

MEETING MINUTES
APPROVED 2/18/11
Child Support Schedule Workgroup
Meeting of January 21, 2011
L&I Building, Rooms S118 & 119
Tumwater, WA

Workgroup Members attending: David Stillman, Gail Hammer, Kathleen Schmidt, Ken Levinson, The Honorable Gary Bashor, Janet Skreen, Kevin Callaghan, Kristopher Amblad, Andrew McDirmid, James Cox, Kristie Dimak, Kathy Lynn, Angela Gerbracht, Timothy Eastman, and the Honorable Edward Pesik, Jr.

DCS Staff: Ellen Nolan, George Smylie, June Johnson, Dani Yongue

Guests: Mark Mahnkey, Patricia Lessard, Greg Howe, Ken Forgy

- I. Introductions:** Everyone introduced themselves.
- II. Agenda Reviewed:** No changes were made to the draft agenda.
- III. Housekeeping:**
 - a. The notebooks were distributed and introduced to members.
 - b. The draft Ground Rules were reviewed. A request that the term “consensus” be defined was made, with respect to the draft ground rules. “Consensus” means that a member may not agree with a position, but can live with it.
 - c. Travel and per diem reimbursement procedures for members were discussed.
 - d. Members were informed that materials will be posted on the child support workgroup website <http://www.dshs.wa.gov/dcs/resources/workgroup.asp>, and will be provided for inclusion in their notebooks. The materials are shared with the public through announcements of updates to the website to a list serve, and DCS forwards comments received through the e-mail address at SupportSchedule@dshs.wa.gov to members for consideration.
 - e. Future meeting dates already scheduled include February 18, 2011 and March 25, 2011 at the same location.
 - f. Members were asked to complete a calendar of unavailable dates and return those to staff to help with planning future meetings, including public meetings.
 - g. David Stillman is working on setting up a phone conference soon with members of the public and past members to share input with current members.
- IV. Public Comments:** Public comments were made by Mark Mahnkey and Greg Howe.
- V. RCW 26.19.025 and the JLARC Report:** The workgroup requirements of RCW 26.19.025 were reviewed. The members reviewed the Joint Legislative and Audit Committee’s (JLARC’s) Report on the support schedule.
- VI. E-MAPS Report:** Ken Forgy, from the Department of Social and Health Services’ Economic Services Administration Electronic Management, Accountability, and Performance Statistics Unit (E-MAPS) provided an overview of the DCS Review Report 2010.

VII. Action Items:

- a. Ken Forgy** was asked to provide a more in-depth analysis of a number of items for the next meeting.
- b. DCS and the practitioners** were asked to provide an overview of the current support schedule, sample calculations to illustrate how the support schedule works, demographics of the DCS caseload, and a DCS 101 presentation at the next meeting.
- c. Members** were asked to e-mail to staff their preference for serving on one of the following subcommittees: Economic Table; Residential Credit; or Children from Other Relationships. Members who do not volunteer will be volunteered.
- d. Members** were asked to complete a calendar of unavailable dates and return those to staff to help with planning future meetings, including public meetings.

VIII. Meeting Adjourned.