

# ESA Program Descriptions

SFY

# 2015

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ESA provides a wide range of services through a variety of programs. This chapter provides a brief description of ESA programs, as well as the legal authorization for those programs, funding sources, populations served, eligibility to participate, services provided, and linkages to other programs.

ESA  
Program  
Briefing  
Book

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## ESA Programs

The Department of Social and Health Services transforms lives by empowering individuals and families to thrive. Although most clients of the Economic Services Administration do not receive a cash grant, they may be relying on food assistance, work-related support services, assistance with child support, medical coverage, or child care subsidies. A family crisis or change in the economy, even a small one, can force these families into situations requiring assistance, whether it is the full support of a cash grant, help with child support, or temporary assistance to avoid losing housing. The following pages will provide a brief description of ESA programs. In order to learn more about a particular program's caseloads, client demographics, expenditures, and program details, please see the corresponding, full-length chapter.

## Additional Requirements – Emergent Needs (AREN)

Program Details	Additional Requirements – Emergent Needs (AREN)
<b>Brief Description</b>	AREN provides a cash payment, in addition to a cash grant, to meet emergent housing or utility needs. Benefits may be authorized multiple times in the recipient’s lifetime, but the cumulative total cannot exceed \$750 in a 12-month period. Payments are issued directly to housing and utility vendors.
<b>Legal Authorization</b>	RCW 74.08.090, Rulemaking Authority Enforcement RCW 74.04.050, Department to administer public assistance programs
<b>Funding Source</b>	Federal & State: Mixture of TANF and TANF–MOE dollars
<b>Population Served</b>	Pregnant women or families with an eligible minor child
<b>Eligibility</b>	Families must: <ol style="list-style-type: none"> <li>1. Receive Temporary Assistance to Needy Families (TANF); State Family Assistance (SFA), or Refugee Cash Assistance (RCA);</li> <li>2. Have an emergency housing or utility need; and</li> <li>3. Have a good reason for not having enough money to pay for housing or utility costs.</li> </ol>
<b>Services</b>	Payments may be used to: <ol style="list-style-type: none"> <li>1. Prevent eviction or foreclosure;</li> <li>2. Secure housing if homeless or domestic violence victim;</li> <li>3. Secure or prevent shut-off of utilities related to health and safety; or</li> <li>4. Repair damage to a home if it poses a health or safety risk.</li> </ol>
<b>Linkages</b>	<ol style="list-style-type: none"> <li>1. Community or charitable agencies that may help to meet the emergent need</li> <li>2. Food banks</li> <li>3. Housing shelters or low-income/emergency housing</li> <li>4. Other public assistance programs</li> </ol>

## Aged, Blind or Disabled (ABD) Cash Assistance

Program Details	Aged, Blind or Disabled (ABD) Cash Assistance
<b>Brief Description</b>	Provides cash assistance for low-income adults who are age 65 or older, blind, or determined likely to meet federal Supplemental Security Income (SSI) disability criteria.
<b>Legal Authorization</b>	Cash assistance is authorized by RCW 74.62.030.
<b>Funding Source</b>	100% General Fund-State (GF-S) cash benefits, which may be recovered from retroactive payment (interim assistance) when SSI eligibility is approved.
<b>Population Served</b>	Adults 18 years of age or older who are aged, blind or determined likely to meet federal SSI disability criteria pending a final administrative determination of disability by the Social Security Administration (SSA).
<b>Eligibility</b>	<ol style="list-style-type: none"> <li>1. Recipients must meet income and resource limits.</li> <li>2. Recipients must be age 65 or older, blind, or determined likely to meet federal SSI disability criteria based on a verified physical, mental, or intellectual impairment.</li> <li>3. A person is ineligible for ABD when disabled primarily due to alcoholism or drug addiction (chemical dependency). People who have a chemical dependency in addition to a separate mental or physical impairment may qualify for ABD.</li> <li>4. Recipients must follow through with the SSI application and appeal process as a condition of eligibility.</li> <li>5. Recipients who are assessed as chemically dependent by a certified chemical dependency professional are required to participate in drug or alcohol treatment as a condition of eligibility.</li> </ol>
<b>Services</b>	<ol style="list-style-type: none"> <li>1. Cash assistance, case management, and referral services</li> <li>2. SSI Facilitation services by Social Service Specialists trained to assist with the SSI disability application and appeal process</li> </ol>
<b>Linkages</b>	<ol style="list-style-type: none"> <li>1. Alcohol/drug assessment and treatment agencies</li> <li>2. Regional Support Networks / community mental health agencies</li> <li>3. Division of Vocational Rehabilitation</li> <li>4. Social Security Administration</li> <li>5. Food banks</li> <li>6. Housing shelters</li> <li>7. Long-term or congregate care facilities</li> <li>8. Naturalization Assistance Services</li> <li>9. Veterans Administration</li> <li>10. Private-practice attorneys who accept referrals to represent recipients in challenging denial of disability after the reconsideration stage of the SSI application.</li> </ol>

## Basic Food - Supplemental Nutrition Assistance Program (SNAP)

Program Details	Supplemental Nutrition Assistance Program (SNAP)
<b>Brief Description</b>	The SNAP program, formerly known as Food Stamps, provides food assistance to eligible low-income individuals and families.
<b>Legal Authorization</b>	Food and Nutrition Act of 2008, Public Law 110-246 (7 USC 2011-2036)
<b>Funding Source</b>	SNAP food benefits provided to customers are financed with 100% federal funds from the U.S. Department of Agriculture (USDA) Food and Nutrition Services (FNS). The state’s administrative cost for the program is funded by both federal and state funds.
<b>Population Served</b>	Households with incomes at or below 200% of the Federal Poverty Level (FPL). The federal government sets the income and resources standards. The income standards are updated on October 1 of each year based on the federal poverty level in effect at the time.
<b>Eligibility</b>	<ol style="list-style-type: none"> <li>1. Must meet USDA Food and Nutrition Services criteria for financial need.</li> <li>2. Eligible assistance unit members must:             <ol style="list-style-type: none"> <li>a. Be U.S. citizens or nationals or qualified aliens meeting certain criteria.</li> <li>b. Be residents of Washington State.</li> <li>c. Meet certain eligibility criteria if on strike.</li> </ol> </li> <li>3. An Assistance Unit is categorically eligible when:             <ol style="list-style-type: none"> <li>a. All members receive Social Security Supplemental Security Income;</li> <li>b. All members receive Aged, Blind or Disabled (ABD) assistance;</li> <li>c. The household has gross income at or below 200% of the Federal Poverty Level; or</li> <li>d. All members receive or are authorized to receive payments or services from:                 <ol style="list-style-type: none"> <li>i. TANF cash assistance</li> <li>ii. State family assistance</li> <li>iii. Diversion Cash Assistance (DCA) for four months after initial DCA issuance.</li> </ol> </li> </ol> </li> <li>4. Elderly persons or persons with disabilities only need to meet the net income standard to be entitled to medical deductions.</li> <li>5. Persons with disabilities have the value of one vehicle exempted entirely when used for medical transportation.</li> <li>6. Certain students of higher education, able-bodied adults without dependents, and assistance units participating in the food distribution program on or near Indian reservations are not eligible for benefits.</li> <li>7. The following persons are ineligible for food assistance and must have some of their income and resources considered available to the</li> </ol>

Program Details	Supplemental Nutrition Assistance Program (SNAP)
	remaining eligible assistance unit members: <ol style="list-style-type: none"> <li>a. Fugitive felons including probation and parole violators.</li> <li>b. Persons failing to attest to citizenship or alien status.</li> <li>c. Disqualified for (i) intentional program violation, (ii) failure to provide a Social Security Number, or (iii) not participating in work requirements.</li> </ol> Disqualified if ineligible alien.
Services	Electronic food benefits can be used at participating grocery stores.
Linkages	<ol style="list-style-type: none"> <li>1. Nutrition education programs</li> <li>2. School lunch programs</li> <li>3. Low-income housing</li> <li>4. Food banks</li> <li>5. Children and family services</li> <li>6. Community medical centers</li> <li>7. Senior outreach</li> <li>8. Charitable agencies</li> </ol>

Effective 10-1-2014				
Column A Number of eligible AU members	Column B Maximum Gross Monthly Income	Column C Maximum Net Monthly Income	Column D Maximum Allotment <sup>1</sup>	Column E 165% of the Poverty Level <sup>2</sup>
1	\$1,265	\$973	\$194	\$1,605
2	\$1,705	\$1,311	\$357	\$2,163
3	\$2,144	\$1,650	\$511	\$2,722
4	\$2,584	\$1,988	\$649	\$3,280
5	\$3,024	\$2,326	\$771	\$3,838
6	\$3,464	\$2,665	\$925	\$4,396
7	\$3,904	\$3,003	\$1,022	\$4,955
8	\$4,294	\$3,303	\$1,137	\$5,450
9	\$4,730	\$3,638	\$1,279	\$6,003
10	\$5,166	\$3,973	\$1,421	\$6,556
Each Additional Member	+\$436	+\$335	+\$142	+\$553

<sup>1</sup> Effective 11-1-2013.

<sup>2</sup> The 165% FPL standard applies to persons who are both elderly and disabled, **and** cannot cook their own meals. These persons can be in a separate assistance unit if the other people who would normally be in the AU have combined income at or under the 165% standard. The person's spouse must **always** be in the AU if living with the client.

**Exceptions:**

1. If the AU is categorically eligible under [WAC 388-414-0001](#), it does not have to meet the gross or net income standards in columns B and C. We do budget your AU's income to decide the amount of Basic Food your AU will receive.
2. If your AU includes a member who is 60 years of age or older or has a disability, your income must be at or below the limit in column C only.
3. If you are 60 years of age or older and cannot buy and cook your own meals because of a permanent disability, we use column E to decide if you can be a separate AU.
4. If your AU has zero income, your benefits are the maximum allotment in column D based on the number of eligible members in your AU.

**Effective 10-1-2015**

<b>Column A Number of eligible AU members</b>	<b>Column B Maximum Gross Monthly Income</b>	<b>Column C Maximum Net Monthly Income</b>	<b>Column D Maximum Allotment<sup>3</sup></b>	<b>Column E 165% of the Poverty Level<sup>4</sup></b>
<b>1</b>	\$1,276	\$981	\$194	\$1,619
<b>2</b>	\$1,726	\$1,328	\$357	\$2,191
<b>3</b>	\$2,177	\$1,675	\$511	\$2,763
<b>4</b>	\$2,628	\$2,021	\$649	\$3,335
<b>5</b>	\$3,078	\$2,368	\$771	\$3,907
<b>6</b>	\$3,529	\$2,715	\$925	\$4,479
<b>7</b>	\$3,980	\$3,061	\$1,022	\$5,051
<b>8</b>	\$4,430	\$3,408	\$1,169	\$5,623
<b>9</b>	\$4,881	\$3,755	\$1,315	\$6,195
<b>10</b>	\$5,332	\$4,102	\$1,461	\$6,767
<b>Each Additional Member</b>	+\$451	+\$347	+\$146	+\$572

**Exceptions:**

1. If the AU is categorically eligible under [WAC 388-414-0001](#), it does not have to meet the gross or net income standards in columns B and C. We do budget your AU's income to decide the amount of Basic Food your AU will receive.
2. If your AU includes a member who is 60 years of age or older or has a disability, your income must be at or below the limit in column C only.
3. If you are 60 years of age or older and cannot buy and cook your own meals because of a permanent disability, we use column E to decide if you can be a separate AU.
4. If your AU has zero income, your benefits are the maximum allotment in Column D based on the number of eligible members in your AU.

<sup>3</sup> Effective 11-1-2013.

<sup>4</sup> The 165% FPL standard applies to persons who are both elderly and disabled, **and** cannot cook their own meals. These persons can be in a separate assistance unit if the other people who would normally be in the AU have combined income at or under the 165% standard. The person's spouse must **always** be in the AU if living with the client.



## Basic Food - Washington Combined Application Program (WASHCAP)

Program Details	Washington Combined Application Program (WASHCAP)
Brief Description	A simplified food benefits program for certain SSI recipients that delivers food benefits through an automated interface between Social Security Administration (SSA) and DSHS. A client's application for SSI also acts as the application for food benefits. Clients who receive WASHCAP are certified for up to 36 months.
Legal Authorization	7 CFR 273.23 and 7 CFR 273.2 (b),(c), and (k) and 7 CFR 273.9 (d) and 7 CFR 273.10(d) and (e) Sections 5(e) and 8(c) of the Food and Nutrition Act of 2008 RCW <a href="#">74.04.050</a> , <a href="#">74.04.055</a> , <a href="#">74.04.057</a> , <a href="#">74.04.500</a> , <a href="#">74.04.510</a> , <a href="#">74.08.090</a>
Funding Source	100% Federal - United States Department of Agriculture, Food and Nutrition Service
Population Served	SSI recipients who : <ol style="list-style-type: none"> <li>1. Are at least 18 years old; and</li> <li>2. Live alone or are considered a single household by the Social Security Administration; or</li> <li>3. Live with others but buy and cook food separately; and</li> </ol> Do not have earned income when they apply for SSI.
Eligibility	Must meet criteria listed in “Population Served” above. Clients are <u>ineligible</u> if they: <ol style="list-style-type: none"> <li>1. Live in an institution;</li> <li>2. Are under age 18;</li> <li>3. Live with their spouse;</li> <li>4. Are under age 22 and live with their parents who receive Basic Food benefits;</li> <li>5. Begin working after they are approved for WASHCAP and have earned income for more than three consecutive months;</li> <li>6. Live with others and do not buy and cook food separately; or are ineligible for Basic Food under WAC 388-400-0040.</li> </ol>
Services	WASHCAP clients receive monthly food benefits via Electronic Benefit Transfer (EBT) to their Washington EBT Quest card. They also receive Categorically Eligible medical assistance as SSI recipients. This client population is served by the WASHCAP Central Unit within the Community Services Division (CSD).
Linkages	<ol style="list-style-type: none"> <li>1. Social Security Administration</li> <li>2. Nutrition education programs</li> <li>3. Low-income housing</li> <li>4. Food banks</li> <li>5. Community medical centers</li> <li>6. Senior outreach</li> <li>7. Charitable agencies</li> </ol>

## Basic Food - Food Assistance Program for Legal Immigrants (FAP)

Program Details	Food Assistance Program for Legal Immigrants (FAP)
<b>Brief Description</b>	Provides food assistance for legal immigrants who are not eligible for the federal Supplemental Nutrition Assistance Program (SNAP).
<b>Legal Authorization</b>	RCW 74.08A.120 Immigrants-food assistance
<b>Funding Source</b>	100% State
<b>Population Served</b>	Legal immigrants ineligible for the federal SNAP program under federal welfare reform enacted in August 1996
<b>Eligibility</b>	<p>The eligibility rules for FAP are the same as the rules for the federal SNAP program, except for citizenship and immigrant status requirements.</p> <p>Households can receive a mix of FAP and SNAP benefits depending on the citizenship or alien status of each person in the home.</p> <p>Prior to July 1, 2011, FAP households received the same amount of benefits as SNAP households. As a cost saving measure to help balance the state’s budget, the State Legislature reset the state FAP benefit at half the amount of the federal SNAP benefit effective July 1, 2011. As of July 1, 2013, FAP clients receive 75% of the federal SNAP benefit.</p>
<b>Services</b>	<p>Same as for federal SNAP:</p> <ol style="list-style-type: none"> <li>1. Electronic food benefits can be used at participating grocery stores.</li> <li>2. The value of the benefit is determined by size of household and net income.</li> </ol>
<b>Linkages</b>	<p>Same as for federal SNAP:</p> <ol style="list-style-type: none"> <li>1. Nutrition education programs</li> <li>2. School lunch programs</li> <li>3. Low-income housing</li> <li>4. Food banks</li> <li>5. Children and family services</li> <li>6. Community medical centers</li> <li>7. Senior outreach</li> <li>8. Charitable agencies</li> </ol>

## Basic Food Employment and Training Program (BFET)

Program Details	Basic Food Employment and Training (BFET)
Brief Description	The Washington State Basic Food Employment and Training (BFET) program provides job search, job search training, self-directed job search, educational services and skills training to Federally funded Basic Food recipients who are not recipients of the Temporary Assistance for Needy Families (TANF) program.
Legal Authorization	Food and Nutrition Act of 2008, Public Law 110-246. The Basic Food Program is Washington State’s version of the federal Supplemental Nutrition Assistance Program (SNAP).
Funding Source	Primarily funded by federal funds, but certain costs are matched with state funds. Private and state funds are matched with 50% federal funds though projects within Chelan, Clallam, Clark, Cowlitz, Franklin, Grant, Grays Harbor, King, Kitsap, Lewis, Pierce, Snohomish, Skagit, Spokane, Thurston, Walla Walla, Whatcom and Yakima counties.
Population Served	<ol style="list-style-type: none"> <li>1. Provided on a voluntary basis to Basic Food recipients living in and around the counties named above who are ages 16 through 59 and want to work;</li> <li>2. The U.S. Department of Labor (DOL) EC (Division of Federal Employees' Compensation) Trigger Notice 2012-45, effective December 9, 2012, indicated that Washington met the extended unemployment benefit criteria. Washington requested to extend the current Able Bodied without Dependents (ABAWD) waiver. The state received approval from FNS Western Region Office (AN 13-17, August 2, 2013) to exempt Washington residents from ABAWD time limits through September 30, 2014.</li> </ol>
Eligibility	<ol style="list-style-type: none"> <li>1. All federally funded Basic Food program applicants or recipients who are not receiving TANF.</li> <li>2. Individuals receiving benefits under the state-funded Food Assistance Program (FAP) for SNAP-ineligible, legal immigrants are <u>not eligible</u> for BFET.</li> <li>3. For ABAWDs, the three-month limit does not apply through September 2014 due to the U.S. Department of Labor Trigger Notice 2013 - 13 for second tier eligibility for unemployment benefits.</li> </ol>
Services	Employment and training services include: <ol style="list-style-type: none"> <li>1. Job search</li> <li>2. Job readiness training</li> <li>3. Basic skills, ESL or vocational education</li> <li>4. Referral to job openings</li> <li>5. Support services</li> </ol>

<b>Program Details</b>	<b>Basic Food Employment and Training (BFET)</b>
	6. Job retention services
<b>Linkages</b>	Same as those for the TANF program. In addition, specified contractors (CBOs) in the counties named above also provide job search activities, support services, basic education and vocational training services.

## Child Support Services

Program Details	Child Support Services
<b>Brief Description</b>	Provides services for the establishment of paternity, and the establishment, modification and enforcement of child support orders (financial and medical) to help families become or remain self-sufficient.
<b>Legal Authorization</b>	Title IV-D of the Social Security Act (42 U.S.C. §§ 608-669b and 45 CFR Volume 2, Chapter III, §§300-399); Chapters 26.23 and 74.20A RCW; Chapter 388-14A WAC.
<b>Funding Source</b>	<p>Funded by federal matching funds, state funds, and additional annual federal performance incentive award funding. The basic federal matching rate is 66%.</p> <p>Source of IV-D funds for SFY 2015:</p> <ul style="list-style-type: none"> <li>• State Funds: \$40 million (29%)</li> <li>• Federal Matching Funds: \$99.6 million (71%)</li> </ul>
<b>Population Served</b>	<ol style="list-style-type: none"> <li>1. Current Assistance (Individuals who are currently receiving Title IV-A TANF or Title IV-E Foster Care services)</li> <li>2. Former Assistance (Individuals who do not now, but in the past received TANF (or AFDC) or Title IV-E Foster Care services)</li> <li>3. Never Assistance (Individuals who have never received TANF -or AFDC - or Title IV-E Foster Care services and have made application for Title IV-D services. Includes non-IV-A Medicaid only, state-only foster care and child care only)</li> </ol>
<b>Eligibility</b>	Automatic as a condition of receiving a TANF grant; continuation of services; interstate referral; or upon application for non-assistance services.
<b>Services</b>	<ol style="list-style-type: none"> <li>1. Establishment or modification of child support orders</li> <li>2. Enforcing or modifying court orders for child support or spousal maintenance</li> <li>3. Full enforcement of collection services</li> <li>4. Responsible parent locate services</li> <li>5. Support order modification or adjustment</li> <li>6. Medical enforcement, including collection of co-pays, deductibles, and unreimbursed, uninsured medical costs</li> <li>7. Paternity establishment</li> <li>8. Payment processing services only (receiving and distributing payments)</li> </ol>

Program Details	Child Support Services
	<ol style="list-style-type: none"> <li>9. Electronic funds transfer/electronic data interchange for employers</li> <li>10. Electronic funds transfer and other payment options for noncustodial parents</li> <li>11. Electronic funds transfer and other disbursement options for custodial parents</li> <li>12. Tribal support services</li> <li>13. Employer information and assistance</li> <li>14. Cooperation with the IV-D agencies of other governments, including other states, other countries and Indian tribes</li> <li>15. Other services allowed by the state plan and applicable state and federal law</li> </ol>
<p><b>Linkages</b></p>	<ol style="list-style-type: none"> <li>1. TANF/WorkFirst</li> <li>2. Courts</li> <li>3. Prosecuting Attorneys</li> <li>4. Community Services Offices (CSOs)</li> <li>5. Office of Administrative Hearings</li> <li>6. DSHS Children’s Administration</li> <li>7. Washington State Support Registry</li> <li>8. Health Care Authority—Medicaid Cost Recovery</li> <li>9. Department of Early Learning</li> <li>10. DSHS Office of Indian Policy</li> <li>11. Department of Health</li> <li>12. Department of Corrections</li> <li>13. Employment Security Department</li> <li>14. Department of Labor and Industries</li> <li>15. Department of Revenue</li> <li>16. Department of Licensing</li> <li>17. Department of Veterans Affairs</li> <li>18. Internal Revenue Service</li> <li>19. U.S. Department of Health &amp; Human Services</li> <li>20. U.S. Department of Justice</li> <li>21. U.S. Citizenship and Immigrations Services</li> <li>22. U.S. Department of Defense</li> <li>23. Hospitals</li> <li>24. Community-based Organizations</li> </ol>

## Consolidated Emergency Assistance Program (CEAP) and Disaster Cash Assistance Program (DCAP<sup>5</sup>)

Program Details	Consolidated Emergency Assistance Program (CEAP) Disaster Cash Assistance Program (DCAP)
Brief Description	<p>Provides program benefits to alleviate emergent conditions resulting from insufficient income and resources to provide for food, shelter, clothing, medical care, or other necessary items. Benefits may be authorized for 30 consecutive days only in any consecutive 12-month period.</p> <p>Disaster Cash Assistance Program (DCAP) is a cash program made available when a disaster is declared by the Governor. It is paid through the Consolidated Emergency Assistance Program (CEAP) and is designed to provide cash assistance to individuals and families who face an emergency and do not have the money to meet their basic needs.<sup>6</sup></p>
Legal Authorization	RCW 74.04.660, Family Emergency Assistance Program §301(6), Chapter 181, Laws of 2008 (SB 6950)
Funding Source	100% State – Non-MOE
Population Served	<p>Women in any stage of pregnancy or families with dependent children who are ineligible to receive benefits from any of the following programs, including families who have stopped receiving their TANF grant:</p> <ol style="list-style-type: none"> <li>1. Temporary Assistance for Needy families (TANF)</li> <li>2. State Family Assistance (SFA)</li> <li>3. Refugee Cash Assistance (RCA)</li> <li>4. Diversion Cash Assistance (DCA)</li> </ol> <p>In the event of a disaster, declared by the Governor:</p> <p>Individuals or families (with or without children) living in the affected area who are not eligible for any of the above programs (1-4) and otherwise meet eligibility requirements.</p>
Eligibility	<ol style="list-style-type: none"> <li>1. Must be residents of Washington.</li> <li>2. Must be in emergent need and have no resources to meet that need.</li> <li>3. Family income must be less than 90% of the TANF payment standard for a household with shelter cost.</li> <li>4. Payment is limited to payment maximums for individual emergent</li> </ol>

<sup>5</sup> DCAP is paid through CEAP.

<sup>6</sup> Part of the funding for the CEAP programs was transferred to the Department of Commerce (formerly the Department of Community, Trade and Economic Development) in SFY 2000.

<b>Program Details</b>	<b>Consolidated Emergency Assistance Program (CEAP) Disaster Cash Assistance Program (DCAP)</b>
	need items or the TANF payment standard for a household with shelter cost, whichever is lower.
<b>Services</b>	Provides for specific emergent needs such as food, shelter, clothing, minor medical care, utilities, household maintenance, job-related transportation or clothing, and transportation for a minor, not in foster care, to the home of a relative or approved caregiver.
<b>Linkages</b>	<ol style="list-style-type: none"> <li>1. Department of Commerce</li> <li>2. Low-income emergency housing</li> <li>3. Food banks</li> <li>4. Charitable agencies</li> <li>5. Community medical centers</li> <li>6. Other public assistance programs (approximately half of CEAP households are subsequently approved for TANF)</li> </ol>



## Diversion Cash Assistance (DCA)

Program Details	Diversion Cash Assistance (DCA)
<b>Brief Description</b>	Provides an emergency cash benefit of \$1,250, limited to a 30-day period every 12 months to families that meet eligibility criteria for TANF <sup>7</sup> or SFA but do not need ongoing monthly cash assistance.
<b>Legal Authorization</b>	RCW 74.08A.210, Diversion Program – Emergency Assistance
<b>Funding Source</b>	100% State – TANF MOE
<b>Population Served</b>	Low-income families with temporary emergent needs who are not likely to need continued assistance if those needs are met.
<b>Eligibility</b>	<ol style="list-style-type: none"> <li>1. Must meet TANF eligibility criteria but not be receiving TANF.</li> <li>2. Cannot have received DCA within the last 12 months.</li> <li>3. Cannot have an adult in the family who is ineligible for cash assistance for any reason other than one adult receiving SSI in a two-adult family.</li> <li>4. If the families go on TANF within 12 months of receiving DCA, a prorated amount of the DCA payment must be repaid to the state by monthly deductions equal to 5% of the cash grant.</li> <li>5. Benefits may be authorized for only 30 days in a 12 consecutive month period.</li> <li>6. The total of all payments in a 30-day period is limited to \$1,250.</li> </ol>
<b>Services</b>	<ol style="list-style-type: none"> <li>1. Payments to cover emergent needs for shelter, transportation, child care, food, medical care, and employment-related expenses</li> <li>2. Usually paid directly to vendors</li> </ol>
<b>Linkages</b>	<ol style="list-style-type: none"> <li>1. Employment</li> <li>2. Child care</li> <li>3. Child support services</li> <li>4. Medical assistance</li> <li>5. Food assistance</li> <li>6. Other services to assist low-income families</li> </ol>

<sup>7</sup> See TANF/SFA program description on Page 28.

## Housing and Essential Needs (HEN) Referral

Program Details	Housing and Essential Needs (HEN) Referral <sup>8</sup>
<b>Brief Description</b>	Provides a referral to the Housing and Essential Needs (HEN) program administered by the Department of Commerce. HEN Referral recipients are eligible for essential needs items (e.g., bus passes and personal care items), in addition to potential housing assistance. Eligibility for HEN housing assistance is determined by the Department of Commerce through a network of local grantees.
<b>Legal Authorization</b>	Authorized by RCW 74.04.805.
<b>Funding Source</b>	Both Incapacity examinations used by the Department to determine HEN Referral eligibility and Department of Commerce-administered essential assistance are 100% General Fund-State (GF-S).
<b>Population Served</b>	Adults 18 years of age or older who are unable to work at least 90 days due to a mental or physical incapacity.
<b>Eligibility</b>	<ol style="list-style-type: none"> <li>1. Recipients must meet income and resource limits.</li> <li>2. Recipients must be ineligible for Aged, Blind, or Disabled (ABD) cash assistance.</li> <li>3. Recipients must be unable to work at least 90 days due to a mental or physical incapacity.</li> <li>4. A person is ineligible for HEN Referral when incapacitated primarily due to alcoholism or drug addiction (chemical dependency). People who have a chemical dependency in addition to a separate mental or physical impairment may qualify for HEN Referral.</li> <li>5. Recipients who are assessed as chemically dependent by a certified chemical dependency professional are required to participate in drug or alcohol treatment as a condition of eligibility.</li> </ol>
<b>Services</b>	<ol style="list-style-type: none"> <li>1. Referral to the HEN program administered by the Department of Commerce.</li> <li>2. Case management and referral services</li> </ol>
<b>Linkages</b>	<ol style="list-style-type: none"> <li>1. Alcohol/drug assessment and treatment agencies</li> <li>2. Regional Support Networks / community mental health agencies</li> <li>3. Division of Vocational Rehabilitation</li> <li>4. Food banks</li> <li>5. Department of Commerce housing assistance providers</li> </ol>

<sup>8</sup> During the 2013 legislative session, the Legislature passed Substitute House Bill 2069, which created the HEN Referral program effective January 1, 2014. Up until that point, potential HEN eligibility was linked to the Medical Care Services (MCS) program.

## Medical Assistance Programs

Program Details	Medical Assistance Programs
<b>Brief Description</b>	Includes state and federally funded medical assistance programs providing health care coverage to certain refugees, Medicare recipients, Supplemental Security Income (SSI) recipients, adults who are age 65 or older, blind, or disabled, and legally present recipients of Aged, Blind, or Disabled (ABD) cash assistance and Housing and Essential Needs (HEN) Referral programs who are ineligible for Medicaid due to their immigration status.
<b>Legal Authorization</b>	Title XIX Social Security Act Title IV Immigration & Nationality Act RCW 74.09 Medical care
<b>Funding Source</b>	Funded by General State funds and Title 19 federal medical funds.
<b>Population Served</b>	Low-income persons with disabilities, older adults and refugees, and aged federally qualified aliens.
<b>Eligibility</b>	<p>Each medical program has different eligibility requirements. In general, most recipients will be low income and have no other medical coverage available. Specific program eligibility varies based on program relatability such as:</p> <ol style="list-style-type: none"> <li>1. Disability</li> <li>2. Emergency medical for aged Immigrants who would qualify for full-scope Medicaid except for their alien status</li> <li>3. Aged, blind, and disabled persons who receive Supplemental Security Income (SSI) or who are eligible to receive SSI</li> <li>4. Disabled persons who are working and who do not receive SSI</li> <li>5. Refugees who do not qualify for Medicaid assistance</li> <li>6. Low income Medicare beneficiaries</li> <li>7. Receipt of ABD cash assistance or HEN Referral</li> </ol>
<b>Services</b>	<ol style="list-style-type: none"> <li>1. Aged Alien Emergency Medical</li> <li>2. SSI Medicaid</li> <li>3. SSI-Related Medicaid</li> <li>4. Medicare Savings Programs</li> <li>5. Refugee Medical Assistance</li> <li>6. Medical Care Assistance</li> </ol>
<b>Linkages</b>	<ol style="list-style-type: none"> <li>1. DSHS Online Services Application</li> <li>2. Dental coverage</li> </ol>

Program Details	Medical Assistance Programs
	<ol style="list-style-type: none"> <li data-bbox="548 254 948 285">3. Washington Healthplanfinder</li> <li data-bbox="548 302 932 333">4. Children and family services</li> <li data-bbox="548 350 932 382">5. Community medical centers</li> <li data-bbox="548 399 786 430">6. Senior outreach</li> <li data-bbox="548 447 857 478">7. Maternity and Infants</li> </ol>

## Office of Financial Recovery (OFR)

Program Details	Office of Financial Recovery (OFR)
<b>Brief Description</b>	The Office of Financial Recovery (OFR) is the non-child support collection arm of the Department of Social and Health Services. Department programs and partners use recovered funds to decrease poverty, increase accountability, improve safety and health status, and increase educational and employment success to support people and communities in reaching their potential. OFR manages the following general programs that recover revenues, collect overpayments and/or bill and collect fees: developmental disabilities, vendor recovery, mental health, supplemental security income, estate recovery, client recovery, food assistance overpayment, medical premium recovery, juvenile rehabilitation, and time loss.
<b>Legal Authorization</b>	RCW 43.20B
<b>Funding Source</b>	Mixed; State and Federal
<b>Population Served</b>	Department agencies and programs, the Department of Early Learning and the Health Care Authority
<b>Eligibility</b>	OFR does not provide services to individuals
<b>Services</b>	<ol style="list-style-type: none"> <li>1. Billing services</li> <li>2. Accounting and reconciliation of debts owed to the Department and partners</li> <li>3. Debt establishment</li> <li>4. Debt enforcement</li> </ol>
<b>Linkages</b>	<ol style="list-style-type: none"> <li>1. Health Care Authority</li> <li>2. All DSHS Administrations (including AL TSA, CA, ESA and JRA)</li> <li>3. Department of Labor and Industries</li> <li>4. U.S. Department of Treasury</li> <li>5. Social Security Administration</li> <li>6. Private Insurance Companies</li> <li>7. Centers for Medicare and Medicaid Services</li> </ol>

## Ongoing Additional Requirements (OAR)

Program Details	Ongoing Additional Requirements (OAR)
<b>Brief Description</b>	Payments to meet a need beyond the basic needs of food, clothing and shelter, which are necessary to enable a person to continue living independently.
<b>Legal Authorization</b>	RCW 74.08.283
<b>Funding Source</b>	100% General Fund-State
<b>Population Served</b>	Aged, blind or disabled clients, pregnant women, refugees, and families
<b>Eligibility</b>	A person must be receiving cash benefits from one of the following programs: Temporary Assistance for Needy Families (TANF), including Tribal TANF; State Family Assistance (SFA); Refugee Cash Assistance (RCA); Pregnant Women Assistance (PWA); Aged, Blind, or Disabled (ABD); or Supplemental Security Income (SSI). A Social Services worker must also determine that the person has an essential need for an item or service in order to live independently.
<b>Services</b>	Cash payments for restaurant <b>or</b> home-delivered meals, food for service animals, basic telephone service, or laundry.
<b>Linkages</b>	<ol style="list-style-type: none"> <li>1. Community charitable or social services agencies</li> <li>2. Home and Community Services Offices within DSHS's Aging and Long-Term Support Administration (ALTSA)</li> </ol>

## Pregnant Women Assistance (PWA<sup>9</sup>)

Program Details	Pregnant Women Assistance (PWA)
<b>Brief Description</b>	Provides cash assistance to low-income pregnant women who are ineligible for TANF/SFA for a reason other than a failure to cooperate with TANF program rules.
<b>Legal Authorization</b>	RCW 74.62.030
<b>Funding Source</b>	Funded by General State funds.
<b>Population Served</b>	<ol style="list-style-type: none"> <li>1. Pregnant women who are ineligible for TANF/SFA due to the 60-month time limit or permanent disqualification.</li> <li>2. Pregnant women who are ineligible for TANF because they misrepresented their residence in order to receive TANF benefits in two or more states at the same time.</li> </ol>
<b>Eligibility</b>	<ol style="list-style-type: none"> <li>1. Recipients must meet income and resource limits;</li> <li>2. Recipients must pursue federal benefits as a condition of eligibility;</li> <li>3. Recipients who are assessed as chemically dependent by a certified chemical dependency professional are required to participate in substance abuse treatment as a condition of eligibility.</li> </ol>
<b>Services</b>	Cash assistance, case management, and referral services
<b>Linkages</b>	<ol style="list-style-type: none"> <li>1. Low-income housing</li> <li>2. Food banks</li> <li>3. Children and family services</li> <li>4. Community medical centers</li> <li>5. Charitable organizations</li> </ol>

<sup>9</sup> The Disability Lifeline (DL) program ended effective November 1, 2011. Former DL recipients may be eligible for PWA.

## Refugee Cash and Medical Assistance (RCA/RMA)

Program Details	Refugee Cash and Medical Assistance (RCA/RMA)
Brief Description	Provides cash and medical assistance for newly arrived refugees.
Legal Authorization	CFR 400.45 – 400.69 and 400.93 – 400.107, Refugee Act of 1980, Public Law 96-212; the Trafficking Victims Protection Reauthorization Act of 2003 (TVPRA), Pub. L. No. 108-193; and the Department of Defense Appropriations Act of 2010, Pub. L. No. 111-118.
Funding Source	100% Federal
Population Served	<ol style="list-style-type: none"> <li>1. Refugees or asylees authorized by the federal government to immigrate to the U.S. because they are unwilling or unable to return to their country of nationality due to persecution or a well-founded fear of persecution based on race, religion, nationality, membership in particular social group, or political opinion</li> <li>2. Individuals whose immigration status allows them access to refugee benefits under federal law</li> </ol>
Eligibility	<ol style="list-style-type: none"> <li>1. Refugees, asylees, Cubans/Haitian entrants, Amerasians, victims of human trafficking and their eligible family members, and Iraqi/Afghani Special Immigrants who meet financial need criteria for the TANF program but are not TANF eligible (e.g., adults without dependent children).</li> <li>2. Currently, eligibility expires eight months after the date of their arrival in the United States. For asylees, victims of human trafficking, and Iraqis or Afghans who do not become Special Immigrants until after they enter the U.S., eligibility expires eight months after the date their status is granted.</li> <li>3. Unless exempt, adults must register for employment and language services.</li> <li>4. Adults must also provide the name of the voluntary agency which helped to bring them into the U.S.</li> </ol>
Services	<ol style="list-style-type: none"> <li>1. Cash assistance for food, clothing, and shelter</li> <li>2. Medical assistance</li> <li>3. Health screening</li> </ol>
Linkages	<ol style="list-style-type: none"> <li>1. Voluntary resettlement agencies</li> <li>2. Mutual assistance associations</li> <li>3. Community employment providers</li> <li>4. Low-income housing</li> <li>5. Food banks</li> <li>6. Community medical centers</li> <li>7. Charitable agencies</li> </ol>



Program Details	Refugee Cash and Medical Assistance (RCA/RMA)
	<ul style="list-style-type: none"><li data-bbox="535 241 1419 283">8. Workforce development councils</li><li data-bbox="535 283 1419 325">9. Public health departments</li><li data-bbox="535 325 1419 394">10. Other local agencies</li></ul>

## Refugee and Immigrant Assistance (RIA)

Program Details	Refugee and Immigrant Assistance (RIA)
Brief Description	Provides services through local government and community-based agencies to help refugees and immigrants become self-sufficient.
Legal Authorization	Refugee Act of 1980, Public Law 96-212; 45 CFR Part 400, RCW Chapter 74.08A
Funding Source	Primarily funded by federal funds with a supplement of state funding for individuals not eligible for federal funding
Population Served	Refugees and legal immigrants
Eligibility	<ol style="list-style-type: none"> <li>1. Refugees, asylees, Cubans/Haitian entrants, Amerasians, victims of human trafficking and their eligible family members, and Iraqi/Afghani Special Immigrants and their eligible family members who are in the U.S. five years or less</li> <li>2. Legal immigrants who are Limited English Proficient (LEP) and on TANF.</li> <li>3. Aged, blind or disabled individuals whose immigration status allows them access to refugee benefits under federal law regardless of time in U.S.</li> <li>4. Refugee minors under age 18 who are unaccompanied and are refugees, entrants, asylees or victims of trafficking.</li> </ol>
Services	<p>The following RIA services are provided through contracts with community-based agencies, voluntary refugee resettlement agencies, local governments, community and technical colleges, and the Employment Security Department:</p> <ol style="list-style-type: none"> <li>1. Employment readiness and job placement services</li> <li>2. Job skills training</li> <li>3. English as a Second Language training</li> <li>4. Health screening</li> <li>5. Information and referral services</li> <li>6. Elderly services</li> <li>7. Youth educational services</li> <li>8. Refugee foster care services</li> <li>9. Mental health services</li> <li>10. Naturalization services</li> </ol>
Linkages	<ol style="list-style-type: none"> <li>1. Community-based employment providers</li> <li>2. Mutual assistance associations</li> <li>3. Voluntary refugee resettlement agencies (VOLAGS)</li> <li>4. Public health departments</li> <li>5. U.S. Citizenship and Immigration Services</li> <li>6. Community and technical colleges</li> <li>7. Community-based organizations</li> </ol>

Program Details	Refugee and Immigrant Assistance (RIA)
	<ul style="list-style-type: none"> <li>8. School Districts</li> <li>9. Area Agencies on Aging</li> <li>10. Local employers</li> <li>11. Employment Security Department</li> <li>12. Workforce training councils</li> <li>13. Local government agencies</li> <li>14. Housing Authorities</li> <li>15. Other organizations providing community resources, such as food banks and utility assistance agencies</li> </ul>

## Temporary Assistance for Needy Families (TANF), State Family Assistance (SFA), and WorkFirst

Program Details	Temporary Assistance for Needy Families (TANF)
Brief Description	Provides temporary cash for families in need. Persons who are caring for a relative's child, or legal guardians or are acting in the place of a parent, are also able to apply for TANF benefits on behalf of these children.
Legal Authorization	Title IV-A of the Social Security Act (42 U.S.C. 602-619), as amended by the Personal Responsibility and Work Opportunity Reconciliation Act (PRWORA) of 1996, Public Law 104-193; the Balanced Budget Act (BBA) of 1997, Public Law 105-33; and the Deficit Reduction Act (DRA) of 2005, Public Law 109-171; and RCW Chapters 74.04 (General Provisions Administration), 74.08 (Eligibility Generally —Standards of Assistance), 74.08A (Washington WorkFirst/TANF), and 74.12 (TANF), as amended by the Washington Temporary Assistance for Needy Families Act, ESHB-3901.
Funding Source	Funded by a federal block grant (Title IV-A of the Social Security Act) and a required Maintenance of Effort (MOE) expenditure of state funds.
Population Served	<ol style="list-style-type: none"> <li>1. Children under age 18</li> <li>2. Children under age 19 attending high school or GED program full-time</li> <li>3. Parents or needy caretaker relatives of these children</li> <li>4. Unmarried teen parents under age 18</li> <li>5. Pregnant women with no other children</li> </ol>
Eligibility	<ol style="list-style-type: none"> <li>1. The family or assistance unit must include a child (or a pregnant woman with no other children) who is in financial need. The child of unmarried parents can be excluded from recipient assistance units at the option of the parents.</li> <li>2. Family net monthly income may not exceed the payment standard plus authorized additional requirements. Under TANF, 50% of gross earnings are countable when determining eligibility and payment amount.</li> <li>3. Families can own a home, household goods, and up to \$1,000 in countable assets. The first \$5,000 in equity value of a vehicle is exempt, and equity that exceeds this amount counts towards the \$1,000 asset limit. Recipients may accumulate up to an additional \$3,000 in savings (e.g. a bank account).</li> <li>4. Teen parents must meet all TANF eligibility requirements, be living in an approved living situation, and must be attending high school. When not living in an approved living situation, the child of the teen</li> </ol>

Program Details	Temporary Assistance for Needy Families (TANF)
	<p>is opened on TANF as a child-only case.</p> <ol style="list-style-type: none"> <li>5. Families must be Washington state residents and not living in a public institution (with some exceptions).</li> <li>6. All eligible family members must have a Social Security number or cooperate in obtaining one.</li> <li>7. Families must assign rights to child support and cooperate with the DSHS Division of Child Support by identifying the non-custodial parent of the children and in obtaining child support.</li> <li>8. Adults and certain teens must participate in WorkFirst program work or work activities for up to 40 hours a week. There are a few exceptions to participation requirements. If a WorkFirst individual refuses to engage in work or work-related activities required by the state, the state will apply a penalty. The family's grant may be closed if the individual fails to attend a required home visit. For other individuals the family's grant is reduced by one person's share or 40%, whichever is more, and may be terminated after 2 months of non-compliance.</li> <li>9. Non-needy relatives and other non-parent adults applying for or receiving child-only TANF on behalf of needy children must pass an income means test to receive this assistance. Caregivers with income over 300% of the Federal Poverty Level (FPL) based on family size will not qualify; caregivers with income at or below 300% of FPL will receive a full or partial grant.</li> <li>10. Benefits have a five-year time limit with limited time limit extensions.</li> </ol>
<p><b>Services</b></p>	<ol style="list-style-type: none"> <li>1. Cash assistance in accordance with state payment standards for food, clothing, and shelter</li> <li>2. WorkFirst services</li> <li>3. Additional Requirements-Emergent Need (AREN) payments for special needs, such as obtaining housing or preventing eviction or utility shut-off</li> <li>4. SSI Facilitation, providing assistance with completing and monitoring an SSA Title II or Title XVI application</li> </ol>
<p><b>Linkages</b></p>	<ol style="list-style-type: none"> <li>1. Low-income housing</li> <li>2. Food banks</li> <li>3. Children and family services</li> <li>4. Community medical centers</li> <li>5. Charitable organizations</li> <li>6. Tribal TANF programs             <ol style="list-style-type: none"> <li>a. Port Gamble S'Klallam Tribe – Started October 1998</li> </ol> </li> </ol>

Program Details	Temporary Assistance for Needy Families (TANF)
	<ul style="list-style-type: none"> <li>b. Lower Elwha Klallam Tribe – Started October 1998</li> <li>c. Quinault Indian Nation – Started April 2001</li> <li>d. Quileute Tribe – Started May 2001</li> <li>e. Confederated Tribes of the Colville Reservation – Started November 2001</li> <li>f. Spokane Tribe of Indians – Started March 2003</li> <li>g. South Puget Intertribal Planning Agency (SPIPA), comprised of four tribes: Nisqually, Skokomish, Squaxin Island, and Puyallup Tribes – Started September 2004</li> <li>h. Tulalip Tribes – Started March 2005</li> <li>i. Nooksack Tribe – Started May 2005</li> <li>j. Lummi Nation - Started July 2007</li> <li>k. Upper Skagit Tribe - Started July 2007</li> </ul> <p>7. ESA Community Services Division, State Tribal Relations Unit</p>

Program Details	State Family Assistance (SFA)
Brief Description	Provides state-funded cash assistance for legal immigrant families, students ages 19 to 20, and pregnant women who are ineligible to receive TANF.
Legal Authorization	RCW 74.08A.100, Immigrants-Eligibility RCW 74.12.035, Additional Eligibility Requirements (Students)
Funding Source	State: Mix of State and TANF MOE
Population Served	<p>Immigrants ineligible for TANF because of federal citizenship and alien status eligibility requirements</p> <ul style="list-style-type: none"> <li>1. Children under age 21 attending school who are ineligible for TANF because they are over age 18</li> <li>2. Needy caretaker relatives of these children</li> <li>3. Pregnant women with no other children who are ineligible for TANF because they misrepresented their residence in order to receive TANF benefits in two or more states at the same time</li> </ul>
Eligibility	<ul style="list-style-type: none"> <li>1. Recipients must meet all other TANF eligibility criteria.</li> <li>2. Immigrants must be: <ul style="list-style-type: none"> <li>a. Qualified aliens ineligible for TANF because of the five-year period of ineligibility or</li> <li>b. Lawfully present non-qualified aliens residing indefinitely in the State of Washington, and the Department of Homeland Security is not taking steps to enforce their departure.</li> </ul> </li> <li>3. Children ages 19 and 20 are in high school or a GED program full-</li> </ul>

Program Details	State Family Assistance (SFA)
	time. 4. Like TANF, benefits have a five-year time limit with limited time limit extensions.
Services	1. Cash assistance in accordance with state payment standards for food, clothing and shelter. 2. SFA recipients are eligible for WorkFirst services. 3. Additional Requirements for Emergent Need (AREN) payments for special needs, such as rent and utilities if eviction or shut-off notices have been issued.
Linkages	1. Low-income housing 2. Food banks 3. Children and family services 4. Community medical centers 5. Charitable organizations

Program Details	WorkFirst (WF)
Brief Description	Provides support services and activities to TANF/SFA clients so they can find and keep jobs to move forward on a pathway to self-sufficiency.
Legal Authorization	Title IV-A of the Social Security Act (42 U.S.C. 602-619), as amended by the Personal Responsibility and Work Opportunity Reconciliation Act (PRWORA) of 1996, Public Law 104-193; the Balanced Budget Act (BBA) of 1997, Public Law 105-33; and the Deficit Reduction Act (DRA) of 2005, Public Law 109-171; and RCW Chapters 74.04 (General Provisions Administration), 74.08 (Eligibility Generally —Standards of Assistance), 74.08A (Washington WorkFirst/TANF), and 74.12 (TANF), as amended by the Washington Temporary Assistance for Needy Families Act, ESHB-3901.
Funding Source	Funded by a federal block grant (Title IV-A of the Social Security Act) and a required Maintenance of Effort (MOE) expenditure of state funds.
Population Served	Low-income families with dependent children and pregnant women
Eligibility	TANF/SFA applicants and recipients.
Services	Case Management and Social Services may include the following: <ol style="list-style-type: none"> <li>1. Information about the WorkFirst program.</li> <li>2. Comprehensive Evaluation to identify a parent’s strengths, participation options, and best pathway to employment.</li> <li>3. Referrals for services that a family may need including:                             <ol style="list-style-type: none"> <li>a. Family Planning for every individual</li> <li>b. Equal Access (EA) for individuals with a mental, neurological, physical or sensory impairment or other problems that prevent them from getting program benefits in the same way that an unimpaired person would get them</li> <li>c. Family violence</li> </ol> </li> </ol>

Program Details	WorkFirst (WF)
	<ul style="list-style-type: none"> <li>d. Learning disabilities</li> <li>e. Substance abuse / chemical dependency</li> <li>f. Pregnant or parenting a child under 12 months</li> </ul> <ol style="list-style-type: none"> <li>4. Development of Individual Responsibility Plans (IRP).</li> <li>5. Intensive social services for those with significant issues and needs</li> <li>6. Interdisciplinary case staffing.</li> <li>7. Helping pregnant or parenting minors find a suitable living arrangement and complete high school which are both program requirements.</li> <li>8. Support services that include, but are not limited to, funding for transportation, work clothing, professional fees and testing.</li> <li>9. Services While Working</li> <li>10. Wage progression and job retention services (e.g., education and training).</li> <li>11. Re-employment services following job loss.</li> </ol> <p>Services While Looking for Work</p> <ol style="list-style-type: none"> <li>1. Employment service supports (e.g., help with transportation).</li> <li>2. Employment services (e.g., job leads, and access to resource rooms, phone banks, and job fairs).</li> <li>3. Job preparation (e.g., employment competencies, work skills assessment and employment workshops).</li> <li>4. Part-time language training for limited-English proficient participants in job search.</li> <li>5. Customized job skills (short-term training course that leads to an available job at an above-average wage).</li> </ol> <p>Services While Preparing for Work</p> <ol style="list-style-type: none"> <li>6. Short-term subsidized employment, Community Jobs, for participants who leave job search without finding unsubsidized work.</li> <li>7. A changing mixture of subsidized or unpaid work, job search, treatment, education, training, and/or other services.</li> </ol>
Linkages	<ol style="list-style-type: none"> <li>1. Employment Security Department</li> <li>2. Department of Commerce</li> <li>3. State Board for Community &amp; Technical Colleges</li> <li>4. Workforce Development Councils, operating under the Workforce Investment Act</li> <li>5. Tribal TANF programs               <ul style="list-style-type: none"> <li>a. Port Gamble S’Klallam Tribe – Started October 1998</li> <li>b. Lower Elwha Klallam Tribe – Started October 1998</li> <li>c. Quinalt Indian Nation – Started April 2001</li> <li>d. Quileute Tribe – Started May 2001</li> <li>e. Confederated Tribes of the Colville Reservation – Started November 2001</li> <li>f. Spokane Tribe of Indians – Started March 2003</li> </ul> </li> </ol>



Program Details	WorkFirst (WF)
	<ul style="list-style-type: none"> <li>g. South Puget Intertribal Planning Agency (SPIPA), comprised of four tribes: Nisqually, Skokomish, Squaxin Island, and Puyallup Tribes – Started September 2004</li> <li>h. Tulalip Tribes – Started March 2005</li> <li>i. Nooksack Tribe – Started May 2005</li> <li>j. Lummi Nation - Started July 2007</li> <li>k. Upper Skagit Tribe - Started July 2007</li> </ul> <ul style="list-style-type: none"> <li>6. Community programs</li> <li>7. ESA State Tribal Relations Office</li> <li>8. Refugee and immigrant community-based organizations</li> <li>9. Local Planning Areas</li> </ul>

## Supplemental Security Income (SSI) and State Supplemental Payment (SSP)

Program Details	Supplemental Security Income (SSI) State Supplemental Payment (SSP)
Brief Description	Provides a state-funded supplemental cash payment to some recipients of federal Supplemental Security Income (SSI) disability benefits in addition to their regular SSI payment.
Legal Authorization	Title XVI of the Social Security Act, 20 CFR 416.2095, and RCW 74.04.600–74.04.640
Funding Source	State: 100% state funds for the supplement
Population Served	<p>SSP is paid to the following populations:</p> <ol style="list-style-type: none"> <li>1. Mandatory Income Level (MIL) – persons who received state aged, blind or disabled cash assistance in 1973 and were converted to receiving federal SSI in January 1974.</li> <li>2. SSI recipients whose spouse is not eligible for SSI in their own right.</li> <li>3. Developmentally disabled persons who meet Social Security disability criteria.</li> <li>4. SSI recipients who are aged or blind.</li> <li>5. Certain foster children receiving SSI.</li> </ol>
Eligibility	<ol style="list-style-type: none"> <li>1. Must be eligible for SSI as determined by the Social Security Administration (SSA) and meet the criteria described above.</li> <li>2. Must meet resource limit of \$2,000 for an individual and \$3,000 for a married couple (not all resources are counted).</li> </ol>
Services	<ol style="list-style-type: none"> <li>1. The MIL SSP varies by individual and federal requirement.</li> <li>2. The SSP for the aged, blind, or ineligible spouse is \$46 per month.</li> <li>3. Developmentally disabled SSP varies by individual and client need.</li> <li>4. Foster child SSP varies by individual need.</li> <li>5. The SSP for an eligible person who is residing in a medical institution is \$27.28 per month.</li> <li>6. A person eligible for SSI is automatically eligible for Categorically Needy medical coverage.</li> </ol>
Linkages	<ol style="list-style-type: none"> <li>1. Low-income housing</li> <li>2. Senior citizens centers</li> <li>3. Ongoing additional requirements</li> <li>4. Food banks</li> <li>5. Developmental disability programs</li> <li>6. Congregate care facilities</li> <li>7. Adult family homes</li> <li>8. Nursing homes</li> <li>9. Medical facilities</li> <li>10. Mental health centers</li> </ol>

Program Details	Supplemental Security Income (SSI) State Supplemental Payment (SSP)
	11. Other community charitable and social service agencies

## United States Repatriation Program

Program Details	United States Repatriation Program
<b>Brief Description</b>	A federal program providing social services and a cash loan for food, housing, medical, or transportation needs to help a U.S. citizen or dependent resettle after emergent conditions require the person to return to the U.S.
<b>Legal Authorization</b>	45 CFR Parts 211 and 212
<b>Funding Source</b>	Initial expenditures are state funds that are reimbursed from federal funds.
<b>Population Served</b>	U.S. citizens or their dependents returning from a foreign country
<b>Eligibility</b>	The U.S. Department of State determines eligibility and authorizes repatriation based on poverty, mental or physical illness, or international crisis.
<b>Services</b>	<ol style="list-style-type: none"> <li>1. Resettlement assistance for up to 90 days after return to the U.S., unless an extension is granted.</li> <li>2. Cash loan based on the TANF payment standard for household size to pay for food, shelter, medical care and other emergent needs, or travel costs to the state of residence or final destination.</li> <li>3. Social services to help person connect to programs, establish housing or otherwise meet ongoing needs.</li> </ol>
<b>Linkages</b>	<ol style="list-style-type: none"> <li>1. Federal Supplemental Security Income (SSI)</li> <li>2. Temporary Assistance to Needy Families (TANF) or other public assistance programs, if eligible</li> <li>3. Food assistance</li> <li>4. DSHS Children’s Administration when the repatriate is an unaccompanied minor</li> <li>5. U.S. State Department and Administration for Children and Families (ACF) for program policy and coordination</li> <li>6. International Social Services is contracted by ACF to refer eligible people and process claims for reimbursement.</li> </ol>

## Washington Telephone Assistance Program (WTAP)

Program Details	Washington Telephone Assistance Program (WTAP)
<b>Brief Description</b>	Provides low-income households with waivers and discounts on basic telephone service and fees or a community service voice mailbox.
<b>Legal Authorization</b>	47 CFR Part 54, Subpart E RCW 80.36.410 – RCW 80.36.475 Washington Telephone Assistance Program
<b>Funding Source</b>	Mix of federal Universal Service Funds and state excise tax funds. Up to a 14-cent excise tax on all wire phone lines supplies the state funding.
<b>Population Served</b>	Public assistance program recipients and former recipients of the Community Service Voice Mail Program.
<b>Eligibility</b>	<ol style="list-style-type: none"> <li>1. There must be at least one adult in the household receiving benefits from one or more of the following programs: Basic Food or State Food Assistance; TANF or State Family Assistance; Aged, Blind, or Disabled (ABD) assistance; State Supplemental Payment (SSP); specific types of Medical Assistance; Community Options Program Entry System (COPEs); chore services; or was referred to the Department by a community agency that provided Community Service Voice Mail.</li> <li>2. Clients must apply for WTAP by contacting their local telephone company and requesting this service.</li> <li>3. Client eligibility for WTAP lasts through the end of the fiscal year in which the client loses eligibility for public assistance. Clients eligible through Community Voice Mail are eligible for one additional fiscal year.</li> </ol>
<b>Services</b>	<ol style="list-style-type: none"> <li>1. A waiver of deposit for local telephone service</li> <li>2. A one-time-per-address 50% discount on connection fees</li> <li>3. A reduction in the monthly flat fee for telephone services</li> </ol>
<b>Linkages</b>	<ol style="list-style-type: none"> <li>1. Washington Utilities and Transportation Commission</li> <li>2. Telephone companies serving Washington state residents</li> <li>3. Universal Service Administration Company (providing federal funds, and pays a partial match for client monthly flat rate fees)</li> <li>4. Community agencies providing Community Service Voice Mail</li> <li>5. Department of Commerce</li> <li>6. Department of Revenue</li> <li>7. Other public assistance programs</li> </ol>

## Working Connections Child Care Program (WCCC)

Program Details	Working Connections Child Care Program (WCCC)
<b>Brief Description</b>	The Working Connection Child Care Program provides child care subsidies to eligible families for approvable activities that enable them to work, attend training, or participate in education programs.
<b>Legal Authorization</b>	RCW <a href="#">74.04.050</a> and C.F.R. Parts 98 and 99 (Child Care Development Fund Rules); 2006 c 265 and chapter <a href="#">43.215</a> RCW
<b>Funding Source</b>	WCCC is funded through federal Child Care and Development Funds (CCDF), Washington State Maintenance of Effort (MOE) funds and TANF funds.
<b>Population Served</b>	Households with income at or below 200% of the Federal Poverty level that meet approvable activity requirements.
<b>Eligibility</b>	<ol style="list-style-type: none"> <li>1. Must participate in an approvable activity               <ol style="list-style-type: none"> <li>a. WorkFirst Participant                   <ol style="list-style-type: none"> <li>i. An approved activity in an Individual Responsibility Plan and/or:</li> <li>ii. Employment, Self-Employment, Transportation Time, Study Time, Sleep Time</li> </ol> </li> <li>b. Not a WorkFirst Participant                   <ol style="list-style-type: none"> <li>i. Employment</li> <li>ii. Self-Employment</li> <li>iii. Basic Food Employment and Training</li> <li>iv. Education                       <ol style="list-style-type: none"> <li>1. Consumer under age 22                           <ol style="list-style-type: none"> <li>a. High School</li> <li>b. GED</li> </ol> </li> <li>2. Consumer age 22 or older                           <ol style="list-style-type: none"> <li>a. Must work a minimum of 20 hours a week or be in 16 or more hours of work study</li> <li>b. Limited to 24 months of:                               <ol style="list-style-type: none"> <li>i. Adult Basic Education</li> <li>ii. English as a Second Language</li> <li>iii. High School/GED Completion</li> </ol> </li> <li>c. Limited to 36 months of:                               <ol style="list-style-type: none"> <li>i. Vocational Education</li> </ol> </li> </ol> </li> </ol> </li> </ol> </li> </ol> </li> <li>2. Have countable income at or below 200% of the federal poverty guidelines</li> </ol>

Program Details	Working Connections Child Care Program (WCCC)
	<p>3. Children must:</p> <ul style="list-style-type: none"> <li>a. Belong to one of the following groups:               <ul style="list-style-type: none"> <li>i. A U.S. Citizen, a U.S. national, a qualified alien, or a nonqualified alien who meets the WA state residency requirements.</li> </ul> </li> <li>b. Live in WA and be:               <ul style="list-style-type: none"> <li>i. Less than age 13</li> <li>ii. Less than age 19 and:                   <ul style="list-style-type: none"> <li>1. Have a verified special need, or</li> <li>2. Be under court supervision.</li> </ul> </li> </ul> </li> </ul>
<p><b>Services</b></p>	<p>Provides payment to licensed and unlicensed providers as reimbursement for child care services provided.</p>
<p><b>Linkages</b></p>	<ul style="list-style-type: none"> <li>1. Department of Early Learning</li> <li>2. TANF/WorkFirst</li> <li>3. Community Service Offices (CSOs)</li> <li>4. Customer Service Center</li> <li>5. Licensed and Unlicensed Providers</li> <li>6. SEIU 925</li> </ul>