

WORKFIRST
Employment Security Department
ON-THE-JOB TRAINING
MASTER AGREEMENT

Master Agreement Number _____ Org Index Number _____

Start Date _____ End Date _____

The Washington State Employment Security Department and the Employer agree that the Employer shall provide the employment opportunity as set forth in the individual OJT contract, in accordance with the Terms and Conditions, both of which are incorporated by reference.

Employer's Legal Name _____

UBI number: _____ FED ID (FEIN) Number _____

Address _____ Phone _____

City _____ State _____ ZIP code _____

Circle one of the following:

For Profit Corporation

Non-Profit Corporation

Partnership

Sole Proprietorship

Other: _____

Number of Current Employees

Number of Subsidized OJT Employees

This On-The-Job Training Master Contract is executed by the persons signing below who certify that they have the authority to execute this On-The-Job Training Master Contract.

Employer Representative _____ Title _____ Date _____

WorkFirst Program Representative _____ Date _____

WorkFirst Supervisor or Designee _____ Date _____

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GENERAL EMPLOYER BACKGROUND INFORMATION

Circle Yes or No

- A. experienced layoffs in the last six months? Has the employer
If yes, is the training agreement written for the same/similar positions? Yes No
Yes No
- B. Does the employer have the necessary staff, equipment, and facilities to Yes No
provide training and employment?
- C. occupation subject to a bargaining agreement? Is any
Yes No
- D. Is Labor and Industries Insurance (L&I) coverage or comparable Yes No
accident insurance, UI and all other benefits required by law
provided by the employer?
- E. Are all employer taxes, both state and federal, current? Yes
- F. Are time and attendance records being maintained? No
Yes
- G. Does a legitimate need for training and a reasonable No
expectation for employment exist for the participant completing
the training described in the contract? Yes

Note: No OJT contracts may be funded with employers who under previous OJT contracts exhibited a pattern of failing to provide OJT participants continual, long-term employment as regular employees with wages and benefits and working conditions at the same level and to the same extent as other employees working a similar length of time and doing the same work.

Agreed by: _____
Employer Representative Signature Date

Prepared by: _____
WorkFirst Program Representative Signature Date