

Department of Social and Health Services
Olympia, Washington

EAZ Manual

Revision #1297
Category Mid Certification Reviews
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Summary

Removing inaccurate language under Clarifying Information #2.

Updated September 17, 2024

See below for edited text:

Mid Certification Reviews

Created on:

Dec 21 2015

Revised January 31, 2024

[WAC 388-418-0011](#) What is a mid-certification review (MCR), and do I have to complete one in order to keep receiving benefits?

- [Clarifying Information](#) and [Worker Responsibilities](#)

Clarifying Information - [WAC 388-418-0011](#)

1. A mid-certification review (MCR) is:

- a. A request to confirm current circumstances or report changes to determine continued eligibility for benefits and to calculate ongoing monthly benefits;
- b. Due six months into a 12-month certification period unless:
 - i. The assistance unit has a certification period six months or less, or
 - ii. All adults in the assistance unit are elderly or disabled and have no earned income.
 - A. Basic Food cases in a 36-month certification, period originally certified as ESAP, will have MCRs for the remainder of the certification period due in months 12 and 24. See *Elderly Simplified Application Project (ESAP)*

2. Review items for MCR:

The requirements for the MCR vary by program. See below for elements that must be reviewed and updated, ~~if changes have been reported:~~

Cash	Basic Food
Address	Address
Deductions: legally obligated child support	Deductions: <ul style="list-style-type: none"> • Child support; • Shelter expenses (only if moved); and • Medical and child care expenses if applicable.
Disability	
Household Composition	Household Composition
Income	Income (new source, start, stop, change in rate or hours)
Pregnancy	
Resources	

Note: Don't address LAM during the MCR process. See [Verification](#) section.

Note: Documents received after the close of business are marked as being received the next business day.