

Date updated: February 3, 2025

- ☐ Draft Plan
☒ Final Plan

DSHS Policy 7.01 Plan

July 1, 2025 to June 30, 2026 Annual Plan and Progress Report
Lummi Nation Indian Tribe and
ESA: Division of Child Support (DCS), Region 2, Everett Office
(contact information listed at end of plan)

	Yes	No
Met with Tribe/UIO?	x	
Tribal input received?	x	
Tribal approval of plan?	x	

Most recent meeting date: 03/20/2025

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
1) Prepare and disseminate pertinent statistics on American Indian community and participant population's numbers of American Indian participants served and other relevant data.	1a) Provide data upon request regarding the number of Tribal cases being provided services through Region 2 Child Support. 1b) Provide a list of all cases upon request that are associated with Lummi Nation upon request. Review to assure that all tribal members are correctly identified. 1c) Lummi Nation can identify clients that are in need of modification or possible debt write-off, due to client's circumstances.	1a) Lummi Nation will be better informed about their member's utilization of DCS services. 1b) Lummi Nation and DCS will be able to ensure Lummi Nation Tribal members' cases are correctly identified as such. 1c) To ensure child support amounts are set correctly and write off debts that may cause hardships on tribal families.	State: Lisa Dupre Lisa.dupre@dshs.wa.gov Carly Mathews Carly.mathews@dshs.wa.gov Tribe: Lummi Nation Kelly Jefferson kellyj@lummi-nsn.gov Shasta Cano-Martin shastacm@lummi-nsn.gov	1a & b) Reports provided as requested by Tribe DCS reviews all cases coded enforcement services "Tribal" quarterly in order to ensure only cases meeting the criteria for the Lummi Nation Tribal caseload are included in the caseload. 1c) Lummi Nation may submit a request for DCS to review cases identified for possible modification or debt write off. Only debts owed to the State of Washington are eligible for debt write-off by DCS.

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<p>2a) DCS and Lummi Nation has an established referral process for DCS to refer cases to Lummi Nation Child Support Program for enforcement, establishment, paternity and modification.</p> <p>2b) SOL will be determined by the jurisdiction that has the longest SOL</p> <p>2c) Federal Offset Referrals</p>	<p>2a & b) DCS and Lummi Nation will continue to transfer and refer cases as needed as determined by DCS and Lummi Nation's agreement</p> <p>2b) DCS and Lummi will continue to discuss cases that are close to SOL</p> <p>c) Federal offset report will be received to DCS by 10th of each month.</p>	<p>2a) Communicate with Lummi Nation on rate of referral Based on current staffing levels and the ability to accommodate more cases.</p> <p>2b) Ensure correct debt is being enforced and collected.</p> <p>2c) Ensure correct reporting is done on the 3rd weekend of each month.</p>	<p>State: Lisa Dupre Lisa.dupre@dshs.wa.gov</p> <p>Carly Mathews Carly.mathews@dshs.wa.gov</p> <p>Tribe: Lummi Nation</p> <p>Shasta Cano-Martin shastacm@lummi-nsn.gov Kelly Jefferson kellyj@lummi-nsn.gov</p>	<p>2a) Referrals will be sent as a case qualifies per DCS and Lummi Nation's agreement</p> <p>2b) Lummi Nation's Statute Of Limitations is ***age 34 of each child.</p>
<p>3a) DCS and Lummi Nation will discuss specific cases on a regular basis</p>	<p>3a) Email and phone communication regarding specific cases.</p>	<p>3a) Clear understanding on the status of cases and client contact.</p>	<p>State: Lisa Dupre Lisa.dupre@dshs.wa.gov</p> <p>Carly Mathews Carly.mathews@dshs.wa.gov</p> <p>Tribe: Lummi Nation</p> <p>Shasta Cano-Martin</p>	<p>3a) DCS and Lummi Nation will discuss specific cases on a regular basis</p>

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			shastacm@lummi-nsn.gov Kelly Jefferson kellyj@lummi-nsn.gov	
4) Work with Lummi Nation to develop and/or implement local Tribal-State agreements, protocols, contracts or processes	4a) DCS is willing to provide training or overview of the State Child Support Program to Lummi Nation tribal members to explain DCS processes and remedies.	4a) Lummi Nation Tribal members will be better informed about services DCS can provide for them. To increase child support collection for both agencies.	State: Lisa Dupre Lisa.dupre@dshs.wa.gov Carly Mathews Carly.mathews@dshs.wa.gov Tribe: Lummi Nation Shasta Cano-Martin shastacm@lummi-nsn.gov Kelly Jefferson kellyj@lummi-nsn.gov	4a) DCS is available to present DCS 101 presentations upon request for child support and social services staff and/or the tribal community.
5) Identify needs of American Indian clients and communities and whether current programs and policies meet these needs. Identifying ways to improve customer service to	5a) Continue to provide outreach to Lummi Nation as requested and as resources allow. 5b) Explore alternative locations and methods to work with Lummi Nation tribal community members. DCS is able to meet at locations other than the LNCSP Office by request in order to	5a) In-person services can be provided for remotely located Lummi Nation Tribal members. 5b) Locations other than LNCSP Office can	State: Lisa Dupre Lisa.dupre@dshs.wa.gov Carly Mathews Carly.mathews@dshs.wa.gov Tribe:	5a) DCS staff will Continue monthly outreach with the Lummi Nation Child Support Program staff. Virtual Outreach will still be offered weekly or as needed by DCS or LNCSP staff.

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Lummi Nation Tribal Members	<p>serve the Lummi Nation Community more efficiently.</p> <p>5c) Meet jointly with Lummi Nation quarterly to determine needs and assess progress of the 7.01 plan.</p>	<p>be used to provide services to Lummi Nation Tribal Community members per request from LNCSP.</p> <p>5c) Provide better services for individual Lummi Nation Tribal members.</p>	<p>Lummi Nation Shasta Cano-Martin shastacm@lummi-nsn.gov</p> <p>Kelly Jefferson kellyj@lummi-nsn.gov</p>	<p>5b) DCS has SEOs stationed at the Smokey Point, Mt Vernon, Alderwood, Bellingham and Sky Valley/Monroe CSOs. Tribal Liaisons are located in the Sky Valley CSO.</p> <p>5c) DCS and Lummi Nation continue to meet on a regular basis to ensure that clients within their programs are receiving the best services possible. Currently monthly visits are occurring for case staffing and service delivery discussions.</p>

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<p>6) Invite Lummi Child Support Program to Community Partnership for Transitions Services (CPTS) and Local Planning Area (LPA) meetings.</p>	<p>Maintain tribal contacts on the distribution list for CPTS and LPA meetings.</p>	<p>Lummi Child Support Program will be able to participate and provide a tribal perspective to the community groups.</p>		<p>6) Lummi Nation is invited and encouraged to attend LPA and CPTS meetings. Ensure staff are included in the distribution lists for LPA and CPTS meetings.</p> <p>Contact Information for LPA:</p> <ul style="list-style-type: none"> • Tracy Ollgaard tracy.ollgaard@esd.wa.gov • LPA meetings are held the 2nd Friday of each month from 9-11. Held virtually. <p>Contact Information for CPTS:</p> <ul style="list-style-type: none"> • Kerisa Zaddack Kerisa.zaddack@ds.hs.wa.gov CPTS meetings are the 4th Tuesday of the month from 1:30-3:30 and is held virtually.

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<p>7) Ensure efforts are made to recruit and hire American Indian staff to meet the overall DSHS goal of having a diverse workforce</p>	<p>7a) Job announcements sent to Aimee Gone, OIP and Denise Kelly CSD.</p> <p>7b) Send the DOP web address to tribal newsletters and HR staff.</p> <p>7c) Training for the DOP website (careers.wa.gov) from DCS HR representatives to be extended to tribes through their tribal HR offices, TERO office, or other offices as defined by the tribe.</p> <p>7d) DCS Tribal Relations Team will email job openings to the Tribe.</p>	<p>7) Tribal members will be better informed about and have the ability to compete for Washington State employment opportunities as they arise.</p>	<p>State: Lisa Dupre Lisa.dupre@dshs.wa.gov</p> <p>Carly Mathews Carly.mathews@dshs.wa.gov</p> <p>Tribe: Lummi Nation</p> <p>Shasta Cano-Martin shastacm@lummi-nsn.gov</p> <p>Kelly Jefferson kellyj@lummi-nsn.gov</p>	<p>7)DCS will provide awareness of open positions to OIP representatives through informal communication as they become known via email from Aimee Gone and Denise Kelly.</p> <p>DCS continues to hire Support Enforcement Officers and has continued to provide awareness of positions posting in NeoGov.</p> <p>The tribe may forward any job openings to WEX - work experience or other agencies that may benefit from the postings.</p>
<p>8) DCS will ensure that training opportunities are shared with Lummi Nation.</p>	<p>8a) DCS Regional Training Coordinator will offer and coordinate training opportunities to include Lummi Nation.</p> <p>b) Lummi Nation Tribal Staff are invited to attend portions of DCS academy's that may be beneficial to them.</p>	<p>8a) Lummi Nation Tribal Staff will have opportunities to attend state trainings.</p>	<p>State: Lisa Dupre Lisa.dupre@dshs.wa.gov</p> <p>Carly Mathews Carly.mathews@dshs.wa.gov</p> <p>Tribe: Lummi Nation</p>	<p>8a) Training opportunities received by the DCS Training Coordinator will be sent to the Lummi Nation's Tribal HR's as they are received and/or made available.</p> <p>8b) Invitations will be extended to Lummi Nation</p>

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			<p>Shasta Cano-Martin shastacm@lummi-nsn.gov</p> <p>Kelly Jefferson kellyj@lummi-nsn.gov</p>	<p>Child Support Program by DCS Support Enforcement Officer Training Academy on an audit basis as academies are offered. DCS is currently offering virtual Statewide Training Academies only. Lummi can request training on any module in person at outreach by the Tribal Liaison and Leadworker SEO3s.</p>
<p>9a) DCS Tribal staff will participate and volunteer at Tribal cultural events when available.</p>	<p>9a) Attend and volunteer at Tribal cultural events.</p>	<p>9a) Better understanding of Lummi Nation's Tribal culture and heritage by DCS staff.</p>		<p>9a) DCS Tribal staff can attend cultural events as requested by Lummi Indian Tribe and approved by Division of Child Support management and as budget allows.</p>
<p>10a) Provide training and awareness to the DCS office regarding Native American Culture.</p>	<p>10a) DCS Tribal Unit can host a Native American Heritage Celebration during the month of November.</p>	<p>10a) Better educate DCS staff and build awareness of tribal culture.</p>		<p>10a) DCS will continue to provide Office Staff training such as 7.01 training, and Government 2 Government as they are offered.</p>

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				<p>Online Native American Heritage Month Celebrations and trainings will continue virtually. If budget and interest allows in person celebrations will resume.</p>

CONTACT INFORMATION LUMMI NATION INDIAN TRIBE

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CONTACT INFORMATION FOR STATE OF WASHINGTON

DSHS			
Lisa Dupre	Supervisor, Tribal Unit Region 2 North	425/438-4852, Direct Line	Lisa.dupre@dshs.wa.gov
Carly Mathews	Support Enforcement Officer 2	425-438-4950	Carly.mathews@dshs.wa.gov
Teresa Wall	District Manager Region 2 N, Everett Office	206/458-8601	Teresa.wall@dshs.wa.gov
Heather Lockhart	Child Support Program Manager, Region 2 N, Everett Office	425/438-4746	Heather.lockhart@dshs.wa.gov

CRITERIA USED FOR CASES TO BE INCLUDED IN DCS TRIBAL CASELOAD

- NCP is an enrolled Lummi Nation Indian Tribal member
- NCP is working for the Lummi Nation Indian Tribe, tribal business, or enterprise
- All NCP cases related to one of the above criteria
- CP is enrolled Lummi Nation Indian tribal member or child is eligible for enrollment and paternity or order needs to be established with inquiry to LCSP to accept the case due to enrollment status and jurisdiction
- Cases referred to DCS by Lummi Child Support Program; with NCP associated cases

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Historical Goals not Actively Being Pursued

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All previous historical information will be found on the 2024-2025 7.01 Plan and Progress Report. The information below is effective 01/2025.

- COMPLETED and removed from current plan 03/17/2025: 6c) DCS will send an email reminder to financial worker a few days before the 10th of each month. Federal Offset agreements will need to be renewed annually if requested by LNCSP staff.