

Department of Social and Health Services

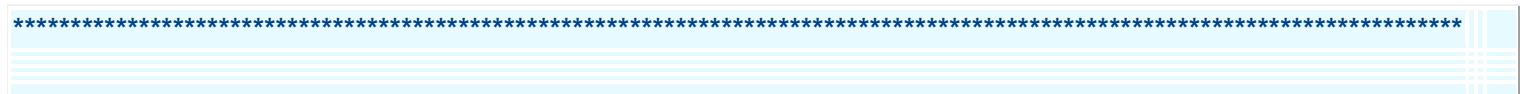
Olympia, Washington

**EAZ Manual**

Revision # 864  
Category Benefit Errors – Basic Food Overpayments  
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**Summary**

The Community Services Division (CSD) is adding Clarifying Information to subsection #2 (Overpayments discovered by QC Reviews) under WAC 388-410-0030. Overpayment errors discovered through the federal quality control (QC) review process do not need a claim established if the overpayment amount is \$50 or less. CSD also added subsection #3 (Overpayments discovered outside the QC Review process) by pulling out the separate procedures needed for other overpayments discovered outside the federal QC process to emphasize the different dollar threshold amounts for this situation. See below for revised text.



**1. Calculating the Overpayment**

- a. The overpayment amount is the difference between what the client received and what they were eligible to receive.
- b. When determining an overpayment amount, you may subtract an under payment, if not already issued, from an overpayment to get the net overpayment amount.

**2. Overpayments discovered by QC Reviews:**

If the department discovered an overpayment through the federal QC process, we must set up an overpayment if the amount is \$51 or more or if the case is reported as ineligible for benefits, regardless of the amount.

3. **Overpayments discovered outside the QC Review process:**

If we didn't discover the overpayment through the federal QC process, we set up an overpayment if:

- a. The responsible household members **still receive** Basic Food or WASHCAP benefits; or
- b. The overpayments total **more than \$125**.