

Policy 7.01 Implementation Plan with the Muckleshoot Tribe
Region 2 Community Services Division
 Timeframe: July 1, 2022 to June 30, 2023
 Revised 03/2022

Annual Key Due Dates:

April 1st- CSD Regional Administrators submit 7.01 Plan and Progress Reports to CSD HQ Coordinator
 April 13th- CSD HQ Coordinator will submit Executive Summary & 7.01 PPRs to the ESA Office of Assistant Secretary for final review.
 April 23rd – ESA Office of the Assistant Secretary will send all 7.01 PPRs to the Office of Indian Policy (OIP).

7.01 Meetings:

Virtual 7.01 03/04/2021
 7.01 Meeting 06/10/21 – virtual (continued meetings to be quarterly)
 7.01 Meeting 09/16/21
 7.01 Meeting 12/16/21
 7.01 Meeting 03/17/22 rescheduled to 03/31/22. Rescheduled 03/31/22 meeting, TBD (Reschedule to date determined by Tribe)

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
1). Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data.	<ul style="list-style-type: none"> Continue to work with OIP Provide a report sharing pertinent data related to the tribe. <ul style="list-style-type: none"> Provide list of cases associated with the tribe. Provide a handout of tribe statistics 	<ul style="list-style-type: none"> Tribe will be better informed about their member's utilization of services that will aid in increasing participation rates for those services. Tribe will be able to ensure that Tribal Members cases are correctly identified. 	<ul style="list-style-type: none"> Scott Christofersen, chrissh@dshs.wa.gov - CSD Auburn CSOA will provide the data to Sharon Curley of Muckleshoot Tribe. Alexandra Cruz-James, Alex.Cruz@muckleshoot.nsn.us, Managing Director of Human Services Denise Kelly, Denise.Kelly@dshs.wa.gov, DSHS CSD Interim Tribal Liaison <p>Target Date: June 30, 2023</p>	<p>Muckleshoot Tribe has an ongoing 3-year Data Share Agreement (DSA), which sunsets 03/31/2022</p> <p>Scott Christofersen continues to provide pertinent Tribal reports/statistics to Alexandra James.</p> <p>12/16/21 Mary Anderson will start the Data Share Agreement process in the new year as the old contract has a sunset date of 03/22.</p> <p>03/30/22 Alex sent Contractor Update form which will allow her to be signer of the next DSA, which is ready for signature for an add'l three years. Awaiting signed DSA.</p>
2). Ensure efforts are made to recruit/hire American Indian/Alaska Native staff to	<ul style="list-style-type: none"> Job Announcements are sent to Aimee Gone and she 	<ul style="list-style-type: none"> Tribal members will be better informed about and able to compete for employment opportunities as they arise. 	<ul style="list-style-type: none"> CSD Scott Christofersen – Auburn CSOA will forward job announcement for the 	<p>Aimee Gone and Scott Christofersen continue to share DSHS CSD job postings with Muckleshoot Tribe via email.</p>

Policy 7.01 Implementation Plan with the Muckleshoot Tribe
Region 2 Community Services Division
 Timeframe: July 1, 2022 to June 30, 2023
 Revised 03/2022

Annual Key Due Dates:

April 1st- CSD Regional Administrators submit 7.01 Plan and Progress Reports to CSD HQ Coordinator
 April 13th- CSD HQ Coordinator will submit Executive Summary & 7.01 PPRs to the ESA Office of Assistant Secretary for final review.
 April 23rd – ESA Office of the Assistant Secretary will send all 7.01 PPRs to the Office of Indian Policy (OIP).

7.01 Meetings:

Virtual 7.01 03/04/2021
 7.01 Meeting 06/10/21 – virtual (continued meetings to be quarterly)
 7.01 Meeting 09/16/21
 7.01 Meeting 12/16/21
 7.01 Meeting 03/17/22 rescheduled to 03/31/22. Rescheduled 03/31/22 meeting, TBD (Reschedule to date determined by Tribe)

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
meet the overall DSHS goal of having a diverse workforce.	forwards them to the tribes.		Auburn CSO to Aimee Gone <ul style="list-style-type: none"> OIP - Aimee Gone will forward the announcement to the Muckleshoot tribe. As recruitments occur. Target Date: June 30, 2023	
3). Work with tribe to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, contracts, or processes.	<ul style="list-style-type: none"> Enhanced coordination of services leading to clients' self-sufficiency and increasing access to services, information and updates. Continue to meet periodically with tribal representatives and community agencies to ensure services and 	<ul style="list-style-type: none"> Tribal Members and Agency Staff will be better informed of the enhanced coordination of services. 	<ul style="list-style-type: none"> CSD –Scott Christofersen, Auburn CSOA will coordinate with Denise Kelly (CSD/Region 2/Tribal Relations) and Aimee Gone (OIP) Alexandra Cruz-James On going Target Date: June 30, 2023	7.01 meeting 03/04/21. 7.01 meeting 06/10/21 7.01 meeting 09/16/21 7.01 meeting 12/16/21 7.01 meeting 3/17/21 to be rescheduled. Pending date by Tribe for next meeting. 03/22 Updating of Signatory for Alex from Muckleshoot to be signor of an updated Data Share Agreement. Awaiting approval of Signatory and return of signed Data Share Agreement which, when signed will be from 04/01/22 through 03/31/25.

Policy 7.01 Implementation Plan with the Muckleshoot Tribe
Region 2 Community Services Division
 Timeframe: July 1, 2022 to June 30, 2023
 Revised 03/2022

Annual Key Due Dates:

April 1st- CSD Regional Administrators submit 7.01 Plan and Progress Reports to CSD HQ Coordinator
 April 13th- CSD HQ Coordinator will submit Executive Summary & 7.01 PPRs to the ESA Office of Assistant Secretary for final review.
 April 23rd – ESA Office of the Assistant Secretary will send all 7.01 PPRs to the Office of Indian Policy (OIP).

7.01 Meetings:

Virtual 7.01 03/04/2021
 7.01 Meeting 06/10/21 – virtual (continued meetings to be quarterly)
 7.01 Meeting 09/16/21
 7.01 Meeting 12/16/21
 7.01 Meeting 03/17/22 rescheduled to 03/31/22. Rescheduled 03/31/22 meeting, TBD (Reschedule to date determined by Tribe)

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
	processes for Native Americans meet client needs and achieve program goals. <ul style="list-style-type: none"> Per the 7.01 protocol ensuring that all key staff are aware and follow the enhanced coordination of services. 			
4). Ensure communication with Tribes and Recognized American Indian Organizations (RAIO) for information sharing, collaboration, joint planning, and problem solving.	<ul style="list-style-type: none"> Set up regularly scheduled meetings with the Muckleshoot tribe to improve communication and Coordination. (7.01 Plan Meetings) Continue to invite tribal representatives to LPA meetings and other appropriate forums 	Continue strengthening the relationships between the tribe and the department. Record Meeting Minutes and Attendance Records	<ul style="list-style-type: none"> CSD –Scott Christofersen, Auburn CSOA will coordinate with Denise Kelly (CSD/Region 2/Tribal Relations) and Aimee Gone (OIP) CSD - Outreach Staff from the Auburn CSO. Muckleshoot - Alexandra Cruz-James 	Local Planning Area (LPA) meetings are held monthly on the 2 nd Tuesday of the month at the Kent Community Services Office at 1313 W. Meeker St, Ste. 100 Kent, WA 98032 from 9am to 11am. Tribe is invited to attend to learn about local resources as well as share resource information. 03/04/21 Edith continues outstation work via phone, five days a week while teleworking continues.

Policy 7.01 Implementation Plan with the Muckleshoot Tribe
Region 2 Community Services Division
 Timeframe: July 1, 2022 to June 30, 2023
 Revised 03/2022

Annual Key Due Dates:

April 1st- CSD Regional Administrators submit 7.01 Plan and Progress Reports to CSD HQ Coordinator
 April 13th- CSD HQ Coordinator will submit Executive Summary & 7.01 PPRs to the ESA Office of Assistant Secretary for final review.
 April 23rd – ESA Office of the Assistant Secretary will send all 7.01 PPRs to the Office of Indian Policy (OIP).

7.01 Meetings:

Virtual 7.01 03/04/2021
 7.01 Meeting 06/10/21 – virtual (continued meetings to be quarterly)
 7.01 Meeting 09/16/21
 7.01 Meeting 12/16/21
 7.01 Meeting 03/17/22 rescheduled to 03/31/22. Rescheduled 03/31/22 meeting, TBD (Reschedule to date determined by Tribe)

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
			<ul style="list-style-type: none"> As needed 	12/16/21 Alex states lots of spam email so Denise Kelly and Scott Christofersen will forward LPA and other resources directly to Alex. Continued virtual outstation with Edith as Alex states this is working well and clients are being assisted. No issues.
5). Identify needs of American Indian clients & communities and whether current programs and policies meet these needs. Identify outstanding issues / gaps in service and develop performance expectations which can be implemented, monitored and evaluated	Work with tribe, RAIIO, and OIP staff to identify what services are needed and how they should be delivered. Outstation staff provided for the Muckleshoot Tribe at the Reservation location. Provide representative for Q&A meeting	Provide most advantageous customer service to tribal members. Increase access to services for tribal members. Identify and resolve any unmet needs and service issues that are identified.	<ul style="list-style-type: none"> CSD – Scott Christofersen, Auburn CSOA will coordinate with Denise Kelly (CSD/Region 2/Tribal relations) and Aimee Gone (OIP) CSD – Outstation Staff from Auburn CSO, currently 3 days/week Muckleshoot - Alexandra Cruz-James <p style="color: red;">Target Date: June 30, 2023</p>	DSHS CSD continues to support Muckleshoot Tribe operations via CSD Tribal Outstation staff who continue to provide Community Service Division (CSD) program support via virtual eligibility determination for public assistance benefits. Edith Del Rio is the Public Benefits Specialist (PBS) who provides outreach virtually, such as benefit information and eligibility determination at Muckleshoot 5 days per week. 03/15/21 Invite for Coalition on Homelessness provided to Alex.

Policy 7.01 Implementation Plan with the Muckleshoot Tribe
Region 2 Community Services Division
 Timeframe: July 1, 2022 to June 30, 2023
 Revised 03/2022

Annual Key Due Dates:

April 1st- CSD Regional Administrators submit 7.01 Plan and Progress Reports to CSD HQ Coordinator
 April 13th- CSD HQ Coordinator will submit Executive Summary & 7.01 PPRs to the ESA Office of Assistant Secretary for final review.
 April 23rd – ESA Office of the Assistant Secretary will send all 7.01 PPRs to the Office of Indian Policy (OIP).

7.01 Meetings:

Virtual 7.01 03/04/2021
 7.01 Meeting 06/10/21 – virtual (continued meetings to be quarterly)
 7.01 Meeting 09/16/21
 7.01 Meeting 12/16/21
 7.01 Meeting 03/17/22 rescheduled to 03/31/22. Rescheduled 03/31/22 meeting, TBD (Reschedule to date determined by Tribe)

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
				On-going LPA and other Auburn resources shared with Alex/Muckleshoot.

Policy 7.01 Implementation Plan with the Muckleshoot Tribe
Region 2 Community Services Division
 Timeframe: July 1, 2022 to June 30, 2023
 Revised 03/2022

Annual Key Due Dates:

April 1st- CSD Regional Administrators submit 7.01 Plan and Progress Reports to CSD HQ Coordinator
 April 13th- CSD HQ Coordinator will submit Executive Summary & 7.01 PPRs to the ESA Office of Assistant Secretary for final review.
 April 23rd – ESA Office of the Assistant Secretary will send all 7.01 PPRs to the Office of Indian Policy (OIP).

7.01 Meetings:

Virtual 7.01 03/04/2021
 7.01 Meeting 06/10/21 – virtual (continued meetings to be quarterly)
 7.01 Meeting 09/16/21
 7.01 Meeting 12/16/21
 7.01 Meeting 03/17/22 rescheduled to 03/31/22. Rescheduled 03/31/22 meeting, TBD (Reschedule to date determined by Tribe)

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
6). Provide identified needed training to ESA staff on major principles of federal Indian law	Training <ul style="list-style-type: none"> • 7.01 • Government to Government • Centennial Accord • Other Pertinent Training as ongoing for CSD Staff. • Encourage attendance at Tribal Celebrations and events 	Gain understanding of the history behind the activities of how tribes and the state interact and conduct business. Gain an understanding of each tribe’s respective history and culture. Utilize the information from the training(s) to engage tribes at a higher level to better meet their needs	<ul style="list-style-type: none"> • CSD- Scott Christofersen, Auburn CSOA will coordinate with Denise Kelly (CSD/Region2/Tribal relations) and Aimee Gone (OIP) regarding regular trainings on the 7.01 policy. The trainings are announced via the Learning Management System. • As needed or when new staff are hired. <p>Target Date: June 30, 2023</p>	Aimee Gone provides notice of scheduled trainings via email distribution list. Aimee Gone provided information on the new process for 7.01 training. Anh Ong will review Washington Connection partnership and provided information on Mydocs.

**Policy 7.01 Implementation Plan with the Muckleshoot Tribe
Region 2 Community Services Division
Historical / Completed Activities**

Date of Completion:	Activities
02/2020	<p>Muckleshoot Tribe has an ongoing 3-year Data Share Agreement (DSA), which sunsets 03/31/2019.</p> <p>Martin Bohl and his team continue to manage these non-monetary contracts, and have prepared the renewal of Muckleshoot Tribe's next 3-year DSA.</p> <p>Alan McLaughlin continues to provide pertinent Tribal reports/statistics to Sharon Curley.</p>
03/2022	<p>Muckleshoot Tribe executing ongoing 3-year Data Share Agreement (DSA) which will sunset 03/31/25.</p> <p>Muckleshoot Tribe and ESA continue Virtual 7.01 Meetings and on-going eligibility.</p>