

**Policy 7.01 Plan and Progress Report**  
**Timeframe: July 1, 2023 through June 30, 2024**  
 Updated: 3/20/2023

**ESA Division:** Division of Child Support (DCS)

**Region: 2**  
**FO: Seattle**

**Tribe(s):**

**RAIOs: Seattle Indian Health Board**

**Most recent meeting: 2/15/2023**

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP)

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status updates for the Fiscal Year Starting Last July 1 <i>List in reverse chronological order (most recent on top).</i>
1) Provide program information to Seattle Indian Health Board. Disseminate any pertinent statistics on American Indian community and participant populations as requested by Seattle Indian Health Board.	The Division of Child Support will attend quarterly 7.01 meetings and provide regular program updates.	Seattle Indian Health Board will receive information regarding child support services offered by Washington State Division of Child Support.	<p><b>State:</b>                      Wesley Sales                      (206)341-7175  <a href="mailto:saleswd@ds.hs.wa.gov">saleswd@ds.hs.wa.gov</a></p> <p><b>SIHB:</b>                      Jessica Schule                      (206)324-9360x1056  <a href="mailto:jessicas@sihb.org">jessicas@sihb.org</a></p>	<p>The Division of Child Support attends joint 7.01 meetings with Seattle Indian Health Board and the Community Service Division quarterly. Prior to 2018, meetings had been joint with Chief Seattle Club. Starting in 2018 meetings with Seattle Indian Health Board and Chief Seattle Club are held separately.</p> <p>Program updates are provided at each meeting.</p> <p>Due to the ongoing COVID-19 pandemic all DCS outreach is currently on hiatus as of 3/9/2020.</p>

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2) Respond to information and other requests made by Seattle Indian Health Board.	Be available to answer questions regarding child support services upon request. Document requests and responses.	Provide Seattle Indian Health Board with information that will be helpful to their organization, clients and mission.	<p><b>State:</b> Wesley Sales (206) 341-7175 <a href="mailto:saleswd@ds.hs.wa.gov">saleswd@ds.hs.wa.gov</a></p> <p><b>SIHB:</b> Jessica Schule (206)324-9360x1056 <a href="mailto:jessicas@sihb.org">jessicas@sihb.org</a></p>	<p><b>July 12<sup>th</sup> 2016 Meeting:</b> DCS reviewed an updated draft of the combined 7.01 Plan and Progress Report with attendees. DCS shared that cases involving paying parents who receive services from Chief Seattle Club or Seattle Indian Health Board may be worked by Todd (as a specialized tribal liaison) upon request from the paying parent. DCS also provided an update on the National Tribal Child Support Association Conference held at Tulalip Resort in June 2016 and notified the group of the North Sound Tribal Behavioral Health Conference scheduled at Skagit Resort on September 7<sup>th</sup> and 8<sup>th</sup> of 2016.</p> <p>DCS agreed to provide an updated draft of the 7.01 Plan and Progress report at next quarter's meeting.</p> <p><b>November 14<sup>th</sup> 2016:</b> DCS shared an updated 7.01 Plan and Progress Report. Seattle Indian Health Board requested that brief descriptions of outreach activities at both Seattle Indian Health Board and Chief Seattle Club be recorded under the Activities section of Goal 3 on the 7.01 Plan and Progress Report.</p> <p><b>April 2018</b> DCS communicated to SIHB that statistics can be provided upon request to SIHB provided there is no personal or case identifying information.</p>

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3) Provide outreach services at the request of Seattle Indian Health Board.	The Division of Child Support is available to provide a variety of outreach services to staff and/or clients.	Improve knowledge and understanding of child support services offered by the Division of Child Support.	<p><b>State:</b> Wesley Sales (206) 341-7175 <a href="mailto:saleswd@ds.hs.wa.gov">saleswd@ds.hs.wa.gov</a></p> <p><b>SIHB:</b> Jessica Schule (206)324-9360x1056 <a href="mailto:jessicas@sihb.org">jessicas@sihb.org</a></p>	<p>Seattle Division of Child Support is able to provide services in the form of direct outreach to customers, Child Support 101 Trainings (to staff or customers) and/or informational materials to Seattle Indian Health Board upon request. Services will be tailored to the needs of the organization making the request.</p> <p>District Manager, Christine Servin, emailed Francesca Murnan, Irene Schmid and Krista Hanley on 8/10/2021 to advise DCS and CSD are developing plans to resume outreach and want to include the Seattle Indian Health Board in our planning. We want to assess the following:</p> <ul style="list-style-type: none"> <li>• What are your expectations of outreach from the Division of Child Support and the Community Services Division?</li> <li>• Same frequency as before? As needed?</li> <li>• When would you like to start outreach again?</li> <li>• What are your safety protocols (social distancing, masks, vaccine requirement?)</li> </ul> <p>Received response from Denise Kelly, Tribal Liaison for the Community Services Division, Region 2. She forwarded an email from Patrick Bowman, Public Benefits Specialist 3, who provided an update on outreach at SIHB. SIHB reports office space has been limited at SIHB for some time. The office where CSD traditionally met with individuals at SIHB is now someone else's workstation. SIHB is wondering if DSHS would be able to expand our virtual meetings to include video? SIHB is already getting the ball rolling on this from their end. Additionally, Irene Schmid is no longer with SIHB and the best contact to replace Irene for now is Sam Wallingford, <a href="mailto:samf@sihb.org">samf@sihb.org</a>.</p>

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4) Ensure efforts are made to recruit/hire American Indian staff to meet the overall DSHS goal of having a diverse workforce.	Send job postings to Seattle Indian Health Board to be distributed as needed.	Facilitate Tribal member employment within DSHS.	<p><b>State:</b> Wesley Sales (206) 341-7175 <a href="mailto:saleswd@ds.hs.wa.gov">saleswd@ds.hs.wa.gov</a></p> <p><b>SIHB:</b> Jessica Schule (206)324-9360x1056 <a href="mailto:jessicas@sihb.org">jessicas@sihb.org</a></p>	<p>Seattle Division of Child Support sends Office of Indian Policy Manager Aimee Gone job postings via email for Region 2 distribution to the Tribal community. Hired employees self-disclose if they are Native.</p> <p>DCS Tribal Relations Team also forwards emails regarding Tribal/State job postings to Division of Child Support's primary RAIO contacts. For higher level positions at Seattle Division of Child Support, efforts are made to involve Tribal partners in the hiring process by inviting Tribal representatives to participate in the hiring panel.</p> <p>Seattle Field Office current forwards openings to Nick Christian (nickc@sihb.org) and Cecelia Arnoux (ceceliaa@sihb.org).</p>
5) Provide identified needed training to DCS staff on major principles of Federal Indian Law.	<p>Training:</p> <ul style="list-style-type: none"> <li>• 7.01</li> <li>• Government to Government</li> <li>• Centennial Accord</li> <li>• Other training as necessary for DCS staff</li> <li>• Encourage attendance at Tribal events and celebrations</li> </ul>	<p>Gain understanding of the history driving the activities and interactions of WA Tribes and the State.</p> <p>Gain understanding of WA Tribes respective history and cultures.</p>	<p><b>State:</b> Wesley Sales (206) 341-7175 <a href="mailto:saleswd@ds.hs.wa.gov">saleswd@ds.hs.wa.gov</a></p> <p><b>SIHB:</b> Jessica Schule (206)324-9360x1056 <a href="mailto:jessicas@sihb.org">jessicas@sihb.org</a></p>	<p>Monthly 7.01 training is provided by OIP Regional Manager – announced via Learning Management System, and by e-mail from Region &amp; Tribes.</p> <p>Request for attendance/volunteers for tribal community events will be shared via e-mail among DCS staff.</p> <p>Wesley is available to provide DCS 101 virtual training to Seattle Indian Health Board staff upon request.</p>

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**Completed Items** (Date: Action completed)

Information Requests from meetings prior to July 1<sup>st</sup> 2016:

- **February 23<sup>rd</sup> 2015 Meeting:**

Seattle Indian Health Board requested demographic information for clients served by the DCS's Alternative Solutions Program and the Economic Services Administration's Employment Pipeline Program, specifically how many American Indian customers these programs serve. Information on the tax credit offered to employers participating in the Employment Pipeline program was also requested.

- **April 13<sup>th</sup> 2015 Meeting:**

Demographic information for both programs and information on the tax credit offered was presented. Seattle Indian Health Board requested that another demographic update be provided at the 07/14/2015 meeting.

- **July 14<sup>th</sup> 2015 Meeting:**

Demographic information for the Alternative Solutions and Employment Pipeline programs was shared. Concerns followed with how the data was collected.

Representatives from Chief Seattle Club and Seattle Indian Health Board agreed that the DCS's 7.01 Plans for both organizations should be combined into one 7.01 Plan and Progress Report.

- **October 14<sup>th</sup> 2015 Meeting:**

DCS presented the joint 7.01 Plan and Progress Report including both Seattle Indian Health Board and Chief Seattle Club for review after the meeting. Additionally distribution of DCS informational brochures to Seattle Indian Health Board and Chief Seattle Club was discussed.

- **January 13<sup>th</sup> 2016 Meeting:**

Prior to the meeting, DCS delivered informational packets including DCS's program overview, Alternative Solutions Program brochures (for partners and potential customers) and Employment Pipeline brochures to the front desk at Seattle Indian Health Board.

Seattle Indian Health Board and Chief Seattle Club requested that more detailed information be provided when job notices are sent (specifically skill and qualification requirements) in response to DCS sharing that hiring will begin in February for entry-level Support Enforcement Officer positions.

No requests for revision were received with regard to the joint 7.01 Plan and Progress Report that was distributed at the 10/14/2015 meeting. DCS sent an updated Plan and Progress Report February 9<sup>th</sup> to RAIIO representatives before sending the Plan and Progress Report to DCS Tribal Relations Team in March for submission to the Assistant Secretary of DSHS.

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<ul style="list-style-type: none"> <li> <b>April 12<sup>th</sup> 2016 Meeting:</b>            Seattle Indian Health Board requested that 7.01 Plan and Progress Reports be shared at the next quarterly meeting for the benefit of new 7.01 attendees.         </li> <li> <b>June 20<sup>th</sup> 2016:</b> Applying for child support services presentation given to case managers at Seattle Indian Health Board         </li> <li> <b>March 2018:</b>            DCS and CSD begin 7.01 meetings separately from Seattle Indian Health Board and the 7.01 plan is updated to reflect this while maintaining historical records of past joint meetings/activities.         </li> <li> <b>March 2021:</b>            Wes provided DCS 101 into presentation to selected Seattle Indian Health Board Staff.         </li> </ul>				