

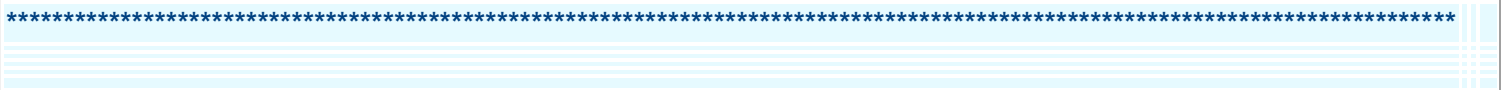
Department of Social and Health Services
Olympia, Washington
EAZ Manual

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Category Income Special Types
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Summary

Adding clarifying information on when to close the TANF grant due to child support income when the TANF grant is in suspense.

See below for edited text:



Worker Responsibilities - [WAC 388-450-0050](#)

1. Budgeting CJ income:

The start date for income is the month that the parent will actually receive the first paycheck. This first month's income is not counted towards the TANF grant.

EXAMPLE Parent starts work on the job site March 14th but does not receive the first paycheck until April 10th. The first month of income is April.

Budget CJ income as stated in [WAC 388-450-0050](#) (2) - (6). See [INCOME - Income Budgeting](#)

Note:- Community Jobs pays the state or local minimum wage, whichever is higher.

NOTE: ACES automatically excludes a parent's anticipated CJ income for TANF-/SFA and counts it for Basic Food in the parent's first month of CJ participation.

EXAMPLE Parent starts work March 14th and expects to receive the first check on April 10th. The CJ contractor indicates the first paycheck will be for 2 weeks, 20 hours per week, at \$~~12.007.16~~ per hour. The second paycheck, scheduled for April 24, will also be for 2 weeks, 20 hours per week at \$~~12.007.16~~ per hour. For April, you should budget $20 \times \$\del{12.007.16} \times 2 \times 2.15 = \$\del{1032.00615.76}. For TANF, ACES will ignore this income for April only and will budget it for May as earned income. For Basic Food, ACES will budget this income as earned income in April and May.$

2. **If CJ income alone makes the AU ineligible for TANF-/SFA:** If there is no other income other than CJ wages and these wages alone put the AU over the maximum earned income limit for TANF-/SFA under ~~[[WAC 388-478-0035](#)](~~/manuals/WAC388-478-0035.shtml~~)~~, then keep the case in suspense throughout the CJ enrollment period. See "When CJ income puts a case in suspense" below.
3. **If the AU has income from CJ and another source:**
 1. The countable income from the other source **alone** puts the AU over the appropriate payment standard, terminate cash benefits and end the parent's CJ component; or
 2. The AU would still be eligible without counting the CJ income, then suspend TANF/SFA and continue with the CJ component.
4. **When CJ income puts a case in suspense:** The Division of Child Support forwards the child support payments to the parent and these payments are budgeted against the Basic Food benefits as unearned income. The support payments are not retained support.
5. **If CJ income causes a reduction in the grant but it is not in suspense:**
 1. ~~This may cause the AU's child support to be more than their TANF/SFA grant.~~The Division of Child Support will not forward the child support payments. If the AU's child support exceeds the cash grant for two months without counting the CJ income, ACES automatically closes the case.
 2. At the next 90-day review, review the child support payments and decide if the case should be terminated. See [WAC 388--310-1300](#).
6. **The transition from subsidized to unsubsidized "Career Jump" wages:** **The** Community Jobs contractor (CJC) will inform you when the transition to the employer's payroll takes place. The income remains earned for Basic Food Assistance in all months.
7. **When the CJC reports a change:** If the CJC reports a change that affects a client's benefits, follow the change of circumstances rules in [WAC 388-418-0020](#).