

Date updated: April 2, 2025

- ☐ Draft Plan
☒ Final Plan

DSHS Policy 7.01 Plan
July 1, 2025 to June 30, 2026 Annual Plan and Progress
Report
Upper Skagit Indian Tribe and
ESA: Division of Child Support (DCS), Region 2, Everett Office
(contact information listed at end of plan)

	Yes	No
Met with Tribe/UIO?		x
Tribal input received?	x	
Tribal approval of plan?	X	

Most recent meeting date: The Upper Skagit Tribe declined to meet with DCS this year, but Chairwoman Marilyn Scott approved this plan via email on April 2, 2025.

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
1) Provide child support services to Upper Skagit Indian Tribal Members. Provide information regarding services to Upper Skagit tribal staff	Child Support cases with Upper Skagit Indian Tribal members as the non-custodial parent will be worked by Everett Tribal Team members.	Services provided as appropriate.	State: DCS; Carly Mathews, Tribal Liaison SEO2 at Carly.Mathews@dshs.wa.gov Lisa Dupre , Supervisor at Lisa.Dupre@dshs.wa.gov Tribe: Caniece Perez caniecer@upperskagit.com , Marilyn Scott marilyns@upperskagit.com ; Michaela Godsey michaelag@upperskagit.com	All non-custodial parents who are enrolled Upper Skagit Indian Tribal members' with child support cases cases and cases referred by the Upper Skagit Tribal TANF program for collection of Tribal TANF debt will be assigned to the tribal unit specialized caseload which is worked by Carly Mathews. Upper Skagit Indian Tribe accepts voluntary wage assignments. The Skagit Casino honors wage withholds for non-natives. DCS provides updates upon request regarding payments.

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
	Provide direct access to Tribal Team via direct phone line to Tribal Liaisons.	Upper Skagit Indian Tribal members' calls are handled by Carly Mathews or the Everett Tribal Unit and their back-up team.	The direct contact for Upper Skagit Indian Tribal members is Carly Mathews. Other tribal team members will take calls as needed.	Upper Skagit Indian Tribal members' calls that come in to the Everett Field Office are directly routed to Carly Mathews, and if she is unavailable, those calls will be routed to the other Tribal Liaisons in the Everett FO via automatic call distribution routing.
	Ensure communication with Upper Skagit Indian Tribe for information sharing, joint planning and problem solving		Everett Tribal Unit Tribe: Caniece Perez, Marilyn Scott, Michaela Godsey Target Date: Quarterly and as requested	
	Identify needs of American Indian clients & communities and whether current programs and policies meet these needs	Complete outreach efforts by making presentation to staff, meeting with clients by request of Upper Skagit Indian Tribal Staff.	Everett Tribal Unit Tribe: Caniece Perez, Marilyn Scott, Michaela Godsey Target Date: Quarterly	The Everett Tribal Team is committed to meeting with Upper Skagit Indian tribal staff and DCS clients upon request of Upper Skagit Indian Tribal Staff.

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
<p>2) The Division of Child Support is willing to partner with the Upper Skagit Indian Tribe in developing strategies aimed at increasing the number of tribal members paying towards their child support obligation</p>	<p>Presenting to Upper Skagit Indian tribal staff on child support issues so they can better address concerns and questions from community members.</p> <p>DCS is willing to provide training on Tribal TANF impacts on child support to tribal staff or Upper Skagit Indian Tribal community.</p>	<p>DCS is aware there may be Tribal members that would be comfortable discussing child support related issues with Upper Skagit Indian Tribe Social Services staff rather than with a Support Enforcement Officer.</p>	<p>Everett Tribal Unit Staff and Upper Skagit Indian Tribal Staff</p> <p>Target Date: Quarterly</p>	<p>The Division of Child Support is available to provide a "Child Support 101" presentation for Upper Skagit personnel, tribal council members, or Upper Skagit community members upon request from the Upper Skagit Indian Nation. The presentation is designed to cover important topics related to child support, including how cases are started, paternity issues, how support orders are created, how to change existing orders, ways the Division of Child Support helps collect payments, how to get help with enforcement actions, discharge of state debts, and more.</p> <p>The Everett tribal team is committed to enhancing our relationship with the Upper Skagit Indian Nation and improving services to Upper Skagit citizens. Suggestions and feedback are always welcomed</p>

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
<p>3) Invite tribes to participate in Local Planning Area (LPA) meetings and Community Partnership and Transition Services (CPTS) meetings.</p>	<p>Ensure tribal staff are included in the CPTS and LPA distributions Lists and invitation to CPTS and LPA meetings.</p>	<p>Attendance and participation of Tribes in LPA/CPTS meetings.</p>		<p>The Samish Indian Nation Staff are invited and encouraged to attend LPA and CPTS meetings.</p> <p>Contact Information for LPA:</p> <ul style="list-style-type: none"> Contact: June Fritz june.fritz@dshs.wa.gov; Marissa Davison marissad@communityactionskagit.org; Celica Quirarte celica.quirarte@dshs.wa.gov <p>LPA are virtual and times and dates vary</p> <p>Contact Information for Community Partner Transition Services (CPTS):</p> <ul style="list-style-type: none"> Contact for CPTS – skint@esa.wa.gov CPTS meetings will be monthly, times and dates vary

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
4) DCS staff will participate and volunteer at Tribal cultural events when available	Attend and volunteer at Tribal cultural events.	Better understanding of the Tribal culture and heritage by DCS staff	Everett Tribal Unit Staff and Upper Skagit Tribal Staff Target Date: Quarterly	Tribal Pow Wows and cultural events are regularly shared with the Everett Tribal Unit and Everett Field Office staff.
5) Provide training and awareness to the DCS office regarding Native American Culture.	DCS Tribal Unit will host a Native American Heritage Event during the month of November.	Better educate DCS staff and build awareness of tribal culture.	DCS staff with the assistance of Tribal volunteers. Target Date: Quarterly	DCS staff will host a National Native American Heritage Month Celebration in November annually as budget, training and travel allows.

CONTACT INFORMATION UPPER SKAGIT INDIAN TRIBE

[illegible]

CONTACT INFORMATION FOR STATE OF WASHINGTON

DSHS			
Lisa Dupre	Supervisor, Tribal Unit Region 2 North	425/438-4852, Direct Line	Lisa.dupre@dshs.wa.gov
Carly Mathews	Support Enforcement Officer 2	425/438-4950	carly.mathews@dshs.wa.gov
Teresa Wall	District Manager Region 2 N, Everett Office	206/458-8601	Teresa.wall@dshs.wa.gov
Heather Lockhart	Child Support Program Manager, Region 2 N, Everett Office	425/438-4746	Heather.lockhart@dshs.wa.gov

CRITERIA USED FOR CASES TO BE INCLUDED IN DCS TRIBAL CASELOAD

- NCP is an enrolled Upper Skagit Indian tribal member
- NCP is working for the Upper Skagit Indian Tribe, tribal business, or enterprise
- All NCP cases related to one of the above criteria
- Child is enrolled Upper Skagit Indian tribal member and paternity needs to be established
- Cases referred to DCS by the Tribal TANF program

DRAFT

Historical Goals not Actively Being Pursued

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
----------------------	----------------	----------------------	--------------------------------	-------------------

All previous historical information will be found on the 2024-2025 7.01 Plan and Progress Report. The information below is effective 01/2025.