

Date updated: March 24, 2025

- ☒ Draft Plan
☐ Final Plan

DSHS Policy 7.01 Plan

July 1, 2025 to June 30, 2026 Annual Plan and Progress Report

Jamestown S'Klallam Tribe/UIO and

ESA: Division of Child Support (DCS), Region 3, Olympia Office

(contact information listed at end of plan)

	Yes	No
Met with Tribe/UIO?	x	
Tribal input received?	x	
Tribal approval of plan?		x

Most recent meeting date: 03/24/2025

Implementation Plan				Progress Report																																										
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update																																										
1) Provide child support services to Jamestown S’Klallam tribe. Provide information regarding our services to Jamestown S’Klallam tribal staff.	<p>Olympia tribal team works all cases for tribal members and employees of the Jamestown S’Klallam tribe.</p> <p>DCS will inform the Jamestown S’Klallam tribal staff if DCS staff are going to be unavailable and provide the appropriate point of contact during absence.</p>	<p>Services provided as appropriate.</p> <p>Members and employees of the Jamestown S’Klallam tribe can expect to interact with knowledgeable staff.</p>	<p>Jacqueline Johnson Melissa Kover Jill Thibault Dustin Brenske Jessica Humphries Tom Sheldon Brenda Francis-Thomas</p> <p>Target Date: Annually</p>	<p>All Jamestown S’Klallam tribal members’ cases are assigned to Jill Thabault.</p> <p>The Jamestown S’Klallam child support caseload currently has open cases involving 15 non-custodial parents (NCPs) whom self-identify as members of the Jamestown S’Klallam tribe.</p> <p>Attached is a chart showing child support collections from 7/2024 – 12/2024 (most recent collection data). The Division of Child Support will provide a child support collections report on an annual basis.</p> <table><tr><th>Month</th><th>Monthly support obligation</th><th>Current support collected</th><th>Arrears collected</th><th># of NCPs</th><th># of NCPs paying</th></tr><tr><td>Jul-2024</td><td>\$ 4,794.02</td><td>\$ 3,358.55</td><td>\$ 1,016.42</td><td>17</td><td>7</td></tr><tr><td>Aug-2024</td><td>\$ 4,979.02</td><td>\$ 2,199.00</td><td>\$ 494.00</td><td>16</td><td>6</td></tr><tr><td>Sep-2024</td><td>\$ 4,029.02</td><td>\$ 2,608.22</td><td>\$ 200.00</td><td>16</td><td>5</td></tr><tr><td>Oct-2024</td><td>\$ 3,835.22</td><td>\$ 2,464.76</td><td>\$ 1,655.22</td><td>16</td><td>6</td></tr><tr><td>Nov-2024</td><td>\$ 3,702.22</td><td>\$ 1,103.50</td><td>\$ 175.00</td><td>16</td><td>5</td></tr><tr><td>Dec-2024</td><td>\$ 3,702.22</td><td>\$ 2,003.22</td><td>\$ 1,174.72</td><td>15</td><td>4</td></tr></table> <p>The Jamestown S’Klallam tribal caseload also includes non-tribal NCPs whom are employed by the Jamestown S’Klallam tribe. We receive child support payments for these employees from income withholding orders honored by the tribe.</p>	Month	Monthly support obligation	Current support collected	Arrears collected	# of NCPs	# of NCPs paying	Jul-2024	\$ 4,794.02	\$ 3,358.55	\$ 1,016.42	17	7	Aug-2024	\$ 4,979.02	\$ 2,199.00	\$ 494.00	16	6	Sep-2024	\$ 4,029.02	\$ 2,608.22	\$ 200.00	16	5	Oct-2024	\$ 3,835.22	\$ 2,464.76	\$ 1,655.22	16	6	Nov-2024	\$ 3,702.22	\$ 1,103.50	\$ 175.00	16	5	Dec-2024	\$ 3,702.22	\$ 2,003.22	\$ 1,174.72	15	4
Month	Monthly support obligation	Current support collected	Arrears collected	# of NCPs	# of NCPs paying																																									
Jul-2024	\$ 4,794.02	\$ 3,358.55	\$ 1,016.42	17	7																																									
Aug-2024	\$ 4,979.02	\$ 2,199.00	\$ 494.00	16	6																																									
Sep-2024	\$ 4,029.02	\$ 2,608.22	\$ 200.00	16	5																																									
Oct-2024	\$ 3,835.22	\$ 2,464.76	\$ 1,655.22	16	6																																									
Nov-2024	\$ 3,702.22	\$ 1,103.50	\$ 175.00	16	5																																									
Dec-2024	\$ 3,702.22	\$ 2,003.22	\$ 1,174.72	15	4																																									

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
	Provide direct access to Olympia tribal team via dedicated toll free number 866-850-1496.	Jamestown S’Klallam members’ calls are automatically routed to the tribal team.	The direct contact for Jamestown S’Klallam members is: Jill Thibault Target Date: Upon request	Jamestown S’Klallam caseload calls are directed to Jill Thibault. If Jill is unavailable, those calls are taken by other tribal liaisons in the Olympia office.
2) Ensure Communication with Jamestown S’Klallam Tribe for information sharing, joint planning and problem solving.	Meet with tribe upon request for 7.01 planning and other meetings.	To ensure that the Jamestown S’Klallam tribe is informed about child support issues and enable problem solving.	Jacqueline Johnson Melissa Kover Jill Thibault Dustin Brenske Jessica Humphries Tom Sheldon Brenda Francis-Thomas Target Date: Annually	The Jamestown S’Klallam tribe met with DCS for the annual 7.01 meeting on 3/24/2025.
3) Identify needs of American Indian clients & communities and whether current programs and policies meet these needs.	The Olympia Tribal Team is committed to meeting with the Jamestown S’Klallam tribal staff and Jamestown S’Klallam tribal clients for outreach at least twice per year or more frequently as requested to be available to Tribal members and Tribal staff to resolve any child support issues, help with paperwork etc. The tribal team will be in contact with Jamestown	Complete outreach efforts to ensure cultural awareness and that the current programs and policies meet these needs. Participation in outreach will assist tribal members with being more comfortable	Jacqueline Johnson Melissa Kover Jill Thibault Dustin Brenske Jessica Humphries Tom Sheldon Brenda Francis-Thomas Target Date: Upon request	No outreach has been completed. Calls to DCS staff were not responded to timely. Moving forward, calls could be escalated through DCS tribal team.

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
	<p>S’Klallam social services staff to set up dates for visits and ensure the Jamestown S’Klallam community is aware of upcoming visits.</p> <p>The Division of Child Support is interested in participating in events such as resource fairs, held to benefit the Jamestown S’Klallam community. The Jamestown tribe will notify DCS of upcoming events that they would like DCS to participate in.</p>	<p>working with child support.</p>		
<p>4) The Division of Child Support and the Jamestown S’Klallam Tribe will share training and educational opportunities.</p>	<p>Providing training to Jamestown S’Klallam tribal staff on child support issues so they can better address concerns and questions from community members.</p> <p>The Division of Child Support is willing to provide “Child Support 101” training to Jamestown S’Klallam social services staff, tribal council and/or the community.</p>	<p>Jamestown S’Klallam staff will be better equipped to counsel community members regarding their child support issues. Jamestown S’Klallam tribal community members will have a better understanding of how support is calculated and options available to them such as modification,</p>	<p>Jacqueline Johnson Melissa Kover Jill Thibault Dustin Brenske Jessica Humphries Tom Sheldon Brenda Francis-Thomas</p> <p>Target Date: Upon request</p>	<p>Jamestown S’Klallam tribal staff will coordinate with Jill to schedule a time for the Child Support 101 training.</p>

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
		conference board write-offs etc.		
5) The Division of Child Support is willing to partner with the Jamestown S’Klallam Tribe in discussing strategies aimed at increasing the number of tribal members paying toward their child support obligation.	Identify Jamestown S’Klallam non-custodial parents whom are non-payers or pay infrequently and meet with Jamestown S’Klallam staff in regards to these parents.	Gain insight from Jamestown S’Klallam staff in regard to the parents’ circumstances and discuss possible communications/actions the tribe and/or DCS can take to encourage these parents to begin paying toward their child support obligation(s).	Jill Thibault Dustin Brenske Jessica Humphries Tom Sheldon Target Date: Upon request	
6) Arrange for American Indian Policy 7.01 training for DCS staff and Managers.	DCS will reach out to the Regional Manager to schedule 7.01 trainings, virtual or in-person, throughout the region in DCS offices.	DCS staff is trained in working with Government to Government relations and more culturally aware.	Brenda Francis-Thomas Jacqueline Johnson Target Date: Upon request	
7) Take action to recruit/hire American Indian/Alaska Native applicants to meet DSHS objectives for a diverse workforce.	Job postings will be forwarded to the Jamestown S’Klallam Tribe through the Regional Manager and the Tribal Relations Team. Ongoing opportunity for Jamestown S’Klallam members to apply for DSHS positions and participate in hiring panels for	Increased diversity within the DSHS workforce. Increase tribal representation on DCS interview committees in promoting a more diverse workplace.	Chris Franks Brenda Francis-Thomas Target Date: Upon request	

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
	management or positions working with the tribal community.			

DRAFT

CONTACT INFORMATION JAMESTOWN S'KLALLAM TRIBE

Name	Title	Phone	E-Mail
Dustin Brenske	Social & Community Services Director	360-681-4612	Dbrenske@jamestowntribe.org
Jessica Humphries	Family Services Program Manager	360-460-0644	Jhumphries@jamestowntribe.org
Tom Sheldon	ICW Case Manager	360-460-1712	Tsheldon@jamestowntribe.org

CONTACT INFORMATION FOR STATE OF WASHINGTON

Name	Title	Phone	E-Mail
Jaci Johnson	District Manager	360-664-6978	Jacqueline.johnson@dshs.wa.gov
Melissa Kover	Tribal Supervisor	360-664-6876	Melissa.kover2@dshs.wa.gov
Jill Thibault	Tribal Liaison	360-664-6941	Jill.thibault1@dshs.wa.gov
Brenda Francis-Thomas	Regional Manager - Office of Indian Policy	360-912-8033	Brenda.francis-thomas@dshs.wa.gov
Chris Franks	Senior Tribal Relations Manager	360-338-2917	Christopher.franks@dshs.wa.gov

CRITERIA USED FOR CASES TO BE INCLUDED IN DCS TRIBAL CASELOAD

- A tribal case includes, at the minimum, one **or** more of the following:
 - A noncustodial parent (NCP) who is a member of a federally recognized Washington tribe.
 - An NCP who is not a member of a federally recognized Washington tribe, but is employed by the tribe, a tribal enterprise, or an Indian owned business located on a reservation or trust land in Washington, if:
 - An enforceable order exists, or
 - An enforceable order does not exist, but the Tribal Liaison recommended including the case in a tribal caseload.
 - A party included under a cooperative child support agreement with DCS.
 - A party receiving program services from a Washington:
 - Tribal TANF (Temporary Assistance for Needy Families) program.
 - Tribal IV-D program.
 - Paternity needs to be established and CP is a member of a Washington Tribe with a Tribal IV-D program.
 - Cases associated with a Washington tribal TANF case.
 - A Washington tribal TANF arrears-only case.
- A case involving other tribal connections.
 - Such as: One or more parties are members of a tribe. The NCP, CP or child has a tribal surname. The NCP, CP or child lives on or near a reservation. The NCP has a tribal employer. The NCP or CP has tribal income or assets. The NCP, CP or child receives tribal services. The tribe has a IV-D, TANF or foster care program. A CP has an associated tribal TANF arrears only case. The child was conceived on an Indian reservation. The child is potentially eligible for tribal enrollment. There is an existing tribal court order. DCS has a cooperative agreement or informal process with the tribe. A party receives Indian Health Services benefits.

Historical Goals not Actively Being Pursued

(1) Plan Year	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
2016 – 2017	Outreach		Stephanie Silberlicht	Stephanie completed outreach on 12/2/2016 & 3/22/2017
2017 – 2018	Outreach		Stephanie Silberlicht	Stephanie completed outreach on 8/23/2017, 3/21/2018 & 6/28/2018
2018 – 2019	Outreach		Stephanie Silberlicht	Stephanie completed outreach on 11/29/2018
2019 – 2020	Outreach		Stephanie Silberlicht	Stephanie completed outreach on 8/22/2019.
2020 – 2021	Outreach		Stephanie Silberlicht	COVID
2021 – 2022	Outreach		Stephanie Silberlicht	COVID
2022 – 2023	Outreach		Natalia Guenther	COVID. Natalia became Tribal Liaison in 2022.
2023 – 2024	Outreach		Natalia Guenther	Natalia reached out to Tom to schedule outreach on 4/4/2024. Natalia has been unsuccessful in scheduling outreach.
2024 - 2025	Outreach		Natalia Guenther Jill Thibault	Calls to DCS staff were not responded to timely. Moving forward, calls could be escalated through DCS tribal team. Jill became tribal liaison effective 1/20/2025.