

Updated: March 29, 2022

Policy 7.01 Plan and Progress Report

Draft Plan

Timeframe: July 1, 2022 to June 30, 2023

Final Plan

Administration/Division: ESA/CSD (DSHS) **Region/Office:** Region 3/Olympia CSO

Tribe(s)/RAIO(s): Nisqually Tribe

Most Recent Meeting Date: 1/14/2021

	Yes	No
Met with Tribe?		X
Tribe provided input?		X
Tribal approval?		

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update Since the Last 7.01 Meeting
1. Establish working relationship between the Nisqually Tribe and the Community Services Division local and regional staff, to address any tribal needs related to CSD services.	<p>A. Conduct annual meetings between Nisqually and CSD staff. The Tribe can request additional meetings at any time.</p> <ul style="list-style-type: none"> The Office of Indian Policy will coordinate the scheduling of 7.01 meetings with the Tribe and CSD staff and will provide a draft of any proposed changes to the 7.01 Plan prior to the meeting for review by the participants. Tribal representatives will contact the CSO Administrator to schedule CSD program overview presentations/trainings for Tribal representatives when needed. 	Effective communication between the Nisqually Tribe and Community Services Division.	<p><u>Office of Indian Policy</u> Heather Hoyle, Regional Manager</p> <p><u>Region 3 CSD Staff</u> Jason Reed, Olympia CSO Administrator (CSOA)</p> <p><u>Nisqually Tribal Staff</u> Marie McDonald, Director, Nisqually Community Services</p> <p>Lorna Kalama, Site Manager, Nisqually/SPIPA TANF</p> <p><u>Target Date:</u></p>	March 2022 – 7.01 Meeting has not been scheduled. No update since last 7.01 meeting.

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2. Prepare and disseminate pertinent statistics on Nisqually Tribal members who receive and access CSD services.	Present data at each meeting and as requested by Tribal representatives.	Clear and accurate information sharing of the number of Tribal members receiving services.	<p><u>Region 3 CSD Staff</u> Jason Reed, Olympia CSO Administrator (CSOA)</p> <p><u>Nisqually Tribal Staff</u> Lisa Wells, Tribal Health Clinic Business Office Manager</p> <p>Stacy Gouley, Tribal Health Clinic Deputy Director</p> <p><u>Target Date:</u> Annual meetings and upon request from Nisqually Tribal representatives.</p>	<p>Number of Nisqually Tribal families receiving benefits through the Olympia CSO.</p> <p>January 2022</p> <table border="1"> <tr> <td>SNAP</td> <td>26</td> </tr> <tr> <td>Medical</td> <td>3</td> </tr> <tr> <td>TANF</td> <td>3</td> </tr> </table> <p>Number of Nisqually Tribal families receiving benefits through all CSOs.</p> <p>January 2022</p> <table border="1"> <tr> <td>SNAP</td> <td>35</td> </tr> <tr> <td>Medical</td> <td>11</td> </tr> <tr> <td>TANF</td> <td>6</td> </tr> </table> <p>*The above statewide numbers may not be complete due to self-declaration and coding errors.</p>	SNAP	26	Medical	3	TANF	3	SNAP	35	Medical	11	TANF	6
SNAP	26															
Medical	3															
TANF	3															
SNAP	35															
Medical	11															
TANF	6															
3. Establish an Working Agreement between the Nisqually Tribal Health Clinic and CSD for the CSD outstation worker.	Review, and update as needed, the local Tribal-State agreement for a CSD financial eligibility worker to be outstationed at the Tribal Health Clinic.	Provide on-site CSD/CSO Financial Eligibility Services to Tribal members.	<p><u>Region 3 CSD Staff</u> Jason Reed, Olympia CSO Administrator (CSOA)</p> <p><u>Nisqually Tribal Staff</u> Lisa Wells, Tribal Health Clinic Business Office Manager</p> <p>Stacy Gouley, Tribal Health Clinic Deputy Director</p>	<p>March 2022 – 7.01 Meeting has not been scheduled.</p> <p>The agreement expired October 31, 2021 and will be revisited when the Tribe is ready for the outstationed worker to return to work at the Tribe.</p> <p>When the outstation worker returns to work at the Tribe, both parties agree to continue to allow for flexibility with the agreement and understand</p>												

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			<p><u>Target Date:</u> The local Tribal-state agreement will be reviewed annually, in October, as part of the annual review of the 7.01 Plan.</p>	<p>that, due to staffing needs at DSHS, and upon mutual agreement between the Tribe and DSHS, the outstation worker may be asked to report to the Olympia CSO periodically to assist with in-person customers. Future communications, advising the Tribe of agreed upon outstation worker's schedule changes, will also be sent to the Tribal WorkFirst program to keep them apprised of the worker's availability.</p> <p>Tribal members have the option of contacting the Customer Service Contact Center (CSCC) for assistance with DSHS services when the outstation worker is not available at theTribe.</p>
<p>4. Ensure on-going communication with the Nisqually Tribe for information sharing, consultation, joint planning and problem solving. CSD resource areas listed below.</p> <p>A. Washington Connection</p>	<p>A. The local CSO Administrator will work with regional staff to provide the Nisqually Tribe with access to and information about Washington Connection, as requested by the Tribe. DSHS will also provide Community Services Division program</p>	<p>Increase access to services offered by CSD through the use of the Washington Connection Benefit Portal. Provide Community Services Division program specific training to Tribal representatives upon request.</p>	<p><u>Region 3 CSD Staff</u> Jason Reed, Olympia CSO Administrator (CSOA)</p> <p><u>Nisqually Tribal Staff</u> Lorna Kalama, Site Manager, Nisqually/SPIPA TANF</p>	<p>March 2022 – 7.01 Meeting has not been scheduled. No update since last 7.01 meeting.</p>

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B. Customer Service Contact Center (CSCC) C. Basic Food Employment and Training (BFET) Mobile CSO (A mobile office that is self-contained and fully functional to provide access to CSD assistance programs.)	specific training upon request from the Tribe.		<u>Target Date:</u> The Region 3 Access Consultant will follow-up with the Tribe regarding attendance at community events when they start up again. Community Services Division program specific training is available upon request.	
	B. On-going communication and information sharing of services provided through the CSCC (CSD Contact Center).	Increase access to services offered through the CSD CSCC.	<u>CSD Staff</u> Rachel Seidel, CSCC Southwest/WASHCAP Administrator <u>Nisqually Tribal Staff</u> Lorna Kalama, Site Manager, Nisqually/SPIPA TANF <u>Target Date:</u> Updated CSCC/WASHCAP resource materials will be shared with the Tribe at the annual 7.01 meeting and upon request.	March 2022 – 7.01 Meeting has not been scheduled. No update since last 7.01 meeting.
	C. CSD BFET Coordinators will provide training for Tribal staff	Increased Tribal member understanding and awareness of BFET		<u>CSD Staff</u>

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	on the BFET Program and participate in Tribal resource events as requested.	services. Increased Tribal member access to and participation in BFET services.	Spring Benson, BFET Operations Administrator <u>Nisqually Tribal Staff</u> Lorna Kalama, Site Manager, Nisqually/SPIPA TANF <u>Target Date:</u> Updated BFET program information will be shared at the annual 7.01 meeting and upon request.	
	D. Upon request, the services of the CSD Mobile CSO will be made available when regular CSD services are interrupted due to disaster or emergent situations.	Ensure individuals have access to CSD assistance programs through the Mobile CSO following a disaster or emergent situation. Experienced staff can determine initial eligibility on site.	<u>CSD Staff</u> Javier Ruiz, Mobile CSO Administrator Melissa Knox, West Mobile CSO Supervisor <u>Nisqually Tribal Staff</u> Lorna Kalama, Site Manager, Nisqually/SPIPA TANF <u>Target date:</u>	March 2022 – 7.01 Meeting has not been scheduled. No update since last 7.01 meeting.

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			The Mobile CSOs are available to go to the Tribe upon request, in the event of a disaster or emergent situation.	

Completed or Tabled Items

(Note: Per agreement, starting with the July 1, 2020 Plan, the previous 1 year of completed activities will be displayed in the plan.)

Goal/Activity/Outcome	Date	Item Description
Goal #1 – 7.01 planning meeting held with the Nisqually Tribe.	1/14/21 Completed	Annual 7.01 planning meeting was done virtually with the Nisqually Tribe. Participants included Marie McDonald, Tim Collins, Leah Muasau, Javier Ruiz, Rachel Seidel, Spring Benson, Melissa Knox, Farid Baghirov, Nhu Nguyen, Brandy Sanchez and Jason Reed. Agreed to continue meeting annually in the future, with the ability to request additional meetings as needed.

Contact Information

DSHS Contacts	Tribal Contacts
Heather Hoyle, Office of Indian Policy Region 3 Manager South/Office of Indian Policy heather.hoyle@dshs.wa.gov (360) 480-9052	Marie McDonald Nisqually Community Services Director McDonald.Marie@nisqually-nsn.gov 360-456-5221
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Jason Reed Olympia Community Service Office Administrator, DSHS Community Services Division jason.reed@dshs.wa.gov 360-725-6622	Sharlaine LaClair Nisqually Tribe Chief Executive Officer LaClair.Sharlaine@nisqually-nsn.gov 360-456-5221
Nhu Nguyen Olympia Community Service Office Financial Services Supervisor, DSHS Community Services Division nhu.nguyen@dshs.wa.gov 360725-6564	Stacy Gouley Nisqually Tribe Health Clinic Deputy Director Stacy.gouley@nisquallyhealth.org 360-459-5312
LuAnn Fetters Olympia Community Service Office WorkFirst Supervisor, DSHS Community Services Division trula.fetters@dshs.wa.gov 253-3121596	
Brandy Sanchez Financial Services Specialist (outstationed worker at Nisqually Tribe), DSHS Community Services Division brandy.sanchez@dshs.wa.gov 360-486-9554	

<p>Javier Ruiz Mobile Community Service Office Administrator, DSHS Community Services Division javier.ruiz@dshs.wa.gov 360-480-4772</p>	
<p>Melissa Knox West Mobile CSO Supervisor, DSHS Community Services Division Melissa.Knox@dshs.wa.gov 360-628-6647</p>	
<p>Spring Benson Basic Food Employment and Training (BFET) Operations Administrator, DSHS Community Services Division Spring.benson@dshs.wa.gov 360-397-9632</p>	
<p>Elijah Moon, Region 3 Community Access Consultant, DSHS Community Services Division Elijah.moon@dshs.wa.gov 253-722-4867</p>	