



# Module 7: Participant Reimbursements

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# Participant Reimbursements

The BFET program allows for the use of participant reimbursements to support approved activities.

- Entitlements are transitional by nature and not an ongoing supplement.
- They are intended to help an individual during their participation in any BFET activities, including employment.
- PRs are not an entitlement and must be carefully managed.
- PRs cannot be available through another government program or private source.
- PRs cannot be used to pay bad debt such as outstanding fines or fees or to make ongoing, regular payments.
- Providers cannot use personal funds to pay for PRs.

The PR categories, allowable support services, guidance and reimbursement limits are detailed in the [Participant Reimbursement Directory](#) in the BFET Provider's Handbook.

# Participant Reimbursements

The BFET program allows the use of participant reimbursement to support approved activities.

- PR should be **reasonable** and **necessary** for a participant to engage in a BFET activity.
  - A cost is reasonable if, in its nature and amount, it does not exceed that which a prudent person would pay under the circumstances.
  - Necessary costs are incurred to carry out essential functions, cannot be avoided without adversely affecting participant outcomes and do not duplicate existing efforts.

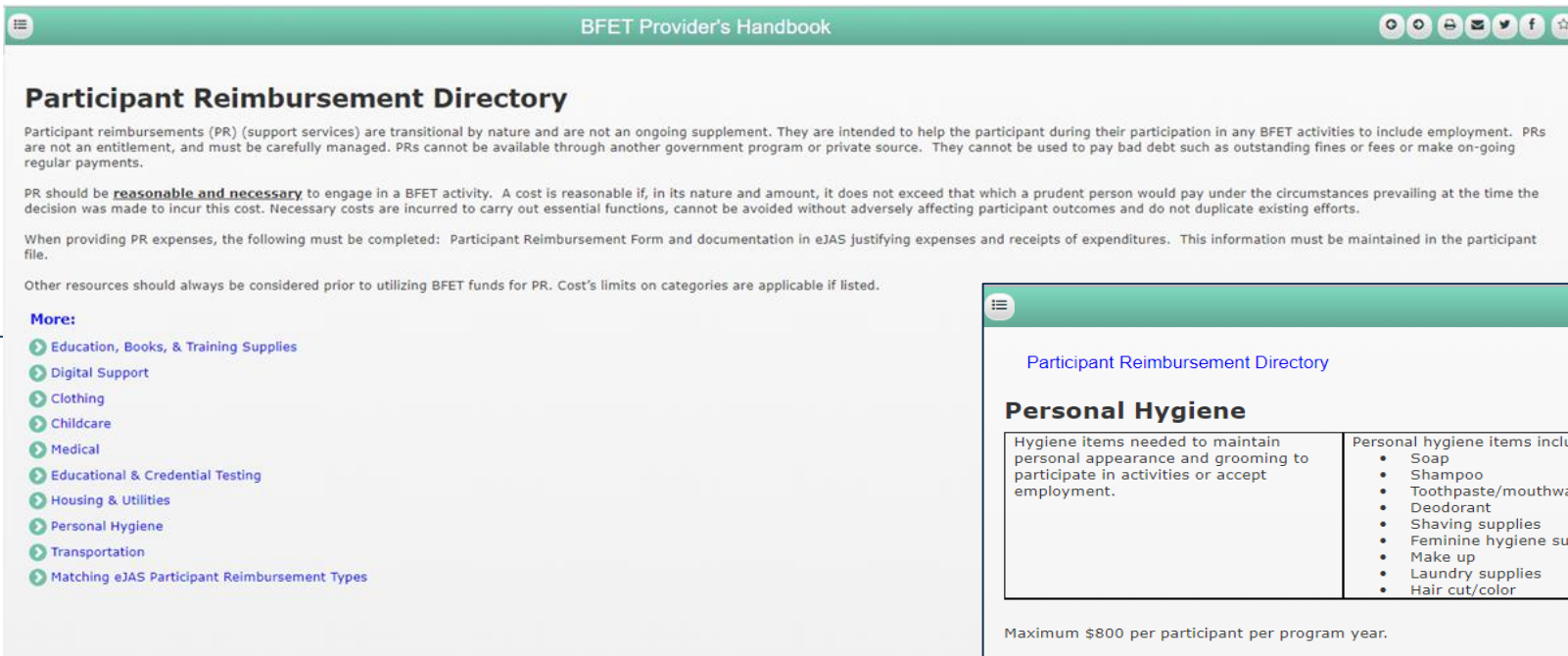
Suggested questions to ask when considering the issuance and level of participant reimbursement:

- Is the participant reimbursement reasonable and necessary for participation in the BFET component?
- What resources does the participant have available?
- Are there other resources in the community that can help with this cost?
- Is there a lower-cost alternative available?
- For reimbursements such as tools or assistance with licenses and fees, will these issuances result in employment?

# Participant Reimbursements

Participant reimbursement services may be provided to the participant as stated, up to the prescribed limits in the [Participant Reimbursement Directory](#).

The PR directory can be found in the BFET Provider's Handbook. It includes a breakdown of the PR types, description of the support services allowed, guidance for allowable PR in each PR type and, if applicable, annual limits for the PR category.



The screenshot shows the 'Participant Reimbursement Directory' page from the 'BFET Provider's Handbook'. The page includes a header with the title and a list of navigation links on the left. The main content area contains a definition of Participant Reimbursements (PR), a list of categories with expandable arrows, and a detailed section for 'Personal Hygiene' with a list of items and a maximum reimbursement limit.

**Participant Reimbursement Directory**

Participant reimbursements (PR) (support services) are transitional by nature and are not an ongoing supplement. They are intended to help the participant during their participation in any BFET activities to include employment. PRs are not an entitlement, and must be carefully managed. PRs cannot be available through another government program or private source. They cannot be used to pay bad debt such as outstanding fines or fees or make on-going regular payments.

PR should be **reasonable and necessary** to engage in a BFET activity. A cost is reasonable if, in its nature and amount, it does not exceed that which a prudent person would pay under the circumstances prevailing at the time the decision was made to incur this cost. Necessary costs are incurred to carry out essential functions, cannot be avoided without adversely affecting participant outcomes and do not duplicate existing efforts.

When providing PR expenses, the following must be completed: Participant Reimbursement Form and documentation in eJAS justifying expenses and receipts of expenditures. This information must be maintained in the participant file.

Other resources should always be considered prior to utilizing BFET funds for PR. Cost's limits on categories are applicable if listed.

**More:**

- Education, Books, & Training Supplies
- Digital Support
- Clothing
- Childcare
- Medical
- Educational & Credential Testing
- Housing & Utilities
- Personal Hygiene
- Transportation
- Matching eJAS Participant Reimbursement Types

**Personal Hygiene**

Hygiene items needed to maintain personal appearance and grooming to participate in activities or accept employment.

Personal hygiene items include but is not limited to:

- Soap
- Shampoo
- Toothpaste/mouthwash
- Deodorant
- Shaving supplies
- Feminine hygiene supplies
- Make up
- Laundry supplies
- Hair cut/color

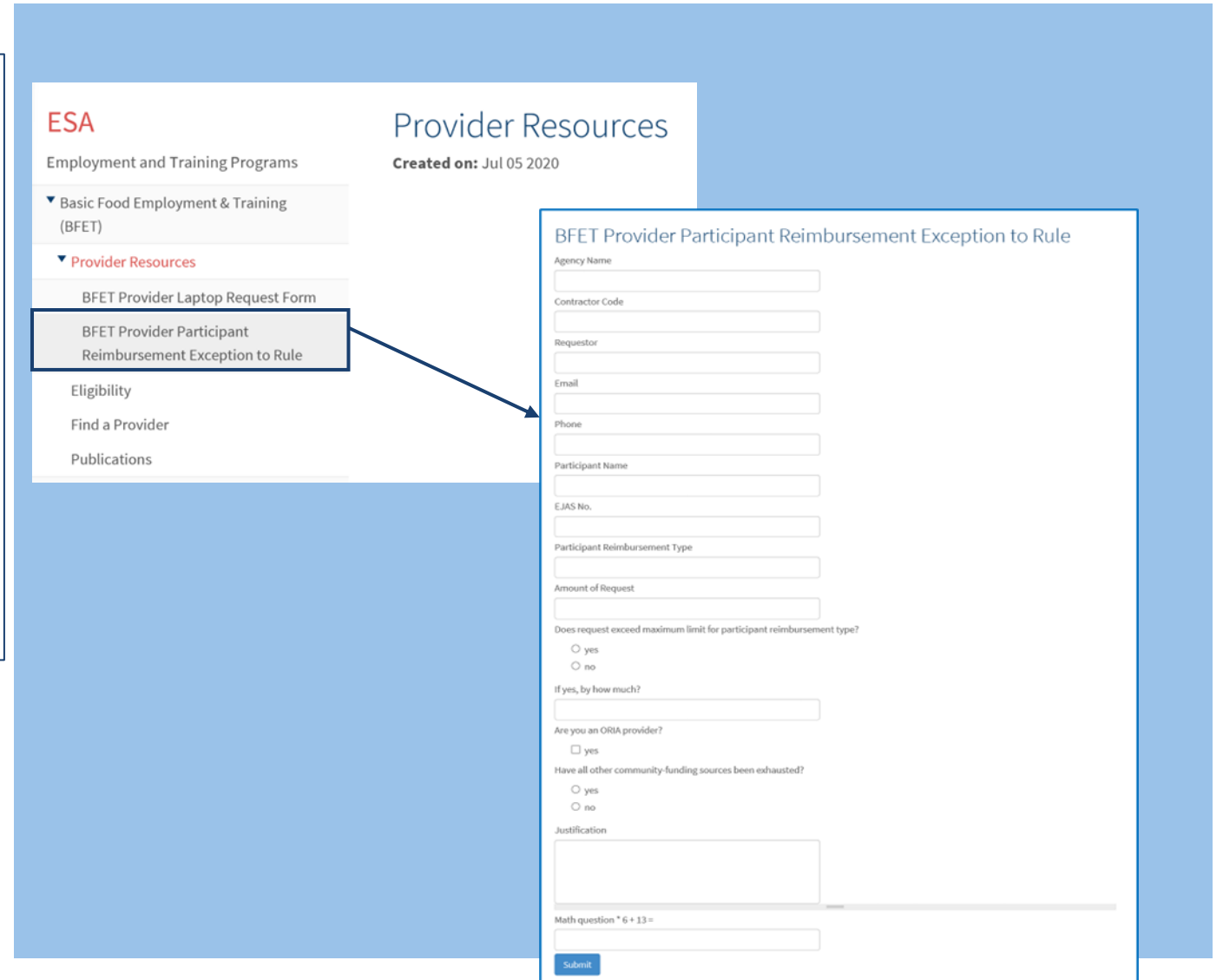
Maximum \$800 per participant per program year.

# Participant Reimbursements

All allowable PRs are listed in the Participant Reimbursement directory.

If an individual's need exceeds the stated limits in the PR directory, providers can submit a participant reimbursement **Exception to the Rule** request.

- An ETR request form is available on the BFET Provider Resource website.
- ETRs must indicate the client's eJAS number, amount requested, whether other community funding sources have been exhausted and justification of the PR need.
- Prior to submitting an ETR, be sure eJAS components and client notes are updated to show participation and progress.



The screenshot displays the ESA Provider Resources website. The left sidebar contains a navigation menu with the following items: **ESA**, Employment and Training Programs, Basic Food Employment & Training (BFET), **Provider Resources** (highlighted), BFET Provider Laptop Request Form, BFET Provider Participant Reimbursement Exception to Rule (highlighted with a blue box), Eligibility, Find a Provider, and Publications. An arrow points from the highlighted menu item to the main content area. The main content area is titled "Provider Resources" and "Created on: Jul 05 2020". It features the "BFET Provider Participant Reimbursement Exception to Rule" form, which includes the following fields: Agency Name, Contractor Code, Requestor, Email, Phone, Participant Name, EJAS No., Participant Reimbursement Type, Amount of Request, Does request exceed maximum limit for participant reimbursement type? (radio buttons for yes/no), If yes, by how much? (text field), Are you an ORIA provider? (checkbox for yes), Have all other community-funding sources been exhausted? (radio buttons for yes/no), Justification (text area), Math question \* 6 + 13 = (text field), and a Submit button.

# Participant Reimbursements

All participant reimbursements must be tracked using the PR form, and receipts must be maintained in the participant's file.

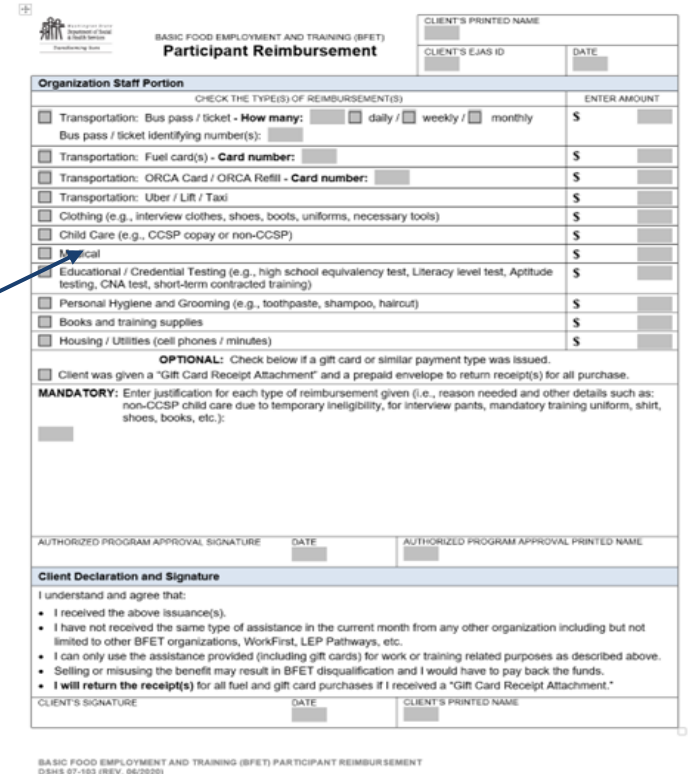
When issuing a support service, the PR form in eJAS must be completed.

*If you are unable to issue, print and obtain signature at time of issuance, you must use the BFET Participant Reimbursements (07-103) form to collect signatures.*

The information must be entered into eJAS within seven business days.

Whenever possible, it is best to enter the PR information directly in eJAS and print the PR form from there.

If necessary, the form BFET Participant Reimbursements (07-103) is available on the BFET Provider Resources website.




The form is titled "BASIC FOOD EMPLOYMENT AND TRAINING (BFET) Participant Reimbursement". It includes fields for "CLIENT'S PRINTED NAME", "CLIENT'S EJAS ID", and "DATE". The form is divided into two main sections: "Organization Staff Portion" and "Client Declaration and Signature". The "Organization Staff Portion" includes a table for recording reimbursements with columns for "CHECK THE TYPE(S) OF REIMBURSEMENT(S)" and "ENTER AMOUNT". The table lists various categories such as Transportation (Bus pass, Fuel card, ORCA Card, Uber/LiR/Taxi), Clothing, Child Care, Medical, Educational/Credential Testing, Personal Hygiene and Grooming, Books and training supplies, and Housing/Utilities. Each category has a checkbox and a corresponding amount field. Below the table, there is an "OPTIONAL" section for gift cards and a "MANDATORY" section for justification of reimbursements. The "Client Declaration and Signature" section includes a list of statements that the client must agree to, followed by fields for the client's signature, date, and printed name. The form is dated "BASIC FOOD EMPLOYMENT AND TRAINING (BFET) PARTICIPANT REIMBURSEMENT DSHS 07-103 (REV. 06/2025)".

# Entering PR in eJAS

Access the participant's information in eJAS through your Caseload screen by clicking on the participant's name. You may also find participants by using the BFET Contractor Historical Report or the search feature from the home page.

Before issuing a Participant Reimbursement, review the client demographic information to be sure BFA is open and TANF and RCA are not open.

Also ensure the participant's component is current and not expired.

Name	JAS Id	ACES Id	Reg	CSO	Pgm	AU	Telephone
<u>MORNING, MONDAY</u>	2860063	2860063	2	047	\$	004659231	
Two Parent :	Required Part? :	LEP :	EA : No	 Email ID:			
HOH :	Total: 000	Recip: 000	Inelig: 000	Sngl Parent W/Child(ren) < 6 : No			
<b>TANF :</b>	<b>BFA: Open</b>	<b>RCA:</b>		Refugee Months:			

TANF Status:	UNKNOWN	Open Date:		Close Date:	
Adult Recipient Months:	000	Ineligible Parent Months:	000	Total TANF Months:	000
Consecutive Months in Sanction:	000	NCS Terminations:	000	Fed Qual Stat:	
Client Status Reason:		Participation Status:			
AU Status Reason:					
TANF Exempt Reason:					
Basic Food Type:	ABD-ABAWD (Able Bodied Adults without Dependents)				
Basic Food Status:	1 - Open	Open Date:	05/11/2020	Close Date:	
Relationship to HOH:	SE-Head of Household/Self				
Financial Responsibility:	RE-Recipient				
Work Registration Basic Food E&T Exempt Reason:	EA-Exempt Area	Basic Food Participation Status:	AB - Able Bodied Adults without Dependents		
RCA Status:		Open Date:		Close Date:	
Client Status Reason:		RCA Sanction Terminations:	000		
AU Status Reason:			Refugee Months:		

# Entering PR in eJAS

1

[E&T Component Information](#)  
[Employment Information](#)  
[Client Notes](#)  
[Payments](#)  
[Strategies For Success](#)  
[Commerce Program Plans](#)  
[Individual Employment Plan](#)

From the client screen,  
 select the  
**Payments** link.  
 Then select the link for  
**Participant Reimbursements**.

**Review**

[Client Transportation](#)  
[Client Payments](#)

**Payments**

[Client Voucher Review](#)  
Participant Reimbursements  
[Auto-Pay](#)

**Authorization**

Name	JAS Id	ACES Id	Reg	CSO	Pgm	AU	Telephone
<a href="#">BFET_COPY1019547</a>	56309756	56309756	3	023	\$	038062847	(503) 123-4567

Two Parent : No

HOH :

TANF :

Total NCS Months : 000

Required Part? :

LEP : No

Total: 000

BFA: Open

ABAWD Status: Non-ABAWD

EA : No

Recip: 000

Inelig: 000

RCA:

Email ID:

Sngl Parent W/Child(ren) < 6 : No

Refugee Months:

**Participant Reimbursements Summary**

[Create Participant Reimbursements](#)

XYZ-BFET & CONTRACTOR

Summary for period (MM/YYYY): 01/2025 Go

No Participant Reimbursements have been issued for 01/2025



# Entering PR in eJAS

Name BFET_COPY1019547	JAS Id 56309756	ACES Id 56309756	Reg 3	CSO 023	Pgm S	AU 038062847	Telephone (503) 123-4567
Two Parent : No	Required Part? :	LEP : No	EA : No	Email ID:	Sngl Parent W/Child(ren) < 6 : No		
HOH :	Total: 000	Recip: 000	Inelig: 000	RCA:	Refugee Months:		
TANF :	BFA: Open	ABAWD Status: Non-ABAWD					
Total NCS Months : 000							

**3**


Participant Reimbursements Summary

Create Participant Reimbursements

ZXZ-BFET &amp; CONTRACTOR

Summary for period (MM/YYYY): 01/2025 Go

No Participant Reimbursements have been issued for 01/2025

3. From the **Participant Reimbursements Summary** screen, select the "Create Participant Reimbursements" button.

- Select the component this PR is supporting.
- Select the PR type.
- Enter the amount of the PR.
- Enter a justification, including why this PR is **necessary** to support the participant's BFET activity and that the support and amount are **reasonable**.
- Enter the date reimbursement was issued.

ZXZ-BFET &amp; CONTRACTOR

**4**

Issuance Date: 04/10/2025

Component: BK-05

Program Type: BFET

Participant Reimbursement Type: Clothing

Total amount for Clothing:

Created By: VEH0300 - VENESSA RUSSELL - 04/10/2025

Canceled By:

Updated By:

Justification (mandatory)

Participant is applying for several jobs which require steel toe boots as mandatory safety gear. Participant does not have these and does not have the resources to purchase them. Approving PR so they will be work ready when offered a position. Voucher issued for local store with lowest priced boots that meet requirement.

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**5**


Save

Home Main Payments Back Help

# Entering PR in eJAS

After saving the PR entry, you will be back at the **Participant Reimbursements Summary** screen.  
Your new PR will now show in the PR Summary, and a link to the PR entry details will show below.


5. Select the link to view PR details and print the PR form.

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**Participant Reimbursements Summary**

[Create Participant Reimbursements](#)

ZXZ-BFET & CONTRACTOR

Summary for period (MM/YYYY):   [Go](#)

Participant Reimbursements for 04/2025

Number of records: 1

<a href="#">Issuance Date▼</a>	<a href="#">Create Date</a>	<a href="#">Participant Reimbursement Type</a>	Total Amount	Component/Hours	Created By	Canceled By	Status
<a href="#">04/10/2025</a>	04/10/2025	Clothing	\$100.00	BK-05	CHAG300 - LEE, GUADALUPE		Issued

# Entering PR in eJAS

## Participant Reimbursements

ZXZ-BFET & CONTRACTOR

Status: Issued

Issuance Date: 04/10/2025

Component: BK-05

Program Type: BFET

Participant Clothing  
Reimbursement Type:

Total amount for Clothing:

Created By: CHAG300 - LEE, GUADALUPE - 04/10/2025

Canceled By:

Updated By:

### Justification (mandatory)


Participant is applying for several jobs which require steel toe boots as mandatory safety gear. Participant does not have these and does not have the resources to purchase them. Approving PR so they will be work ready when offered a position. Voucher issued for local store with lowest priced boots that meet requirement. [04/10/2025 at 09:00 AM by CHAG300]

7. Complete the organization approval signature and date.

8. Have the client sign and date.

- An interpreter must also sign and date if one was used.

6. Select "Print," which will open a new window with two pages to print.



### Participant Reimbursements

Name	MORNING, MONDAY	Contractor	ZXZ-BFET & CONTRACTOR
JAS Id	2860063	Status	Issued
ACES Id	2860063		

Issuance Date:	11/06/2020	Program Type:	BFET
Component:	JS-03	Participant Reimbursements type:	Clothing
Created by:	CUME300 - JONES, MELISSA - 20201106	Total Amount Issued:	\$100.00
Updated by:			

**Justification :**

Participant is applying for several jobs which require steel toed boots as mandatory safety gear. Participant does not have these and does not have resources to purchase them. Approving PR so they will be work ready when offered a position. Voucher issued for local store with lowest priced boots that meet requirements.

☐ Client was given a 'Gift Card Receipt Attachment' and a prepaid envelope to return receipts for all purchases.

### Client Declaration and Signature

I understand and agree that:

- I received the above issuance(s).
- I have not received the same type of assistance in the current month from any other organization, including but not limited to other BFET and/or RISE organizations, WorkFirst, LEP Pathways, etc.
- I can only use the assistance provided (including all Gift Cards) for work or training related purposes as described above.
- I will return the receipt(s) for all Gift Card purchases.

Client Signature

Date

If the client's primary language is not English, this form and contents were explained in their primary language by (Required if this form was interpreted to the client):

Interpreter's signature

Interpreter's printed name and Date

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9. Review the receipt return policy with the participant.  
10. Save the signed PR form and receipt in the participant file.

# Entering PR in eJAS

## Notes

Created Participant Reimbursement  
GUADALUPE LEE CSD BFET TEAM 04/10/2025 09:00:13  
Clothing; Amount \$100.00 [Click here to view Participant Reimbursement](#)

This auto-note meets the PR documentation requirements, *unless* the date the PR was issued and the date entered in eJAS are different. In that case, please enter a client note to document the date PR was issued to the participant.

When the PR entry is saved, a note will automatically be entered on the Client Note screen documenting the issuance date, PR type and amount. It will also include a link to the full PR details with the justification.

## Participant Reimbursements

ZXZ-BFET & CONTRACTOR

Status: Issued

Issuance Date: 04/10/2025

Component: BK-05

Program Type: BFET

Participant Clothing  
Reimbursement Type:

Total amount for Clothing: 100.00

Created By: CHAG300 - LEE, GUADALUPE - 04/10/2025

Canceled By:

Updated By:

## Justification (mandatory)

Participant is applying for several jobs which require steel toe boots as mandatory safety gear. Participant does not have these and does not have the resources to purchase them. Approving PR so they will be work ready when offered a position. Voucher issued for local store with lowest priced boots that meet requirement. [04/10/2025 at 09:00 AM by CHAG300]

# PR Documentation

To review, a complete participant reimbursement issuance requires:

- PR must be entered into eJAS.
- The PR form must be signed and dated by the provider and participant.
  - Kept in the participant file.
- Must have a receipt confirming PR use and actual amount.
  - Kept in the participant file, attached to the PR form if possible.

## **Missing receipts:**


A receipt is considered missing when a monetary value is exchanged for goods and/or services and a receipt was requested but failed to be returned.

If a participant fails to submit a receipt, providers must document the attempts in eJAS made to encourage the client to return the receipt, and a Lost/Stolen Receipt affidavit must be kept in the individual's file.

If a participant fails to return two receipts, PR can no longer be issued to that individual.

# Modify a PR in eJAS

You can modify the amount of the participant reimbursement if the actual amount is different from the issued amount. Select Create Participant Reimbursement to bring up the participant reimbursements summary.

Name <a href="#">BFET_COPY1019547</a>	JAS Id 56309756	ACES Id 56309756	Reg 3	CSO 023	Pgm \$	AU 038062847	Telephone (503) 123-4567
Two Parent : No	Required Part? :	LEP : No	EA : No		Email ID:		
HOH :	Total: 000	Recip: 000	Inelig: 000	Sngl Parent W/Child(ren) < 6 : No			
TANF :	BFA: Open	RCA:	Refugee Months:				
Total NCS Months : 000	ABAWD Status: Non-ABAWD						

## Participant Reimbursements Summary

Create Participant Reimbursements

ZXZ-BFET & CONTRACTOR


Summary for period (MM/YYYY):   Go

No Participant Reimbursements have been issued for 01/2025

## Participant Reimbursements Summary

Create Participant Reimbursements

ZXZ-BFET & CONTRACTOR

Summary for period (MM/YYYY):   Go

Participant Reimbursements for 04/2025

Number of records: 1

<a href="#">Issuance Date▼</a>	<a href="#">Create Date</a>	<a href="#">Participant Reimbursement Type</a>	Total Amount	Component/Hours	Created By	Canceled By	Status
<a href="#">04/10/2025</a>	04/10/2025	Clothing	\$100.00	BK-05	CHAG300 - LEE, GUADALUPE		Issued




1. Select the link to view PR details and modify the PR.

# Modify a PR in eJAS

**ZXZ-BFET & CONTRACTOR** Status: Issued

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**Issuance Date:** 04/10/2025  
**Component:** BK-05  
  
**Created By:** CHAG300 - LEE, GUADALUPE - 04/10/2025  
**Canceled By:**  
**Updated By:**

**Program Type:** BFET  
**Participant:** Clothing  
**Reimbursement Type:**  
**Total amount for Clothing:**   **2**


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**Justification (mandatory)**

Participant is applying for several jobs which require steel toe boots as mandatory safety gear. Participant does not have these and does not have the resources to purchase them. Approving PR so they will be work ready when offered a position. Voucher issued for local store with lowest priced boots that meet requirement. [04/10/2025 at 09:00 AM by CHAG300]

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**3** 

2. Change the amount to match the receipt.

You can only modify the amount.

- If you need to change the PR type, you will be required to cancel the PR and enter a new one.
- If you need to modify or add information to the justification, you can enter a client note.


3. Select "Save."

You do not need to reprint and have the participant sign again if only the amount has changed.

# Modify a PR in eJAS

After you select "Save," the updated amount will show on the participant reimbursement summary.


The PR details will also show the modified amount and the date it was updated.

Name <a href="#">BFET_COPY1019547</a>	JAS Id 56309756	ACES Id 56309756	Reg 3	CSO 023	Pgm \$	AU 038062847	Telephone (503) 123-4567
Two Parent : No	Required Part? :	LEP : No	EA : No		Email ID:		
HOH :	Total: 000	Recip: 000	Inelig: 000	RCA:	Sngl Parent W/Child(ren) < 6 : No	Refugee Months:	
TANF :	BFA: Open						
Total NCS Months : 000	ABAWD Status: Non-ABAWD						

## Participant Reimbursements Summary

Create Participant Reimbursements

ZXZ-BFET & CONTRACTOR

Summary for period (MM/YYYY):  

Participant Reimbursements for 04/2025

Number of records: 1

Issuance Date ▼	Create Date	Participant Reimbursement Type	Total Amount	Component/Hours	Created By	Canceled By	Status
<a href="#">04/10/2025</a>	04/10/2025	Clothing	\$100.00	BK-05	CHAG300 - LEE, GUADALUPE		Issued

## Participant Reimbursements

Save

Cancel Participant Reimbursements

Print

ZXZ-BFET & CONTRACTOR

Status: Issued

Issuance Date: 04/10/2025

Component: BK-05

Program Type: BFET

Participant Clothing  
Reimbursement Type:

Total amount for Clothing:

Created By: CHAG300 - LEE, GUADALUPE - 04/10/2025

Canceled By:

Updated By:

Participant reimbursements may now be modified as many times as needed for up to 60 days from the date of initial issuance.



# Modify a PR in eJAS

**JAS Notes**

Add New JAS Notes

Notes Summary

Print

[Open General Search Options](#) [Note/CE/Assessment Search](#)

**Notes**


**MODIFIED Participant Reimbursement**  
**MELISSA JONES CSD BFET TEAM 11/06/2020 11:25:01**  
Clothing ; Amount \$97.56 [Click here to view Participant Reimbursement](#)

**Created Participant Reimbursement**  
**MELISSA JONES CSD BFET TEAM 11/06/2020 10:59:29**  
Clothing ; Amount \$100.00 [Click here to view Participant Reimbursement](#)

When the PR entry modification is saved, a note will automatically be entered on the Client Note screen documenting the modification date, PR type and amount. It will also include a link to the full PR details with the justification.

# Cancel a PR in eJAS


You can cancel the participant reimbursement if it was created in error or unused.

Name <a href="#">BFET_COPY1019547</a>	JAS Id 56309756	ACES Id 56309756	Reg 3	CSO 023	Pgm \$	AU 038062847	Telephone (503) 123-4567
Two Parent : No	Required Part? :	LEP : No	EA : No		Email ID:		
HOH :	Total: 000	Recip: 000	Inelig: 000	Sngl Parent W/Child(ren) < 6 : No			
TANF :	BFA: Open	RCA:	Refugee Months:				
Total NCS Months : 000	ABAWD Status: Non-ABAWD						

## Participant Reimbursements Summary

Create Participant Reimbursements

ZXZ-BFET & CONTRACTOR

Summary for period (MM/YYYY):  

Participant Reimbursements for 01/2025

Number of records: 1

<a href="#">Issuance Date▼</a>	<a href="#">Create Date</a>	<a href="#">Participant Reimbursement Type</a>	Total Amount	Component/Hours	Created By	Canceled By	Status
<a href="#">01/22/2025</a>	01/22/2025	Transportation	\$50.00	BB-15	CHAG300 - LEE, GUADALUPE		Issued

1 →

1. Select the link to view PR details and cancel the PR.

# Cancel a PR in eJAS

**Participant Reimbursements**

← 2

**ZXZ-BFET & CONTRACTOR** **Status: Issued**

<b>Issuance Date:</b> 04/10/2025 <b>Component:</b> BK-05  <b>Created By:</b> CHAG300 - LEE, GUADALUPE - 04/10/2025 <b>Canceled By:</b> <b>Updated By:</b>	<b>Program Type:</b> BFET <b>Participant:</b> Clothing <b>Reimbursement Type:</b> <b>Total amount for Clothing:</b> <input type="text" value="100.00"/>
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**Justification (mandatory)**

Participant is applying for several jobs which require steel toe boots as mandatory safety gear. Participant does not have these and does not have the resources to purchase them. Approving PR so they will be work ready when offered a position. Voucher issued for local store with lowest priced boots that meet requirement. [04/10/2025 at 09:00 AM by CHAG300]


2. Select the "Cancel Participant Reimbursement" button.

3. Select the "OK" button to confirm cancelation.

Message from webpage

Are you sure you wish to cancel this participant reimbursement?  
Select OK to cancel, or Cancel to return to the Participant Reimbursement.

# Cancel a PR in eJAS

Name	JAS Id	ACES Id	Reg	CSO	Pgm	AU	Telephone
<a href="#">BFET_COPY1019547</a>	56309756	56309756	3	023	\$	038062847	(503) 123-4567
Two Parent : No	Required Part? :	LEP : No	EA : No		Email ID:		
HOH :	Total: 000	Recip: 000	Inelig: 000	Sngl Parent W/Child(ren) < 6 : No			
TANF :	BFA: Open	RCA:	Refugee Months:				
Total NCS Months : 000	ABAWD Status: Non-ABAWD						

## Participant Reimbursements Summary

[Create Participant Reimbursements](#)

ZX2-BFET &amp; CONTRACTOR

Summary for period (MM/YYYY):   [Go](#)

Participant Reimbursements for 01/2025

Number of records: 1

<a href="#">Issuance Date</a>	<a href="#">Create Date</a>	<a href="#">Participant Reimbursement Type</a>	Total Amount	Component/Hours	Created By	Canceled By	Status
<a href="#">01/22/2025</a>	01/22/2025	Transportation	\$50.00	BB-15	CHAG300 - LEE, GUADALUPE	CHAG300 - LEE, GUADALUPE	Canceled

## JAS Notes

[Add New JAS Notes](#) [Notes Summary](#) [Print](#)[Open General Search Options](#) [Note/CE/Assessment Search](#)

When the PR entry is canceled, a note will automatically be entered on the Client Note screen.

It is helpful for invoicing if you enter an additional client note to explain why the PR was canceled.

## Notes

**Case Review Ongoing Observation**  
GUADALUPE LEE CSD BFET TEAM 01/22/2025 14:35:38  
Cancelled PR issued on 1/22/2025 for Transportation in the amount of \$50, cancelled because participant did not use voucher.

**Cancelled Participant Reimbursement**  
GUADALUPE LEE CSD BFET TEAM 01/22/2025 14:31:25  
Transportation; Amount \$50.00 [Click here to view Participant Reimbursement](#)

**Created Participant Reimbursement**  
GUADALUPE LEE CSD BFET TEAM 01/22/2025 14:06:27  
Transportation; Amount \$50.00 [Click here to view Participant Reimbursement](#)

**BFET Eligibility Auto-checked**  
BRITNEY MILLER REGION 2, BELLINGHAM CSO 06/07/2024 11:09:42  
Client eligible for BFET

**BFET Referral**  
NICOLE MILES DSHS 06/06/2024 15:04:05  
[Click here to view BFET Referral](#) for Contractor ZX2 - BFET & CONTRACTOR

**BFET Eligibility Auto-checked**  
BROOKE MERCHANT CENTRALIA COLLEGE 06/05/2024 09:39:46  
Client eligible for BFET

# Questions?

For any eJAS-related questions or for assistance, please don't hesitate to contact your assigned BFET Field Operations team member or send us an e-message in eJAS.

