

Updated: March 29, 2022

Policy 7.01 Plan and Progress Report

Draft Plan

Timeframe: July 1, 2022 to June 30, 2023

Final Plan

Administration/Division: ESA/CSD (DSHS) **Region/Office:** Region 3/Port Angeles CSO

Tribe(s)/RAIO(s): Hoh Tribe

	Yes	No
Met with Tribe?	x	
Tribe provided input?	x	
Tribal approval?		

Most Recent 7.01 Plan meeting date 3/7/2022

Implementation Plan

Progress Report

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update Since the Last 7.01 Meeting																
<p>1. Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data.</p>	<p>A. The Community Services Division (CSD) will provide statistics pertaining to Hoh tribal members receiving assistance.</p>	<p>Through open streams of communication, Tribe and CSD staff will be better informed about the number of members receiving benefits from CSOs.</p>	<p>Bob Smith Britni Duncan Lisa Martinez Jeannie Dickinson Annually.</p>	<p>Port Angeles and Forks Community Services Offices (CSOs) will provide area tribes requested data on an ongoing basis.</p> <p>January 2022 Data Hoh Tribe Member Recipients (Port Angeles and Forks CSOs)</p> <table border="1" data-bbox="1493 748 1835 919"> <tr> <td>SNAP</td> <td>29</td> </tr> <tr> <td>Medical</td> <td>0</td> </tr> <tr> <td>TANF</td> <td>1</td> </tr> <tr> <td>ABD/HEN</td> <td>0/0</td> </tr> </table> <p>January 2022 Data Hoh Tribe Member Recipients (Statewide)</p> <table border="1" data-bbox="1493 1019 1835 1190"> <tr> <td>SNAP</td> <td>51</td> </tr> <tr> <td>Medical</td> <td>2</td> </tr> <tr> <td>TANF</td> <td>1</td> </tr> <tr> <td>ABD/HEN</td> <td>0/0</td> </tr> </table>	SNAP	29	Medical	0	TANF	1	ABD/HEN	0/0	SNAP	51	Medical	2	TANF	1	ABD/HEN	0/0
SNAP	29																			
Medical	0																			
TANF	1																			
ABD/HEN	0/0																			
SNAP	51																			
Medical	2																			
TANF	1																			
ABD/HEN	0/0																			
<p>2. CSOA will work with tribes to determine the need for, negotiate and/or implement local Tribal-State agreements,</p>	<p>A. Identify needs of Hoh Tribe members & communities and whether current programs and policies meet these needs</p>	<p>Enhanced service coordination and customer service. Service gaps, or other issues, identified and addressed in a timely manner.</p>	<p>Bob Smith Britni Duncan Jeannie Dickinson Meredith Parker Patricia Barros</p>	<p>March 2022: Effective 3/14/22, Tribal Liaison will dedicate work week providing virtual tribal services to the Hoh, Lower Elwha, Jamestown S’Klallam, Makah and Quileute Tribes. When DSHS moves to Phase 2</p>																

Updated: March 29, 2022

Policy 7.01 Plan and Progress Report

Draft Plan

Timeframe: July 1, 2022 to June 30, 2023

Final Plan

Administration/Division: ESA/CSD (DSHS) Region/Office: Region 3/Port Angeles CSO

Tribe(s)/RAIO(s): Hoh Tribe

Most Recent 7.01 Plan meeting date 3/7/2022

	Yes	No
Met with Tribe?	x	
Tribe provided input?	x	
Tribal approval?		

Implementation Plan

Progress Report

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update Since the Last 7.01 Meeting
protocols, Working Agreements, contracts or processes.	B. Coordinate and develop hiring processes that affirm value of diverse workforce. 1. Invite the Hoh Tribe representatives to participate in hiring panels.	More robust representation of all Olympic Peninsula communities in staffing at Port Angeles/Forks CSO's	Annual Bob Smith Melvinjohn Ashue Jeannie Dickinson Patricia Barros Brenda Francis-Thomas As Needed.	in the Roadmap to Recovery, in-person services will resume. March 2022: DSHS commitment to provide tribal and/or OIP participation in hiring as well as notifying the tribe about open positions. The tribes were invited to participate in interviews for the Public Benefits Specialist positions on 11/4/2021, 11/16/2021, 2/2/2022, and 2/3/2022, which included a question about the candidates' understanding of tribal sovereignty.
	3. Ensure communication with tribal governments, landless tribes, and off reservation American Indian organizations for information sharing, consultation, joint planning and problem solving.	A. Implement a process to identify action needed by Hoh Tribe members so that their benefits are not terminated prematurely.	Program needs and concerns of the Hoh Tribe member clients will be identified and addressed.	Bob Smith Lisa Martinez Jeannie Dickinson Patricia Barros Mer Parker As Needed.

Updated: March 29, 2022

Policy 7.01 Plan and Progress Report

Draft Plan

Timeframe: July 1, 2022 to June 30, 2023

Final Plan

Administration/Division: ESA/CSD (DSHS) **Region/Office:** Region 3/Port Angeles CSO

Tribe(s)/RAIO(s): Hoh Tribe

	Yes	No
Met with Tribe?	x	
Tribe provided input?	x	
Tribal approval?		

Most Recent 7.01 Plan meeting date 3/7/2022

Implementation Plan

Progress Report

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update Since the Last 7.01 Meeting
	<p>B. Invite tribal representatives to attend WorkFirst Local Planning Area (LPA) meetings and other appropriate forums.</p>	<p>The purpose of the Clallam / Jefferson County WorkFirst Local Planning Area is to support WorkFirst and low income families by connecting them with resources and services that fill gaps and reduce poverty; and to assist them in securing sustainable employment and self-sufficiency through a State, tribal and local/community agency collaboration.</p>	<p>Bob Smith Lisa Martinez Britni Duncan</p> <p>Olympic Peninsula LPA: Jeannie Dickinson Mer Parker</p> <p>Quarterly.</p>	<p>March 2022: Quarterly WorkFirst LPA meetings resume on April 13, 2022 and Hoh Tribe representatives are invited to attend. Meetings will continue to be held virtually and may eventually be moved to locations more geographically accommodating for all.</p>
	<p>C. Plan, develop, and implement training programs for both tribal and CSO staff.</p> <p>1. DSHS will put together presentations that provide basic program information and training for the tribe.</p>	<p>Tribal members better informed about programs and more likely to access needed services.</p> <p>CSO staff will be more culturally sensitive and provide services in a</p>	<p>Bob Smith Lisa Martinez Britni Duncan Josie Ward Marianna Gomez</p> <p>Jeannie Dickinson Brenda Francis-Thomas</p> <p>Annual</p>	<p>March 2022: 3.C1) 2022-2023 Tribal Training Requests:</p> <ul style="list-style-type: none"> CSD Services Overview: Tribal Liasion and supervisor coordinate date/time to meet with tribe to present an overview of CSD services. BFET Overview (Dave Skaar and Spring Benson)

Updated: March 29, 2022

Policy 7.01 Plan and Progress Report

Draft Plan

Timeframe: July 1, 2022 to June 30, 2023

Final Plan

Administration/Division: ESA/CSD (DSHS) **Region/Office:** Region 3/Port Angeles CSO

Tribe(s)/RAIO(s): Hoh Tribe

Most Recent 7.01 Plan meeting date 3/7/2022

	Yes	No
Met with Tribe?	x	
Tribe provided input?	x	
Tribal approval?		

Implementation Plan

Progress Report

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update Since the Last 7.01 Meeting
	2. All DSHS PA/PT/Forks CSD staff will attend continuous/on-going government-to-government training, with priority given to new CSO hires.	manner that builds trust with the tribe.		<ul style="list-style-type: none"> Washington Connection Overview (Elijah Moon) SSI/SSIF (Tiffany Hayden) 3.C2) 2022-2023 CSO Training Requests: <ul style="list-style-type: none"> 7.01 Protocol trainings are offered weekly. All staff in PA/PT/Forks will complete training. Government-to-Government Relations training is required for all management positions.
	D. CSO invited to disseminate information through Tribal newsletters (River's Current).	Enhanced communications of State/DSHS/CSD information to Tribal members.	Bob Smith Lisa Martinez Britni Duncan Jeannie Dickinson Patricia Barros As Needed.	March 2022: Tribal Liasion will review the Hoh webpage weekly and share information with management and staff about events, changes, as well as disseminate the River's Current Newsletter to all staff in PA/PT/Forks.
	E. Statewide CSD Customer Services Contact Center (CSCC) will share a contact list for all programs administered and	Enhanced communications of state contact center information to Tribal members.	Ron Thomas As Needed.	March 2022: At 7.01 meeting on 3/7/22 a contact list for CSCC administrators was shared with the tribal representatives.

Updated: March 29, 2022

Policy 7.01 Plan and Progress Report

Draft Plan

Timeframe: July 1, 2022 to June 30, 2023

Final Plan

Administration/Division: ESA/CSD (DSHS) **Region/Office:** Region 3/Port Angeles CSO

Tribe(s)/RAIO(s): Hoh Tribe

Most Recent 7.01 Plan meeting date 3/7/2022

	Yes	No
Met with Tribe?	x	
Tribe provided input?	x	
Tribal approval?		

Implementation Plan

Progress Report

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update Since the Last 7.01 Meeting
	provide contact center updates.			
	F. Upon request from the tribe, the services of the CSD Mobile CSO will be made available.	Ensure individuals have access to CSD assistance programs through the Mobile CSO – a mobile office that is self-contained and fully functional. Experienced staff can determine initial eligibility on-site.	Bob Smith Lisa Martinez Javier Ruiz Melissa Knox Jeannie Dickinson As Requested.	March 2022: Javier Ruiz will coordinate date, time, and location with the Tribe to provide Mobile CSO.

Completed or Tabled Items:

Goal/Activity/Outcome	Date	Item Description
Goal 3, Activity B COMPLETED	May 2017	All Port Angeles, Forks CSO staff attended G2G training in 2017.
Goal 2, Activity A COMPLETED	February 2017	The Community Services Division (CSD) Tribal Relations and TANF Program Administrator, Martin Bohl, presented information on Washington Connection as a resource available to the tribe, and provided and update and additional information on Tribal Eligibility and sources of income, and application of the Indian Country Disregard and the American Indian Labor Force Report published by the Department of Interior.
Goal 3, Activity COMPLETED	August 2015	Tribal Liaison attended the Hoh Health Fair.
Goal 3, Activity A COMPLETED	January 30, 2015	Tribal Liaison held an all-staff webinar to review State and Tribal TANF desk aide and current procedures.
Goal 3, Activity COMPLETED	August 6, 2014	Tribal Liaison attended the Hoh Health Fair.
Goal 2, Activity COMPLETED	April 2014	On 4/25/14, the LPA held a conference hosted by the Jamestown Tribe with guest speaker: Donna Beegle- Communication Across Barriers. Staff from Hoh attended.
Goal 2, Activity COMPLETED	March 15, 2014	Region 3 office will work with Hoh to provide Benefit Verification System (BBS). Update: New Executive Director: Keith Impson.
Goal 3, Activity- Improvement of ADATSA (Alcoholism and Drug Addiction Treatment Support Act) Referral process for tribal members COMPLETED	January 2014	As of 1/1/14, Tribal Liaison/DSHS is no longer able to process ADATSA applications. Beginning 10/1/13, clients now need to apply at www.healthplanfinder.org
Goal3, Activity-Establish an FQHC (Federally Qualified Health Center) position at the medical center. COMPLETED	January 2014	With Healthcare Reform, the FQHC position is no longer available.
Goal 3, Activity COMPLETED	August 2013	Tribal Liaison attended the Hoh Health Fair on 8/14/13.
Goal 2, Activity COMPLETED	October 2013	With the Healthcare Reform, there are several changes to how medical will be processed. Beginning, 10/1/13, clients will now sign up for medical coverage through www.healthplanfinder.org . DSHS is no longer accepting applications for medical.

Goal/Activity/Outcome	Date	Item Description
Goal 2, Activity-COMPLETED	November 1, 2012	Tribal Liaison provided information on the CHIPRA (Children's health Insurance Program Reauthorization Acts) Grant.

Contact Information:

DSHS Contacts	Tribal Contacts
Brenda Francis-Thomas Regional Manager, DSHS Office of Indian Policy Brenda.francis-thomas@dshs.wa.gov 360-912-8033	Bob Smith Executive Director bob.smith@hohtribe-nsn.org 360-374-6501
Kristine Hammond Deputy Regional Administrator CSD Region 3 Regional Tribal Liaison kristine.hammond@dshs.wa.gov 360-584-3149	Britni Duncan Health Director Britni.duncan@hohtribe-nsn.org 360-780-0399
Jeannie Dickinson Port Angeles/Forks/Port Townsend CSO Administrator jeannie.dickinson@dshs.wa.gov 360-401-9003	Dawn Gomez CHR dawn.gomez@hohtribe-nsn.org 360-374-4280 or 360-780-0580
Meredith Parker WorkFirst Supervisor, Forks CSO meredith.parker@dshs.wa.gov 360-485-8112	Lisa Martinez Tribal Chair/Bookkeeper Lisa.martinez@hohtribe-nsn.org 360-374-6277
Patricia Barros Tribal Liaison/Public Benefits Specialist 3, Port Angeles CSO patricia.barros@dshs.wa.gov 564-201-1639	Kristina Currie Administrative Assistant kristina.currie@hohtribe-nsn.org 360-374-6502
Javier Ruiz Mobile CSO Administrator javier.ruiz@dshs.wa.gov 360-480-4772	Melvinjohn Ashue Tribal Member melvinjohn.ashue@chalaatdevelopment.com 360-374-6041

Melissa Knox West MCSO Supervisor melissa.knox@dshs.wa.gov 360-628-6647	
Ron Thomas, CSCC South Sound Administrator ronald.thomas@dshs.wa.gov 360-584-3150	
Spring Benson BFET Administrator spring.benson@dshs.wa.gov 360-397-9632	