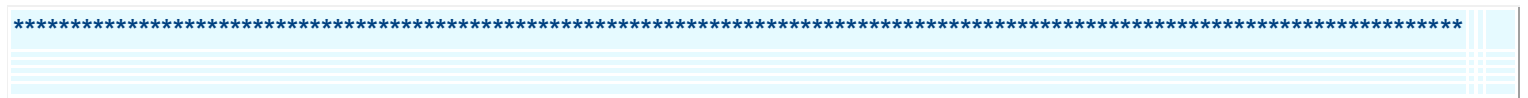


Department of Social and Health Services
Community Services Division
Social Services Manual

Revision: # 214
Category: **SSI Facilitation-Supporting Home and Community Services(HCS)**
Issued: March 5, 2025
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Summary

Updated contact information.



Created~~Updated~~ on:

~~Feb 20~~ **March 5, 2025**

Purpose:

This section contains information about: ABD cash eligibility for clients receiving Home and Community Services (HCS) services. SSI Facilitation services for clients receiving HCS services. Coordination between HCS and the CSO.

Worker Responsibilities

Facilitation Services for Clients Receiving HCS Services

1. When HCS refers an ABD cash client to CSD for facilitation services, SSI Facilitators must provide facilitation services.
2. The referral packet from HCS to CSD should contain:
 - a. Copy of the completed HCS CARE Assessment.

- b. Available medical and work history information.
 - c. A signed SSA-827, Authorization for Source to Release Information to the Social Security Administration for each identified source of medical evidence and two extras.
 - d. A signed DSHS 14-012, Authorization to Release Information.
 - e. Copy of any medical documentation.
 - f. Information about any need for retroactive Medicaid coverage.
3. On receipt of a complete packet from HCS, CSD begins SSI facilitation.

NOTE: HCS provides SSI Facilitation for HCS Region 2 cases and HCS cases discharging from Eastern or Western State Hospitals or civil commitment placements. CSD does not provide SSI facilitation for these cases.

Coordination between HCS and the CSO

HCS and CSD staff work closely together to coordinate the exchange of the following information:

- 1. Change of address.
- 2. SDX or BENDEX update.
- 3. ACES alerts.
- 4. SSI/SSDI approval or denial.
- 5. Change in eligibility.
- 6. New medical information.
- 7. Copy of any new CARE assessment.
- 8. Change in client advocate information.
- 9. Updated personal observations.

CSD Regional Contacts

Region	Contact
1	Darla Johnson
2 North	Shane Smith
2 South	Sharonda Nash
3	Rebecca Stafford

HCS and DDA Regional and Statewide Contacts

Region	Contact
1 <u>HCS</u>	Gary Olson : Social and Health Financial Program Manager (SHPM)- Financial
1 <u>HCS</u>	Jennifer Goldsmith : SHPM- Financial Heather Spies : Subject Matter Expert
2 HCS North	Wendy Wendell : SHPM- Financial Subject Matter Expert
2 HCS South	Natalie Kline : SHPM- Financial Jerard Ulrich : Financial Program Manager
2 <u>HCS Social Services</u>	Eshetu Daga R2 HCS SSI Facilitator (Rosalynda Carlton, Supervisor) Robert Williams : R2 HCS SSI facilitator
2 <u>HCS Social Services</u>	<u>Disability Workers for NGMA & ABD cash referrals:</u> <ul style="list-style-type: none"> • A-M Katherine Landahl ACES ID Z4X7 • N-Z Edwin Pacis ACES ID PAED (Rosalynda Carlton, Supervisor)
3 <u>HCS</u>	Tammy Hargrave : SHPM- Financial Program Manager
3	Laurie Alvarino , SHPM- Financial Jan Horlor : Subject Matter Expert
HCS cases discharging from Eastern or Western State Hospitals or civil commitment	Cherene Chiang : Public Benefits Coordinator SSI Facilitator <u>& Disability Specialist</u> (providing ABD/HEN determinations and NGMA referrals)

Region	Contact
placements	
<p>HCS Financial Eligibility and Policy (FEP) Headquarters</p>	<p>Amanda Aseph, Office Chief</p> <p>Lori Rolley, Senior Policy Analyst</p> <p>Tania Gariano, Financial Policy Analyst, Lead trainer, SharePoint, Administrative hearings</p> <p>Rebecca Schwartz, Presumptive eligibility, CORE training, AH manual, clarifications</p> <p>Graham Zuch, ACES field representative, ACES letters, ACE triage, ACES issues, Internet/Web redesign project, NF claims, and Hosp</p> <p>Sophie McKee Financial Policy Analyst, MTD program manager MAC/TSOA, Clarifications</p> <p>Crystal Ough, Financial Policy Analyst, CFC, Special projects</p> <p>Tyrone Mosley, Financial Policy Analyst, AVS, Lexis Nexis, Guardianship ETR committee, Electronic Signature</p> <p>Michael Wiggins, SHPC Civil transition program, HCS/Behavioral Health placements</p> <p>Lorna Sawyer: AL TSA DMS HIU Manager PO Box PO BOX 45826 FAX: 1-855-635-8305 DME SME group</p> <p>Jennifer Ferguson, Lori Rolley, Rob Peters, Amanda Aseph, Kydee Franck, Mattori Woolnough, Graham Zuch</p>
<p>Developmental Disabilities Administration (DDA) Headquarters</p>	<p>Marcie Birdsall DDA LTC Specialty Office Chief Unit Manager and</p> <p>Bridgette Wurtz LTC Specialty Program Manager Consultant</p>