

Department of Social and Health Services
Olympia, Washington
EAZ Manual

Revision	1083
Category	Disaster Cash Assistance Program
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Summary

Updated the EAZ chapters DCAP to align with emergency WAC changes for the COVID-19 response.

Disaster Cash Assistance Program

Revised ~~November 1, 2011~~ ~~March 30~~ April 8, 2020

Purpose:

This section describes a cash program available because of a disaster or other specified states of emergency declared by the Governor. It is available to families or individuals ~~including families or individuals with no~~ with or without children who face an emergency and do not have the money to meet their basic needs. This program is available only once within a twelve-month period.

WAC 388-436-0055 What is the Disaster Cash Assistance Program (DCAP)?

- Clarifying Information and Worker Responsibilities

WAC 388-436-0060 How much money can I receive from the Disaster Cash Assistance Program (DCAP)?

- Clarifying Information and Worker Responsibilities

Clarifying Information - WAC 388-436-0055

The disaster or emergency for household individuals must be declared by the Governor. When the disaster or emergency is declared, Consolidated Emergency Assistance Program (CEAP) will authorize the Disaster Cash Assistance Program (DCAP) will be authorized through the Consolidated Emergency Assistance Program (CEAP) to provide funds for families and individuals with or without children who have suffered losses as a result because of the disaster or disaster emergency.

NOTE: During the COVID-19 state of emergency there is no requirement that the applicant is unable to return to their home. The state of emergency is in effect in all Washington Counties.

1. The following applies to DCAP In order to be eligible for DCAP, applicants must meet all of the following criteria:
 - a. The applicant must be a Washington resident. ~~The applicant had to have been living in the declared disaster or emergency area before the emergency happened or emergency related at the time the emergency was declared or the disaster occurred. declaration is was made. Having a vacation home does not count for residency, it must be their primary residence at the time of the disaster or emergency.~~
 - b. The applicant must have suffered a loss of income or property or income. This includes an inability to go to work. as a result of the disaster.
 - ~~a. The applicant must be a Washington resident.~~
 - c. In the event of a declared natural disaster, the applicant must also not able be unable to live in their home or return to their home because of the disaster; This requirement does not apply when there is an Specific emergency declarations will not have this requirement.
 - ~~b.d.~~ _____ The CEAP income rules apply to DCAP. See WAC 388-436-0045.

~~e.~~ The applicant must apply for any other assistance available ([see WAC 388-436-0030](#)), such as:

- i. TANF/SFA/RCA
- ii. [DCA](#)
- ~~iii.~~ [PWA](#)
- ~~iv.~~ [ABD cash](#)
- ~~v.~~ [Basic Food Assistance](#)
- ~~vi.~~ [Medical](#)
- vi. [Unemployment compensation](#)
- vii. [Paid Family & Medical Leave through ESD or their employer](#)

[NOTE: If the applicant reports a declared need for food check first to see if they are eligible for SNAP. Do not issue DCAP benefits for food if the applicant is eligible for those programs.](#)

- 2. Under DCAP, applicants **are not** required to:
 - a. Meet citizenship or alien requirements; or
 - ~~b.~~ Provide a Social Security number.
 - ~~b.~~
 - ~~a.~~

Worker Responsibilities - [WAC 388-436-0055](#)

- ~~1.~~ Review the application (~~12-207~~) with the DCAP applicant.
- ~~1-2.~~ The applicant may request help with any of the basic requirements listed in [WAC 388-436-0055 \(2\)](#) without verifying the need with a bill or receipt, unless questionable. [Use the DSHS 12-208 DCAP calculation form to discuss the applicant's income and, resources, losses and declared expenses. This form is now available in Barcode under forms.](#)
- ~~3.~~ Explain to the DCAP applicant the limited availability of this program.
- ~~4.~~ [ABD applicants may be eligible to receive DCAP while ABD is pending for a disability determination from the SSS.](#)
 - ~~a.~~ [Screen a DCAP AU along with the ABD AU.](#)
 - ~~b.~~ [Explain to the applicant that the income received will be counted if they are eligible for ABD during the same month as DCAP.](#)
 - ~~c.~~ [Finalize the DCAP but keep ABD pending and follow normal ABD procedure and refer to the SSS after financial eligibility has been determined.](#)
 - ~~d.~~ [Encourage the applicant to work with the SSS to continue to determine eligibility for ABD.](#)

- For ABD applicants, they may be eligible to receive DCAP while ABD is pending for a disability determination from the SSS.
- Screen a DCAP AU along with the ABD AU.
- Explain to the applicant that the income received will be counted if they are eligible for ABD during the same month as DCAP.
- Finalize the DCAP but keep ABD pending and follow normal ABD procedure and refer to the SSS after financial eligibility has been determined.”
- Encourage the client to work with the SSS to continue to determine eligibility for ABD.

2.—

Clarifying Information - WAC 388-436-0060

You ~~use~~ Use [CEAP rules](#) when calculating the income and resources for DCAP.

The differences between DCAP and CEAP are [in](#) how the program looks at household composition and deductions:

1. **Household composition:**
 - a. DCAP Does-n'et require a dependent minor child to be in the home.
2. **Deductions:**
 - a. The disaster [or emergency](#) losses can be used as a deduction from the income/resources calculation [for DCAP](#).
 - b. The losses are only used if the applicant does-n'et expect to be reimbursed (such as insurance settlement) during the month of application.

Worker Responsibilities - WAC 388-436-0060

1. Determine who must be included in the household. This is anyone the applicant declares as being financially responsible for, or who shares the financial responsibility.
2. Proof of the income, resources, or expenses is-n'et required unless questionable.
3. Complete the calculations using the [DSHS 12-208 form also available in Barcode](#). [Send or save a copy of this form to the applicant's ECR.](#)