after emergent conditions require the person to return to the U.S.
Legal Authorization	45 CFR Parts 211 and 212
Funding Source	Initial expenditures are state funds that are reimbursed from federal funds.
Population Served	U.S. citizens or their dependents returning from a foreign country
Eligibility	The U.S. Department of State determines eligibility and authorizes repatriation based on poverty, mental or physical illness, or international crisis.
Services	<ol style="list-style-type: none"> 1. Resettlement assistance for up to 90 days after return to the U.S., unless an extension is granted 2. Cash loan based on the TANF payment standard for household size to pay for food, shelter, medical care and other emergent needs, or travel costs to the state of residence or final destination 3. Social services to help person connect to programs, establish housing or otherwise meet ongoing needs
Linkages	<ol style="list-style-type: none"> 1. Social Security Supplemental Security Income (SSI) 2. Temporary Assistance to Needy Families (TANF) or other public assistance programs, if eligible 3. Food assistance 4. Children's Administration when repatriate is an unaccompanied minor 5. U.S. State Department and Administration for Children and Families (ACF) for program policy and coordination 6. International Social Services is contracted by ACF to refer eligible people and process claims for reimbursement.

Program Descriptions

Title	Washington Telephone Assistance Program (WTAP)
Brief Description	Provides low-income households with waivers and discounts on telephone fees or a community service voice mailbox.
Legal Authorization	47 CFR Part 54, Subpart E RCW 80.36.410 – RCW 80.36.475 Washington Telephone Assistance Program
Funding Source	Mix of federal Universal Service Funds and state excise tax funds. Up to a 14-cent excise tax on all wire phone lines supplies the state funding.
Population Served	Public assistance program recipients and former recipients of the Community Service Voice Mail Program.
Eligibility	<ol style="list-style-type: none"> 1. There must be at least one adult in the household receiving benefits from one or more of the following programs: Basic Food or State Food Assistance; TANF or State Family Assistance; General Assistance; State SSI; specific types of Medical Assistance; or was referred to the Department by a community agency that provided Community Service Voice Mail. 2. Clients must apply for WTAP by contacting their local telephone company and requesting this service. 3. Client eligibility for WTAP lasts through the end of the fiscal year in which the client loses eligibility for public assistance. Clients eligible through Community Voice Mail are eligible for one additional fiscal year.
Services	<ol style="list-style-type: none"> 1. A waiver of deposit for local service 2. A one-time-per-address 50% discount on connection fees 3. A reduction in the monthly flat fee for telephone services
Linkages	<ol style="list-style-type: none"> 1. Washington Utilities and Transportation Commission 2. Telephone companies serving Washington state residents 3. Universal Service Administration Company (providing federal funds, which pays 50% of client telephone connection fees once per address and pays a partial match for client monthly flat rate fees) 4. Community agencies providing Community Service Voice Mail 5. Department of Community, Trade and Economic Development 6. Department of Revenue 7. Other public assistance programs

Program Descriptions

Title	WorkFirst (WF)
Brief Description	Provides support services and activities to Temporary Assistance to Needy Families/State Family Assistance (TANF/SFA) clients and low-income families so they can find jobs, keep jobs, get better jobs and become self-sufficient.
Legal Authorization	Personal Responsibility and Work Opportunity Reconciliation Act of 1996, Public Law 104-193, Re-Authorized in the Deficit Reduction Act of 2005; and RCW 74.08A, Washington Temporary Assistance for Needy Families Act
Funding Source	May be funded by a federal block grant and/or a required Maintenance of Effort (MOE) expenditure of state funds
Population Served	Low-income families with dependent children and pregnant women
Eligibility	TANF/SFA recipients, former TANF/SFA recipients up to six months, and under some circumstances, low-income families with incomes at or below 175% of the federal poverty level
Services	<p>Case Management and Social Services include the following:</p> <ol style="list-style-type: none"> 1. Information to introduce parents to the WorkFirst program 2. Comprehensive Evaluation, a multiple-part evaluation conducted by WorkFirst partner agencies to identify a parent's strengths, participation options, and best pathway to employment 3. Referrals for services that a family may need including: <ol style="list-style-type: none"> a. Family Planning for every individual b. Equal Access (EA) for individuals with a mental, neurological, physical or sensory impairment or other problems that prevent them from getting program benefits in the same way that an unimpaired person would get them c. Family violence d. Learning disabilities e. Substance abuse / chemical dependency f. Pregnant or parenting a child under 12 months. 4. Development of Individual Responsibility Plans (IRP) 5. Intensive social services for those with significant issues and needs 6. Interdisciplinary case staffing 7. Helping pregnant or parenting minors find a suitable living arrangement and complete high school 8. Support services that include funding for transportation, work clothing, professional fees and testing

Program Descriptions

Title	WorkFirst (WF)
	<p>Services While Working</p> <ul style="list-style-type: none"> 9. Wage progression and job retention services (e.g., education and training) 10. Re-employment services following job loss <p>Services While Looking for Work</p> <ul style="list-style-type: none"> 11. Employment service supports (e.g., help with transportation) 12. Employment services (e.g., job leads, and access to resource rooms, phone banks, and job fairs) 13. Job preparation (e.g., employment competencies, work skills assessment and employment work shops) 14. Part-time language training for limited-English proficient participants in job search 15. Customized job skills (short-term training course that leads to an available job at an above-average wage) <p>Services While Preparing for Work</p> <ul style="list-style-type: none"> 16. Short-term subsidized employment, Community Jobs, for participants who leave job search without finding unsubsidized work 17. A changing mixture of subsidized or unpaid work, job search, treatment, education, training, and/or other services
Linkages	<ul style="list-style-type: none"> 1. Employment Security Department 2. Department of Community, Trade and Economic Development 3. State Board for Technical and Community Colleges 4. Workforce Development Councils, operating under the Workforce Investment Act 5. Native American Tribes 6. Community programs 7. ESA State Tribal Relations Office 8. Refugee and Immigrant community-based organizations 9. Local planning areas