

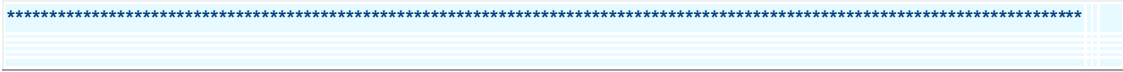
Department of Social and Health Services
 Olympia, Washington
EAZ Manual

Revision # 1000
 Category Verification Charts – Shelter Costs Change
 Issued July 2, 2018
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Summary

Clarifying the verification process for shelter expenses.

See below for edited text:



Verification Requirements Chart - Cash Assistance and Basic Food

WHAT TO VERIFY	CASH ASSISTANCE	BASIC FOOD
Alien Status	X For all non-citizen AU members*	X For all non-citizen AU members*
Child Support Obligation	X	X Only if questionable

WHAT TO VERIFY	CASH ASSISTANCE	BASIC FOOD
		(Continue to check SEMS for cases through DCS)
Citizenship	X Only if Questionable	X Only if questionable
Dependent Care Expenses (Including transportation costs)		X Only if questionable (Continue to check WCAP for WCCC copays)
Disability	X	X
Emergent Medical Condition		
Household Composition (Includes Purchase & Prepare arrangements)	X Only if questionable	X Only if questionable
Identity	X For all AU members	X For applicant or both the Head of Household and Authorized Representative
Incapacity		X
Income	X	X Recertification: · If source has changed; or · If amount has changed over \$50. NOTE: There is no requirement to verify income-in-kind for BF.

WHAT TO VERIFY	CASH ASSISTANCE	BASIC FOOD
LAM (Living Above Means)	X Only if Questionable	X Only if questionable
Medical Expenses		X Only for elderly persons or persons with disabilities: <ul style="list-style-type: none"> At initial application if expenses are more than \$35 monthly; and At recertification or change of circumstances if expenses have changed by more than \$25.
Pregnancy	X Including Estimated Due Date	
Residency		X Households that are not Categorically Eligible (CE) for Basic Food
Shelter Costs	X Only if questionable, or causes an increase to benefits for a recipient.	X Only if questionable
SSN Application	X	X
Questionable Information	X	X

* Persons who are here without documentation are not required to verify that fact.

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