

Notes

Staff Changes

Billie Malcolm is on temporary assignment away from the BFET Team.

ORIA

State of Arrivals overview.

Operations

- Instructions for handling ACP participants. The Desk aid link is on the BFET Provider Page, under Ejas Training Guides, Desk Aids.
- Review of FFY23 through audit data.
- Tip, Talk and More Reminder – Jan.10,2023, at 1:30 p.m. and Jan. 11,2023, at 9.am.

Notes

SBCTC

- Sheila Acosta's return from maternity leave.
- Introducing the newest member of our team: Rebecca Kay. Rebecca is our Relationship and Compliance Analyst. She will complete all fiscal and program monitoring for BFET moving forward.
- The SBCTC Student Support team is in the early stages of planning an in-person, annual, SBCTC forum (for BFET and WF). Nothing is definitive to share, but we wanted to let the system know it is in the works. If anyone has ideas or topics relating to BFET etc., they can reach out to me directly.
- We are reminding CTCs to update their billing and invoicing workbook to include the new contract number for FFY24. College staff will need to replace previous versions with the new one in their files. October billing was due Dec. 10 (Sunday); however, SBCTC staff would like to get the billing in by the 8th, if possible. For any billing that is past due or planned to be late, college staff will need to contact either myself or Denise ASAP.
- We are processing the funding survey and preparing for contract amendments. Final budget workbooks approved by DSHS are coming, with an OBIS update for those colleges that will require updating on OBIS.
- We are working on final contract execution.

Notes

FNS

- The importance of data collection and reporting, and why.
- Continued evolution of college partnerships.
- Enhancements of workforce partnerships.
- Participant engagement.
- Rural and tribal expansion.
- Critical importance of E&T partners and our appreciation for their work and their partnership.

Notes

Cell-Ed

- Overview of the Skills 4 Life Program.
- Overview of Cell-Ed Essential Courses.
- Progression through the program.
- Coaching and communication processes.

Notes

Reinvest Washington

- We have received 100% of the funds to expand the program. Cell-Ed is part of this initiative, as well as contracting with possibly current providers, former providers or new providers who may assist with serving currently underserved areas of the state.
- Applications were sent out in November for 100% of the funds' contracts. The due date has passed, and the BFET team is in the process of reviewing the 30 applications received.
- Anyone who is selected will get contacted by the BFET Administrator, Aman Joshi. If you were not selected, you will also be contacted and have an opportunity to discuss it with the BFET team. Ideally, we are looking to get contracts executed as soon as possible.

Reminders

- If you have a best practice, specialty presentation or success story, or you want to discuss your program in a future BFET Quarterly meeting, please contact us at SWBFETPolicy@dshs.wa.gov. We would be happy to hear from you.
- DSHS provides notices to the first three points of contact on our list for your agency. Please forward any invites or emails to any of your staff.



BFET Quarterly Provider Meeting

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Welcome!

To help ensure everyone can hear the presentations, please **mute** yourself.

If you need any assistance with this Zoom meeting, please contact:

Violet Vasquez at 360.704.0936
or
Violet.Vasquez@dshs.wa.gov

Icebreaker Question:

As you know, it is getting cold all over Washington state. What are some traditions you like to observe that are special to you and your family during the winter months?

Drop your answers in the chat!



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***BFET Quarterly Provider Meeting
June 6, 2023***

Agenda

- 1. Icebreaker and welcome***
- 2. BFET staff changes***
- 3. Program updates***
- 4. Break/Poll***
- 5. SBCTC***
- 6. FNS***
- 7. Break***
- 8. Cell-ED***
- 9. Reinvest WA***
- 10. Adjournment and survey***

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If you need any assistance with this Zoom meeting, please contact Violet Vasquez at 360.704.0936 or Violet.Vasquez@dshs.wa.gov.





*Goodbye for now and good luck to
Billie Malcolm*

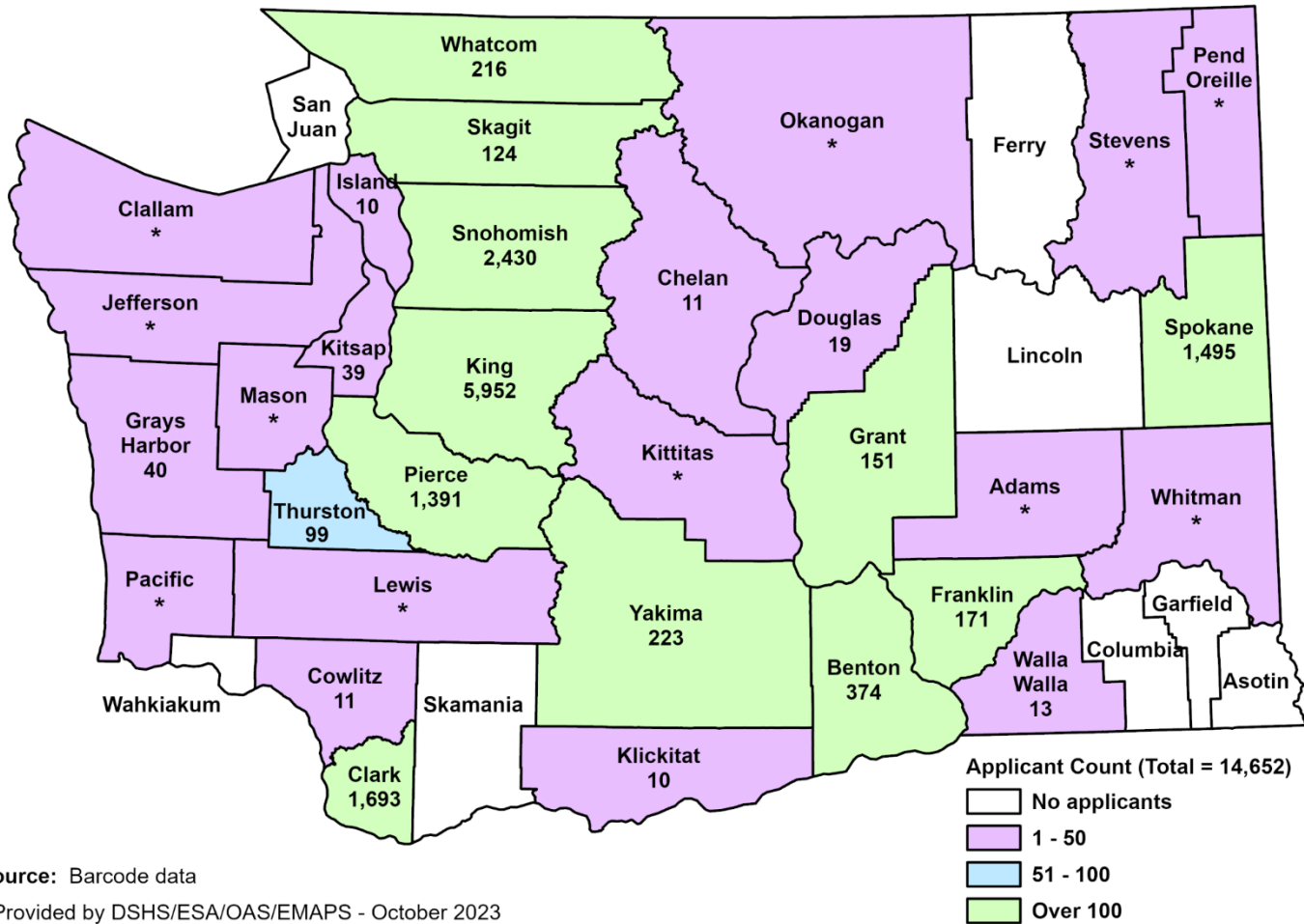


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BFET ORIA

McKenzie Nassiri – ORIA Program Manager

Newly Arrived Refugee and Humanitarian Immigrant Applicants for DSHS Services by Residential County in Washington State: October 2022 - September 2023



Serves all federal eligible immigrants, including:

- Refugees admitted under [§ 207 of the Immigration and Nationality Act \(INA\)](#)
- People granted asylum [under § 208 of the INA](#)
- Cuban and Haitian entrants
- Amerasians
- Certified victims of human trafficking
- Special Immigrant Visa Holders from Iraq and Afghanistan
- Afghan Humanitarian Parolees (see [ORR Policy Letter 22-01](#) and [22-02](#))
- Afghan Special Immigrant Conditional Permanent Residents
- Ukrainian Humanitarian Parolees (see [ORR Policy Letter 22-13](#))

Unduplicated # of Newly Arrived Refugee Applicants	
September 2023	1,271
FFY 2023 (October 2022 – September 2023)	14,652

Top 10 Newly Arrived Refugee Applicants by Country of Origin		
Country	# of Applicants August 2023	# of Applicants October 2022 - August 2023
Ukraine	654	8,585
Afghanistan	173	2,284
Cuba	27	459
Syria	65	329
Congo, Democratic Republic of	64	261
Haiti	27	219
Moldova	*	148
Colombia	*	142
Somalia	24	122
Eritrea	10	116

Source: Barcode data

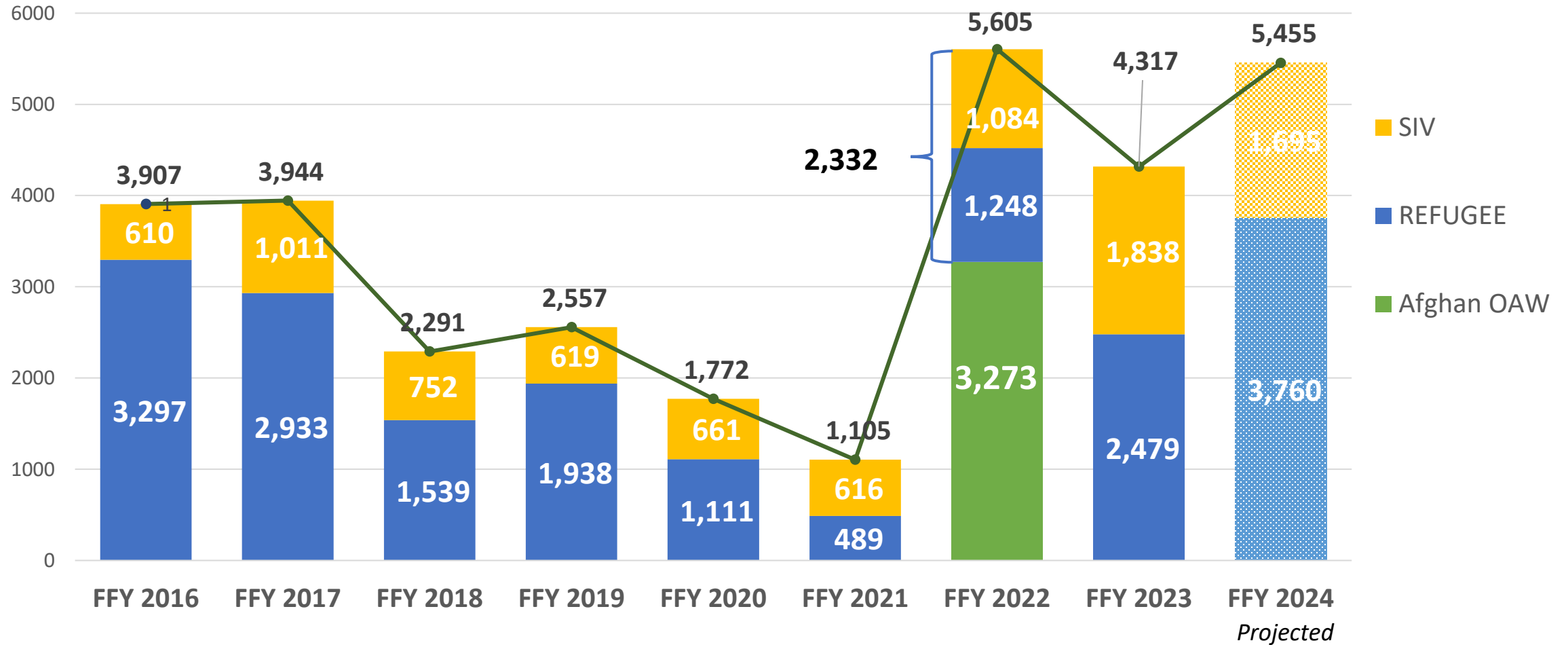
Provided by DSHS/ESA/OAS/EMAPS - October 2023

* When necessary, values less than 10 (but greater than zero) are not displayed in order to help protect client confidentiality. These counties are denoted with an asterisk (*).

Newly Arrived Refugee Applicants¹ for DSHS Services, September 2023

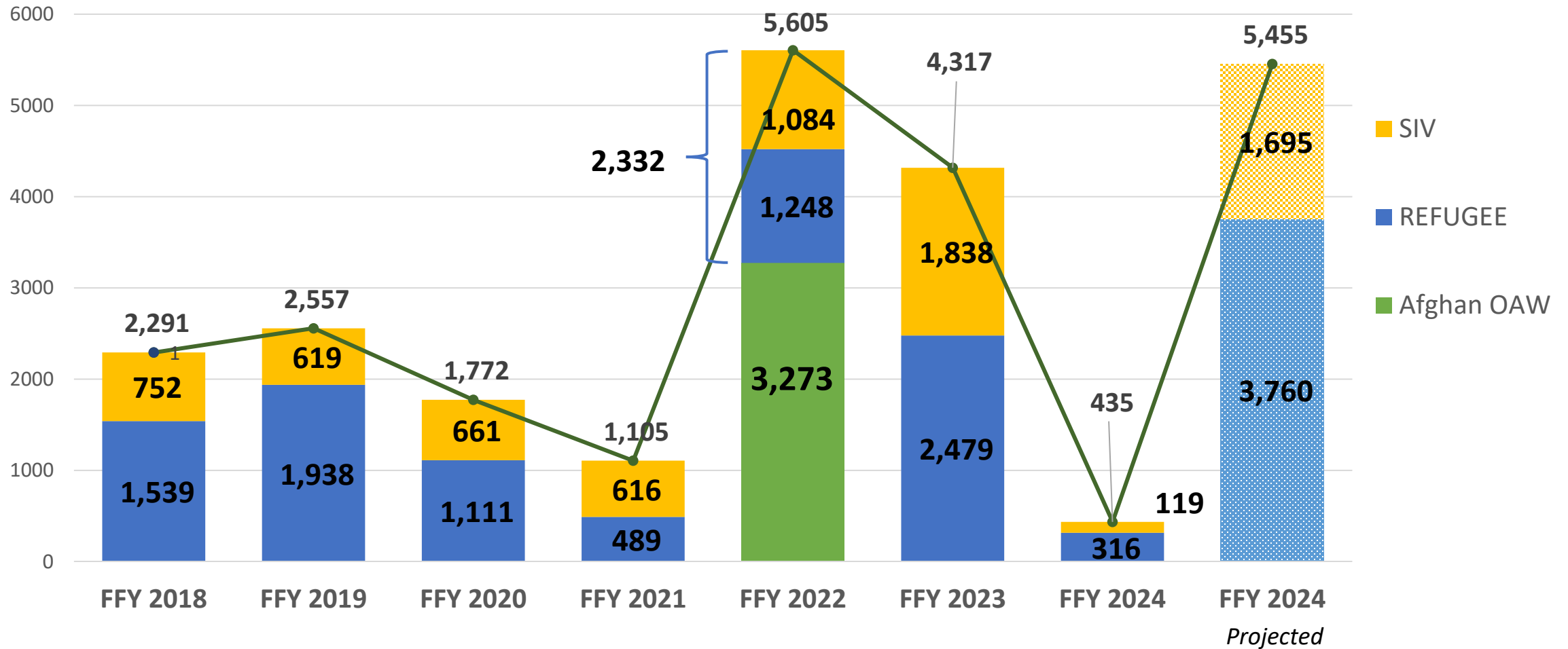
Source: DSHS-ESA/EMAPS Assignment M5363 using the Barcode database as of Oct. 17, 2023

Washington State Arrivals: Refugee, Special Immigrant Visa (SIV) and Afghan Humanitarian Parolees – Operation Allies Welcome Arrivals FFY 2016 to FFY 2023 and Projected Numbers for FFY 2024



Sources: State Post-Arrival Demographics Report, Dept. of State, Bureau of Populations, Refugees and Migration
Afghan Placement and Assistance Program - Weekly Departure Status Report

Washington State Arrivals: Refugee, Special Immigrant Visa (SIV) and Afghan Humanitarian Parolees – Operation Allies Welcome Arrivals FFY 2016 to FFY 2023 and Projected Numbers for FFY 2024



Sources: State Post-Arrival Demographics Report, Dept. of State, Bureau of Populations, Refugees and Migration
Afghan Placement and Assistance Program - Weekly Departure Status Report



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BFET Policy FFY24 Q&A

BFET Policy Team



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BFET Operations

Britney Miller – DSHS BFET Field Operations team



Presentation Topics

- Address Confidentiality Program (ACP) Reminders
- A Review of FFY23 through Audit Data
- Tip Talk and More

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Address Confidentiality Program (ACP)

- Who?
 - Households who meet a strict criteria and are working with Family Violence Advocates
- How do you know?
 - On the client's demographics screen, the address will have a four-digit number, followed by P.O. BOX 257 in Olympia.
 - Ask! If a client gives you a P.O. box as an address, clarify.

Physical Address Last Date Changed:
11/12/2023

[REDACTED]

PO BOX 257

[REDACTED]

OLYMPIA

WA

98507025

Address Confidentiality Program (ACP)

- Why is it important to keep this information out of eJAS or in special records?
- What is your responsibility with ACP clients?

- What should be protected?
- School names or schedule
- Employer names or phone numbers
- Landlord or day care information

Employment Add/Modify

Worker Name:	DAVID SKAAR	CJ Worker:	
Worker ID:	03422Z	FSET Worker:	DAVID SKAAR

Use ACP for employer name and PO box from client detail screen for the address.

Save

Employer/Worksite Name:	ACP	Employer/Worksite Address:	PO BOX 0000		
City:	TACOMA	State:	WA	Zip:	
Employment Code:	F	Subsidized Code:	N	Job Code:	99
Insurance Code:		Hours per Week:	40	Reported Wage:	\$15.00
Contact Person:	see notes	Contact Phone:		Actual Start Date:	02/25/2021
UBI:		Work-Based Learning:	<input checked="" type="radio"/> Paid <input type="radio"/> Unpaid	Effective Date:	
Termination Date:		Termination Code:			
Job Type:		Benefits*:			
*For CJ users only					
Transaction Date:	03/10/2021 09:17:54				

* Press the CTRL key first in order to select the multiple benefits or to deselect a benefit.



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I made a mistake. What now?

- Copy the entire note into the Special Records – Family Violence note type.
- Send an email to JASHelp@dshs.wa.gov with the reason for deletion (ACP).
- This is found in the handbook under eJAS Case Note Documentation.

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Questions on ACP?



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Federal Fiscal Year 2024 Audit Updates and Review of FFY23 Data



Updates to Audits

What information are we collecting this year that is different from last year?

- Skill gains and credentials
- The reason a note is insufficient
 - This will vary by note type

Which activities have skill gain and credentials?

- Job Search Training (BL)
- English Language Acquisition (EN)
- Basic Education (BB)
- Vocational Education (BG)
- Integrated Education and Training (IA, IB, IC)
- Work-Based Learning (WL,WN)

Review of FFY23 Audit Data

October 2022

- Case Note Accuracy – Program wide
 - 87%

October 2023

- Case Note Accuracy – Program wide
 - **96%**

Quick Reminders

- Tip Talk and More!
 - Jan. 10 at 1:30 p.m. and 11 at 9 a.m.
Invitations will go out in mid-December.
- The Desk Aid for the Address Confidentiality Program is located on the Provider Resource page under eJAS Training.

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Break Time





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State Board of Community and Technical Colleges

Sheila Acosta – SBCTC BFET Program Administrator





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Food and Nutrition Services (FNS)

Brian Solomon – Senior Analyst



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- FNS Survey Answers
- Open Q&A
- Policy Survey Answers

Break Time



Stretches to prevent office syndrome

ARM STRETCH

Sit down. Intertwine your fingers in front of you with your palms facing outward, stretch your arms out as far as you can while keeping your back straight, and slowly count from 1-10. Repeat once more.



Now stand up with your legs apart. Intertwine your fingers with your palms facing outward and your arms upwards above your head. Stretch your arms out as far as you can and slowly count from 1-10. Repeat once more.

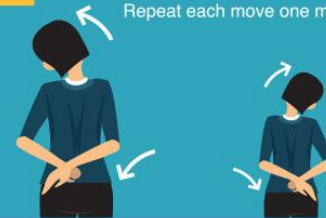
BACK AND SIDE STRETCH

Raise your right arm and grab your left shoulder from behind your head. With your left hand, grab your right elbow. Then lean towards the left and slowly count from 1-10. Then switch sides. Raise your left arm and grab your right shoulder from behind your head. With your right hand, grab your left elbow. Then lean towards the right and slowly count from 1-10. Repeat each side once more.



NECK STRETCH

With your left hand, grab your right wrist from behind your back, tilt your head to the left, and slowly count from 1-10. Then switch. Grab your left wrist with your right hand from behind your back, tilt your head to the right, and slowly count from 1-10. Repeat each move one more time.



BACK, WAIST, AND HIP STRETCH

While sitting in a chair, cross your left leg over your right leg, twist your body towards the left, hold the chair with both hands, and count from 1-10



Then, switch legs, twist your body towards the right, and count from 1-10. Repeat each move one more time.



CHEST AND LOWER BACK STRETCH

Sit down in a chair and place your palms on your lower back while extending your chest out, and count from 1-10. Repeat one more time.



HAND STRETCH

Open and close your hands into fists 5 times.





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Cell-ED

Nuri Bruner – Director of Customer Solutions

Grazia Mora – Director of Program Design





cell-ed

Connecting Communities to Transform Lives

Our Mission

To provide radically accessible solutions that connect people to the education and resources they need for better life, work, and health.

*"With Cell-Ed, I learned to read. I feel liberated.
This has changed my life."*

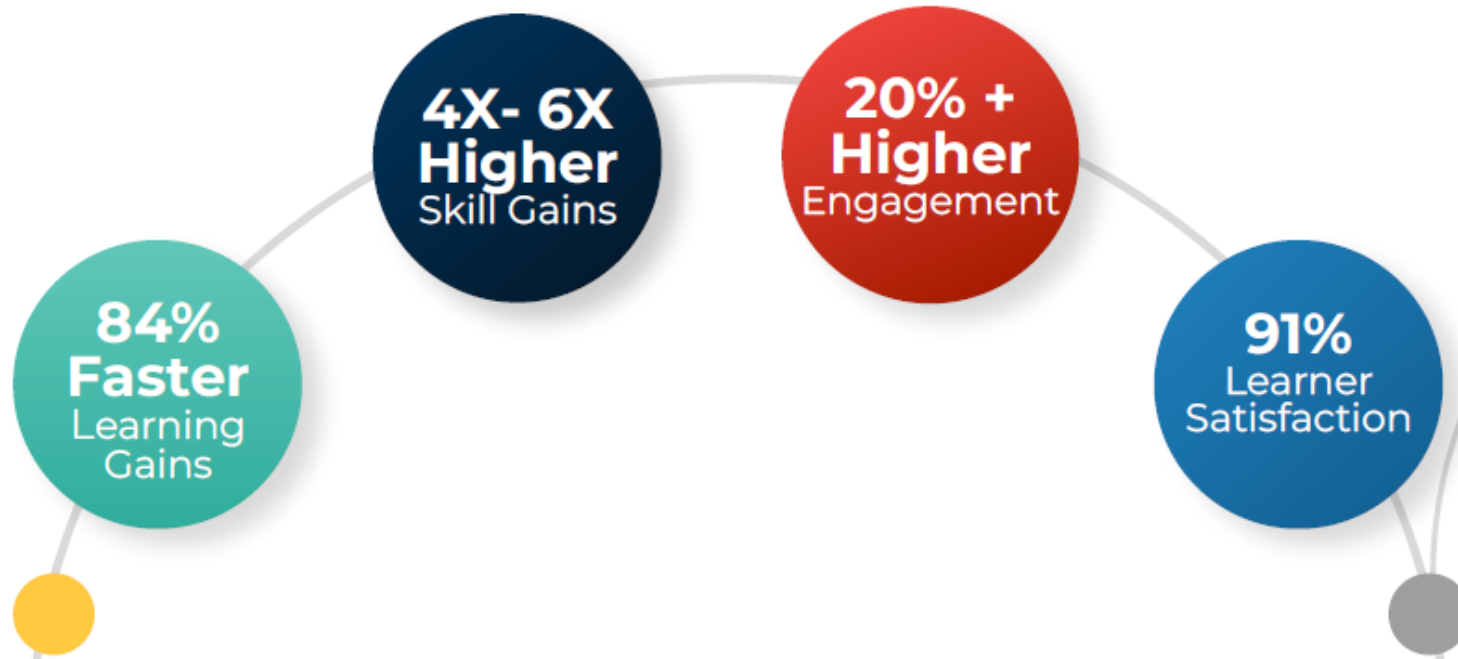


Lucia



THE FIRST & ONLY MICRO-LEARNING & COACHING SOLUTION

Designed specifically to address the needs of low-literacy, low-resourced populations





Accelerating programs. Accelerating outcomes.

1 Million Served

150,000 Learners

900 Partners

54 Countries

"The program is very user friendly and engaging. Cell-Ed is truly very innovative and great remote learning solution."
- Julietta, START Program, Los Angeles County



SEIU



SVS Society for Vascular Surgery



Stanford
HEALTH CARE

KaiOS



Skills 4 Life Program





Skills 4 Life

The Skills 4 Life Program

Washington State Department of Social and Human Services is partnering with Cell-Ed to provide programming to clients of BFET Providers.

The S4L Program provides:

- Support for Provider staff on program needs including training, 1:1 meetings, Toolkit access, and client reports
- Client access to full catalog of microlearning including job skills, digital skills, language learning, and more
- Client support from live coaches



Cell-Ed Essential Courses

SkillBuilder Reading & Writing, ENG

Strengthen your reading skills with six levels for English speakers, from alphabets to reading complex texts.

Vamos a Leer, SPA

Learn to read in Spanish for Spanish speakers.

WorkReady: Skills for Work, ENG

Learn to apply for a job, communicate on the job, create a budget, and more.

Digital Skills, ENG, SPA, ELL

Learn tips to do tasks quickly, easily, and safely online such as creating an email, filling out job apps, & using social media.

SkillBuilder Math for Daily Life, ENG

Use addition, subtraction, multiplication, division, or percentages to solve problems at work and in life.

Advanced SkillBuilder: Charts, Graphs, and Tables, ENG

This course gives learners strategies to read charts, graphs, and labels. Learners review visual information used in real contexts (ads, maps) and identify keywords and text features to locate specific information in the texts.

Early Childhood Development, ENG, SPA with Barbara Bush Foundation

Discover ways to support a child's (3 to 8) reading skills.

U.S. Citizenship, ENG, ELL

Study for the Citizenship test and interview, and learn how to apply for U.S. Citizenship.

Educational Opportunities STEPS, ENG

Learn about educational options and paying for school.

Business Skills & Managing Money, ENG, SPA

with Los Angeles Public Library

Learn about business and financial literacy topics, such as: managing money, marketing, and banking in the U.S.



Cell-Ed Coaching

Each learner gets paired with an accredited certified coach who stays with them through their learning journey

- Learners receive a warm welcome from their Cell-Ed coach, who supports their onboarding process
- Learners are paired with coaches based on language and needs
- Coaches support and encourage learners with their goals



Cell-Ed Communications






Cell-Ed coaches utilize various communication methods to create a unique and individualized learning experience for users

- Coaches reach out to learners proactively
- Warm welcomes, check-ins, feedback, encouragement
- Learners can reach out to their coach
- Via app, help form, email, or text
- Contextualized automated reminders



COACHING ROLES



-  Problem Solver
-  Researcher / Analyst
-  Advisor
-  Reporter
-  Nudger

SUPPORTING THE LEARNER JOURNEY



CELEBRATING SUCCESS & LEARNINGS

*I feel very grateful because I thought I would never get the opportunity to study. I have two children and I don't have a car so it is impossible for me to go to in person classes. This program gave me the opportunity to study from my house....I **have improved my listening and my reading skills**. My children are bilingual, but sometimes they speak English among themselves and I used to not be able to understand them. Now I **get more of what they are saying**. Also, when they are reading something for homework, even though I don't understand everything, **I can follow better and can help them**. -Cell-Ed Learner*

*The program is great, especially the work courses. I actually **landed a couple of interviews** because of that. Specifically, the course on self-confidence and goal-setting really helped me... I used to be nervous about interviewing but **now I know about how to prep myself and I feel much better going into these interviews**. This course has helped me **gain confidence and I learned about questions to prepare for the interview** as well as questions I can ask during the interview. -Cell-Ed Learner*

*"(The Spanish course) has helped me a ton...I'm noticing that communication with the cooks has gotten a little easier. If I say something in English, and they don't understand me, **I can usually think of a word in Spanish that I have learned in the program to get my point across**. I do love that **I can do it anytime, and I don't have to be on someone else's schedule or be anywhere at a certain time**. I also like how they review things from the beginning so you don't forget." -Cell-Ed learner (works at a restaurant)*



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Reinvest Washington

Derek Ryiter – BFET Policy Consultant



From the BFET Team,
we thank you.

Partnering Together in Transforming Lives

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Dates for FFY24

- March 5
- June 4
- Sept. 10
9 a.m. – noon