

Date updated: March 29, 2023

- Draft Plan
- Final Plan

**Policy 7.01 Plan
2023-2024 Annual Plan and Progress Report**

**RAIO: American Indian Community Center of Spokane (AICC)
and**

**ESA: Division of Child Support (DCS), Region 1, Spokane Field Office
7.01 Final Plan - No meeting held at AICC's request
(attendees & contact information listed at end of plan)**

	Yes	No
Met with Tribe/RAIO?		X
Tribal input received?	X	
Tribal approval of plan?	X	

**Most recent meeting date: 11/16/2021
Plan approved by AICC: 3/29/2023**

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
(1) Maintain a partnership between AICC and DCS through continuous communication	Establish monthly child support outreach at the AICC facility AICC will continue to provide their facility's mailing address to customers in special programs only	Improved contact and strengthening of relationships to benefit AICC customers	Amanda James – DCS Michelle Martin—DCS Linda Lauch – AICC Kathy Richards – AICC	Spokane DCS will provide services in the form of direct outreach with customers once outreach resumes. Services will be tailored to specific needs identified by AICC. Outreach to be held once a month at AICC in conjunction with CSO outreach efforts. Start date TBD once outreach can resume following COVID-19 pandemic. DCS has opened outreach efforts up once again. DCS to coordinate with AICC and CSO specialist to see if they would like us to continue with this activity. DCS is holding a "hygiene drive" in support of AICC's 5 th Annual Native Homeless PIT Count from 11/28/2022-12/23/2022. Donations

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
				collected will be delivered to AICC via curbside on 01/06/2023
(2) Identify issues and needs in services between DCS and AICC	AICC & DCS to exchange information about services offered for the benefit of our shared customers.	Increased knowledge and resources available on a case by case basis	Amanda James – DCS Michelle Martin—DCS Linda Lauch – AICC Kathy Richards – AICC Stephanie SiJohn – AICC	AICC to provide DCS staff with tour of facility once in person restrictions have been lifted. DCS to present a virtual “DCS 101” overview presentation as to services DCS offers with emphasis to our tribal community and AICC to present a virtual “AICC 101” overview presentation as to services AICC offers. Some follow up was done by Amanda with Stephanie, when it appeared that DCS may be able to do in person meeting, the virtual meeting was set aside, however, we were not able to get an in person meeting put together.

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
<p>(3) Sharing of Information between AICC and DCS</p>	<p>Continue to share personnel contacts, services, online links, brochures, etc as information is updated by AICC and DCS</p>	<p>Maintain current and accurate information</p>	<p>Amanda James – DCS Michelle Martin—DCS</p> <p>Linda Lauch – AICC Kathy Richards – AICC Stephanie SiJohn – AICC</p>	<p>DCS provided updated contact list to AICC on 11/16/2021.</p> <p>DCS provided updated PREP Flyer to AICC on 11/16/2021</p> <p>DCS to meet with AICC regarding P.R.E.P. and how it may benefit AICC’s customers. This will be incorporated with virtual “101” meetings.</p> <p>AICC to send new brochures to DCS after final printing.</p> <p>Six month follow up meeting did not take place in May 2021 due to COVID-19 restrictions. In person meeting tentatively scheduled for May 2022. Amanda to email Stephanie proposed dates in May to coordinate with AICC schedule. This 6 month meeting did not take place.</p>

Discussion Highlights from 7.01 Meeting

Follow up, if applicable

- No meeting took place

CONTACT INFORMATION FROM 7.01 MEETING HELD ON 11/16/2021

AICC			
Linda Lauch	Executive Director	509-535-0886	lindal@aiccinc.org
Kathy Richards	WIOA Program Coordinator	509-535-0886	kathyr@aiccinc.org
Stephanie SiJohn	Executive Assistant/BHT Housing Coordinator	509-535-0886 ext 240	stephanie@aiccinc.org
Deborah Ost	ICW/ERAP Casework	509-535-0886	debo@aiccinc.org
Marsha Matte	ERAP Certifier	509-535-0886	marsham@aiccinc.org
Rheanna Matte	ERAP Caseworker	509-535-0886	rheannam@aiccinc.org
Shelley Ethrington	Goodheart Behavioral Health	509-535-0886	shellee@aiccinc.org
Cassandra Andrews	Goodheart Office Assistant/ERPA Caseworker	509-535-0886	cassandraa@aiccinc.org
Dolores Brockie	Accounting Assistant	509-535-0886	doloresb@aiccinc.org
Mary Jones	ERAP Triage/Family Services	509-535-0886	maryj@aiccinc.org
Victor Brockie	IT/ERAP Caseworker	509-535-0886	victorb@aiccinc.org
Courtney Malaterre	Foodbank/ERAP Caseworker	509-535-0886	courtneym@aiccinc.org

DSHS			
Ron Walker	District Manager, Spokane field office (DCS)	509-842-7236	ronald.walker@dshs.wa.gov
Mary Cooper	Child Support Program Manager, Spokane Field Office (DCS)	509-309-1895	Mary.cooper@dshs.wa.gov
Courtney Dale	Tribal Team Supervisor, Spokane field office (DCS)	509-363-4920	courtney.dale@dshs.wa.gov
Amanda James	Lead Support Enforcement Officer (SEO), Tribal Liaison (DCS)	509-363-5050	amanda.james@dshs.wa.gov
Aurora Maskall	Tribal Claims Officer (DCS)	509-363-5029	aurora.maskall@dshs.wa.gov
Jessica Blake	Lead Support Enforcement Officer (SEO), Tribal Liaison (DCS)	509-363-5043	Jessica.blake@dshs.wa.gov
Michelle Martin	Support Enforcement Officer, Tribal Liaison (DCS)	509-363-4962	Michelle.martin@dshs.wa.gov
Chris Franks	Senior manager of Tribal Relations (DCS)	360-664-5031	christopher.franks@dshs.wa.gov
Jim Sugden	Program Administrator, Tribal Relations (DCS)	360-664-5033	james.sugden@dshs.wa.gov
Janet Gone	Regional Manager, Office of Indian Policy	509-865-7529	Janet.gone@dshs.wa.gov