

Updated: March 30, 2022

Policy 7.01 Plan and Progress Report

Draft Plan

Timeframe: July 1, 2022 to June 30, 2023

Final Plan

Administration/Division: ESA/CSD (DSHS) **Region 3**

Offices: Pierce North, Pierce South, Lakewood, and Puyallup CSOs

Tribe(s)/RAIO(s): Puyallup Tribe

Most Recent Meeting Date: 11/16/2020

	Yes	No
Met with Tribe?		X
Tribal provided input?		X
Tribal approval?		

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update Since the Last 7.01 Meeting
1. Maintain good working relationship between the Community Services Division and Puyallup Tribe and ensure communication for information sharing, consultation, joint planning, and problem solving.	A. Invite Puyallup Tribe leadership to continue engagement in the 7.01 planning process with CSD Region 3.	Enhanced knowledge and information as well as improved communication between the Puyallup Tribe and the Lakewood, Pierce South, Pierce North and Puyallup CSOs.	<u>Tribe</u> Connie McCloud Harmony Roebuck Maria West <u>CSD</u> Kristine Hammond, Aldeana Doss Hilliary Bryan Don Gauntz Perlita C. Matta Ron Thomas <u>OIP</u> Heather Hoyle <u>Target date</u> Semi-Annually in the Spring and Fall. As identified by Pierce County CSOAs and the Puyallup Tribe.	March 2022: OIP has not scheduled a meeting for the current year.
	B. Puyallup Tribe will provide training to Pierce North, Lakewood, Pierce	Increased awareness of DSHS programs and	<u>Tribe</u> Connie McCloud Harmony Roebuck	March 2022 - At the current time because of COVID the Puyallup Tribe in person

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	South and Puyallup Valley Administrators, supervisors and appropriate line staff in the areas of Puyallup culture, history and service delivery systems.	Puyallup Tribe culture, history and services.	Maria West <u>CSD</u> Aldeana Doss Hilliary Bryan Don Gauntz Perlita C. Matta <u>Target Date</u> As needed	presentations are not being scheduled and DSHS staff are not leaving the offices.
	C. Region 3 CSD and the Puyallup Tribe will try to meet semi-annually rather than yearly. The proposed meeting times are in the Spring and Fall	Additional opportunities to build strong working relationships between DSHS and the Puyallup Tribe.	<u>Tribe</u> Connie McCloud Harmony Roebuck Maria West <u>CSD</u> Kristine Hammond, Aldeana Doss Hilliary Bryan Don Gauntz Perlita C. Matta Ron Thomas <u>OIP</u> Heather Hoyle	March 2022: OIP has not scheduled a meeting for the current year.

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			<u>Target date</u> Semi-Annually in the Spring and Fall. As identified by Pierce County CSOAs and the Puyallup Tribe.	
	D. Pierce County CSOAs & Mobile CSOA are encouraged to attend and participate in Puyallup Tribal events and activities.	Increased learning and knowledge of Puyallup Tribe history, culture and traditions.	<u>Tribe</u> Connie McCloud Harmony Roebuck Maria West <u>CSD</u> Aldeana Doss Hilliary Bryan Don Gauntz Perlita C. Matta Javier Ruiz <u>Target Date</u> As needed	March 2022 - At the current time because of COVID the Puyallup Tribe events and activities are on hold

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2. Prepare and disseminate pertinent statistics on Puyallup tribal members who apply for and access CSD services.	Present data at each meeting and as requested by tribal representatives.	Clear and accurate information sharing of the number of tribal members receiving services.	<u>Tribe</u> Will Jones <u>CSD</u> Aldeana Doss <u>Target Date</u> Annually	Number of Puyallup Tribal families receiving benefits through Pierce and King County Community Service Offices (CSO's): As of February 2022 <table border="1" style="margin-left: 20px;"> <tr> <td>SNAP</td> <td>101</td> </tr> <tr> <td>Medical</td> <td>32</td> </tr> <tr> <td>TANF</td> <td>3</td> </tr> <tr> <td>ABD/HEN</td> <td>0</td> </tr> </table> <p>*The above numbers represent a point-in time count for one month and may not be complete due to self-declaration and coding errors.</p>	SNAP	101	Medical	32	TANF	3	ABD/HEN	0
SNAP	101											
Medical	32											
TANF	3											
ABD/HEN	0											
3. Efforts are made to recruit/hire Native American staff to meet the overall DSHS goal of having diverse workforce match service area population ratios	Recruit, hire and retain Native American Staff: <ul style="list-style-type: none"> Share postings on key positions i.e. supervisors, managers, administrators with Puyallup Tribe 	Workforce would more greatly reflect service area population ratio.	<u>Tribe</u> Linda Jarnagin Lisa Melendez <u>CSD</u> Aldeana Doss Hilliary Bryan Don Gauntz Perlita C. Matta Ron Thomas	March 2022 - The number of Pierce County CSO staff who identify as American Indian/Alaska Native were as follows: Lakewood CSO: 1, (2.5%) Pierce North: 0, (0%) Pierce South: 2, (4.26%) Puyallup: 0, (0%) Regional HQ: 2, (3.57%)								

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	<ul style="list-style-type: none"> Pierce County CSOA's will report at 7.01 meetings status of staffing levels/hiring of Native Americans Submit job postings to Puyallup Tribe tribal newsletter Include Puyallup Tribal representation in the hiring/interview process of key management positions.		<u>Target Date</u> As vacancies occur	CSCC South Sound : 1 (0.97%) CSCC Central Sound: 4 (5.48%) Position postings are shared with Puyallup Tribe staff when filling vacancies. Careers.wa.gov www.careers.wa.gov For posted state jobs
4. Work with the Puyallup Tribe to determine the need for, negotiate and/or implement local Tribal – State agreements, contracts, or processes.	A. Review and update operational agreement for Pierce South CSO.	Clear and identified role of Tribal Representative and DSHS through operational agreements.	<u>Tribe</u> Katherine Heath <u>CSD</u> Kristine Hammond, Aldeana Doss <u>Target Date</u> Once outstation work is allowed.	March 2022: Due to COVID-19, outstation work for CSD staff have not been authorized. This will change after Phase to of Roadmap to Recovery is implemented. Pierce South is still providing a designated worker Jeffery McCarthy with Shelby Ramey as backup 3 days a week and the Tribe has a phone number for direct access to the worker five days a week, if needed.

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	B. CSD to continue part time CSO (Pierce South) staff placement at PTHA to coordinate medical and other assistance benefits applications for eligible American Indian/Alaska Native Clients of the PTHA. CSD outstation worker also processes all Spenddown cases for PTHA.	Accurate number of PTM and PTCP in receipt of Medicaid services delivered by the Puyallup Tribe Health Authority (PTHA)	<u>Tribe</u> Will Jones <u>CSD</u> Aldeana Doss <u>Target Date</u> N/A – services are being provided.	March 2022: Effective March 2022, Jeffery McCarthy is the identified out stationed worker, with Shelby Ramey as back-up and Caroline Wachter is supervisor.
5. Identify and take steps toward resolution of issues and concerns of Puyallup Tribal Community members	A. Discuss and record all Region 3 CSD level, Tribal issues and concerns at the 7.01 Workgroup meetings.	Clear understanding and documentation of issues that need to be addressed.	<u>CSD</u> Aldeana Doss Hilliary Bryan Don Gauntz Perlita C. Matta Ron Thomas <u>Target Date</u> As needed	March 2022 - At the current time because of COVID the tribal liaison is not allowed to work on site. Puyallup Tribe Administrative offices are open and DSHS staff are working from CSOs. Pierce South is still providing a teleworking designated worker 3 days a week and the Tribe has a phone number for direct access to the worker. Direct phone numbers were provided for CSCC management

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	B. When the Tribe communicates issues and concerns that have statewide implications, communicate those issues to the appropriate ESA Executive level staff.	Resolution of statewide issues by the appropriate DSHS administration.	<u>OIP</u> Heather Hoyle <u>Target Date</u> As needed	March 2022 - No issues have been communicated to the executive level DSHS staff.
	C. Formally notify Division Directors of program policies or gaps in service that are issues for Tribal members. Ensure Tribe receives written responses.	Clear timely resolution or a response in writing as to why issue could not be resolved.	<u>CSD</u> Aldeana Doss <u>Target Date</u> As needed	March 2022 - No issues have been communicated to the executive level DSHS staff.
6. Ensure on-going communication of Basic Food Employment and Training (BFET) program services with Puyallup Tribe	A. CSD BFET will participate in Tribal resource events as requested	Increase Tribal members' awareness of and participation in BFET services	<u>Tribe</u> Harmony Roebuck Maria West Tara Reynon Nina Old Coyote <u>CSD</u> Spring Benson. <u>Target Date</u>	March 2022 - Puyallup Tribe Administrative offices are open and DSHS staff are working out of the Pierce North, Pierce South and Lakewood CSOs Region 3 CSD HQ is going to work on developing a high-level training to provide an overview of DSHS/ CSD services and will follow up with the tribe when it is ready.

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			As requested	
	B. CSD BFET team will provide training for Tribal staff on BFET Program services and accessibility as requested.	Increase understanding of the BFET program and access to BFET services.	<u>CSD</u> Spring Benson Target Date As requested	March 2022 - The Tribe has not requested any services from BFET.
7. Respond to areas affected by disaster to ensure access to CSD assistance programs	Upon request from the tribe, the services of the CSD Mobile CSO will be made available when regular CSD services are interrupted due to disaster or emergent situations.	Ensure individuals have access to CSD assistance programs through the Mobile CSO – a mobile office that is self-contained and fully functional. Experienced staff can determine initial eligibility on site.	<u>Tribe</u> Lisa Melendez <u>CSD</u> Javier Ruiz Melissa Knox <u>Target Date</u> As needed	March 2022 – The Mobile CSO is responding to crisis only due to COVID pandemic.

Completed or Tabled Items

Goal/Activity/Outcome	Date	Item Description
Goal 3 COMPLETED	2014-2015	There is currently a full-time FQHC perform from Health Care Authority out-stationed at the Health Authority. Pierce South CSO out stationed a financial worker there one day a week to process Classic Medical, Basic Food and ABD applications with the agreement that we can increase the days if needed and be available as their single point of contact Monday through Friday. Alisha Tindall is the FSS out-stationed at the Puyallup Tribe and all is going well.
Goal 5 COMPLETED for Pierce South CSO	2014	Current agreement in place with Pierce South CSO for part time 2 days a week (soon to be 3 days a week) outstation staff to maintain a relationship. Pierce South CSO will provide a Financial Supervisor to address any applicant emergency concerns.

Contact Information

DSHS Contacts	Tribal Contacts
<p>Heather Hoyle Region 3 South Regional Manager Heather.hoyle@dshs.wa.gov 360-725-4880</p>	<p>Will Jones Chief Compliance Officer, Puyallup Tribal Health Authority wjones@eptha.com 253-593-0232 Ext. 603</p>
<p>Kristine Hammond, Deputy Regional Administrator, Region 3 Community Services Division Regional Tribal Liaison kristine.hammond@dshs.wa.gov 360-584-2917</p>	<p>Katherine Heath Benefit Coordinator Supervisor, Puyallup Tribal Health Authority kheath@eptha.com 253-593-0232 Ext. 349</p>
<p>Aldeana Doss Administrator, Pierce South Community Services Office Region 3 CSD aldeana.doss@dshs.wa.gov 253-428-3201</p>	<p>Lisa Melendez Acting Director, Tribal Employments Rights Office (TERO) Lisa.Melendez@puyalluptribe-nsn.gov (253) 573-7952</p>
<p>Hilliary Bryan, Administrator, Puyallup Community Services Office Region 3 CSD hilliary.bryan@dshs.wa.gov 253-381-0193</p>	<p>Mary Honhongva Adult Services Director, Puyallup Tribe Mary.L.Honhongva@puyalluptribe-nsn.gov (253) 382-6070</p>
<p>Don Gauntz, Administrator, Lakewood Community Services Office Region 3 CSD don.gauntz@dshs.wa.gov 253-512-4338</p>	<p>Harmony Roebuck Wrap Around Case Manager, Dept. of Wrap Around Services, Puyallup Tribe harmony.roebuck@puyalluptribe-nsn.gov 253-573-7966</p>
<p>Perlita C. Matta, Administrator, Pierce North Community Services Office/Region 3 CSD perlita.matta@dshs.wa.gov 253-363-3858</p>	<p>Connie McCloud Cultural Director/Cultural Center, Puyallup Tribe Connie.McCloud@puyalluptribe-nsn.gov (253) 573-5687</p>
<p>Ronald Thomas, Administrator, Customer Service Contact Center-South Sound/Region 7 CSD Ronald.thomas@dshs.wa.gov 360-584-3150</p>	<p>Linda Jarnagin Executive Director, Human Resources, Puyallup Tribe Linda.Jarnagin@puyalluptribe-nsn.gov (253) 593-7800 Ext. 7864</p>
<p>Caroline Wachter, Supervisor, Pierce South Community Services Office Region 3 CSD</p>	<p>Tara J. Reynon Community & Youth Division Manager, Puyallup Tribe Tara.J.Reynon@puyalluptribe-nsn.gov</p>

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