

Department of Social and Health Services

Olympia, Washington

**EAZ Manual**

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Category	Limited English Proficiency (LEP)
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**Summary**

Worker Responsibilities under WAC 388-271-0030 was updated to include instructions for when to send the English version of a translated document to DMS.

**5. Upon receiving completed translation work from the CSO TC:**

- a. Make a copy of the English and translated documents.
- b. Mail the originals of both documents to the client.
- c. Send copies of the English and Translated documents to DMS to be imaged into the electronic case record. If an exact duplicate of the English document is already in the ECR, do not send another copy to DMS.