

Attachment E

CASAS Skill Level Descriptors		
	Math	Reading
E 245 & above	<p>Advanced Adult Secondary</p> <p>No math descriptor included. Should we recommend COMPASS or ASSET at this level?</p>	<p>Advanced Adult Secondary</p> <p>With some assistance, persons at this level are able to interpret technical information, more complex manuals, and material safety data sheets (MSDS). Can comprehend some college textbooks and apprenticeship manuals.</p>
D 235- 245	<p>Adult Secondary</p> <p>Can use math in business, such as calculating discounts; create and use tables and graphs</p>	<p>Adult Secondary</p> <p>Can read and follow multi-step directions; read and interpret common legal forms and manuals; communicate personal opinion in written form; write an accident or incident report. Can integrate information from multiple texts, charts, and graphs as well as evaluate and organize information. Can perform tasks that involve oral and written instructions in both familiar and unfamiliar situations.</p>
C 220- 235	<p>Advanced Basic Skills</p> <p>Can handle most routine computational tasks. Can interpret routine charts, graphs, and labels interpret a payroll stub; complete an order form and do calculations; compute tips; reconcile a bank statement; maintain a family budget;</p>	<p>Advanced Basic Skills</p> <p>Can handle most routine reading and writing tasks related to their life roles. Can; read and interpret a simple handbook for employees; fill out medical information forms and job applications. Can follow multi-step diagrams and written instructions and write a simple accident or incident report. Can handle jobs and job training situations that involve following oral and simple written instructions and diagrams. Persons at the upper end of this score range are able to begin GED preparation.</p>
B 210- 220	<p>Intermediate Basic Skills</p> <p>Can handle basic computational tasks related to life roles; Can interpret simple charts, graphs, and labels; interpret a basic payroll stub. Can complete a simple order form and do calculations;</p>	<p>Intermediate Basic Skills</p> <p>Can handle basic reading and writing related to life roles. Can read and interpret simplified and some authentic materials on familiar topics. Can follow basic written instructions and diagrams. Can fill out basic medical information forms and basic job applications; follow basic oral and written instructions and diagrams. Can handle jobs and/ or job training that involve following basic oral or written instructions and diagrams if they can be clarified orally.</p>
B 200- 210	<p>Beginning Basic Skills</p> <p>Can calculate a single simple operation when numbers are given.</p>	<p>Beginning Basic Skills</p> <p>Can fill out simple forms requiring basic personal information, write a simple list or telephone message, and make simple change. Can read and interpret simple sentences on familiar topics. Can read and interpret simple directions, signs, maps, and simple menus. Can handle entry level jobs that involve some simple written communication.</p>
A 150- 200	<p>Beginning Literacy/Pre-Beginning</p> <p>Very limited ability. Persons at the upper end of this score range can read and write numbers.</p>	<p>Beginning Literacy/Pre-Beginning</p> <p>Very limited ability to read or write. Persons at the upper end of this score range can read and write numbers and letters and simple words and phrases related to immediate needs. Can provide very basic personal identification in written form such as on job applications. Can handle routine entry level jobs that require only basic written communication.</p>