

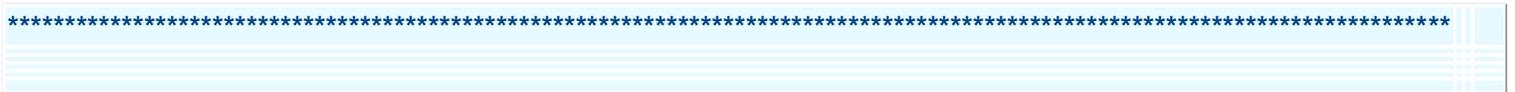
Department of Social and Health Services  
Olympia, Washington  
**EAZ Manual**

Revision 1055  
Category Living with a Relative or Guardian  
Issued February 27, 2020  
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**Summary**

Updated reference to publication DSHS 22-448(X) to reflect it move to DCYF.

See below for edited text:



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**Purpose:**

This category explains the requirements for a child to live with a relative, guardian, or custodian to be eligible for Temporary Assistance for Needy Families (TANF) or State Funded Assistance (SFA).

**WAC 388-454-0025 The department notifies a child's parent when we approve assistance and the child is living with someone other than their parent.**

- **Clarifying Information and Worker Responsibilities**

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## Worker Responsibilities - [WAC 388-454-0025](#)

1. When the client or anyone states that the parent with whom the child most recently lived either abused or neglected the child, report the statements immediately to the CPS statewide hotline at **1.800.562.5624 or 1.886.ENDHARM**.
2. Do **not** notify the parent when there is evidence to support the claim of abuse or neglect. Examples of evidence that supports a claim of abuse or neglect includes:
  1. A court dependency order that states the child has been abandoned, abused, neglected or doesn't have a parent who is willing or able to care for the child;
  2. Proof that a court convicted the parent of the abuse or neglect of the child;
  3. The child's placement in a home by CPS to protect them from immediate harm or continuing abuse or neglect; or
  4. A finding by the department that there is enough evidence to support a claim that the child has been abused or neglected by the parent. (For example, the department approved a good cause claim for non-cooperation with child support collection or a completed CPS investigation shows evidence to support a claim of abuse or neglect.)
3. Make a reasonable effort to find out the current or last known address of the parent the child last lived with. This includes:
  1. Asking the caretaker and/or child for the information;
  2. Reviewing the DSHS 14-057, Absent Parent Referral;
  3. Looking in local telephone directories; or
  4. Checking the parent's name against the ACES, SEMS or CAMIS databases if you have access to these systems.
4. Make a reasonable effort to notify the child's parent as soon as possible when you discover a child is living with someone other than the child's parent without the parent's consent and there is no credible claim of abuse or neglect by the parent.
5. Notify the child's parent using DSHS 14-402 (X), Notice to Parents and Publication [DCYF~~DSHS~~ 22-448\(X\)](#), We Want to Help - Family Reconciliation Services. [DCYF 22-448\(X\)](#) is located in the: [DCYF Publications Library](#).