

Department of Social and Health Services

Olympia, Washington

**EAZ Manual**

Revision	# 1174
Category	Income – Effect of Income and Deduction on Eligibility and Benefit Levels
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**Summary**

Updated Worker Responsibilities under WAC 388-450-0190 to support the new homeless shelter deduction amount effective October 1, 2021.

See below for new text:

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**Worker Responsibilities - WAC 388-450-0190**

**Determining Homeless Shelter Deduction**

The system will determine if the household is entitled to the homeless shelter deduction. To ensure the deduction is correctly determined:

1. Code the correct living arrangement for the homeless client.
2. Review the case for shelter expenses.
  - a. If the client does not have shelter expenses entered:
    - i. They will not be qualified for the ~~\$152~~\$159 standard deduction.
  - b. If the client does have shelter expenses entered:

- i. If the shelter expenses results in the total shelter deduction being equal to or less than \$~~152~~159, the client will receive a homeless shelter deduction in the
- ii. If the shelter expenses results in the total shelter deduction being more than \$~~152~~159, the client will receive the higher allowable shelter deduction.

**EXAMPLE:** Jody is currently homeless and is staying with various friends. During the month Jody pays a total of \$50 to her friends. The shelter expenses entered is \$50. Jody will receive the \$~~152~~159 homeless shelter deduction.

**EXAMPLE:** Jameel is currently homeless with shelter and his monthly shelter expense is \$750. The worker enters \$750 on the shelter expense screen in 3G. Jameel's homeless shelter deduction will be more than the \$~~152~~159.

**EXAMPLE:** Peter is currently homeless and staying with various friends. He has no obligation to provide any shelter expense. Peter is not qualified for the homeless shelter deduction as he has no shelter expenses.

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