

LEP Pathway ESL Class Educational & Homework Requirements Worksheet

Student Name: _____ eJAS ID: _____

Class Name: _____ Quarter: _____
Spring/Summer/Fall/Winter

Start Date _____ End Date: _____

1. This LEP Pathway ESL class is scheduled for _____ hours a week of class time.

2. This ESL class:
 - a. Requires homework hours that is equal to or greater than the scheduled class hours as part of its curriculum
 - b. Requires homework hours that is less than the scheduled class hours as part of its curriculum
 - c. Does not require homework hours as part of its curriculum

Instructor: _____ Signature: _____
(Please print)

Date: _____

Instructions

This Worksheet documents the scheduled class time and expected homework hours for this particular LEP Pathway ESL class.

Form Completion

1. Complete the form at the time of enrolling the WorkFirst parent into the LEP Pathway ESL class.
2. Enter the total scheduled classroom hours per week in the blank space on line 1.
3. Select the homework expectation that applies to the LEP Pathway ESL class in line 2.
4. Have the instructor print name and sign and date the form. Once the form is completed, please keep it in the individual student's case file for documentation and monitoring purposes.

Entering Actual Hours

Use the information on this worksheet to determine the student's countable hours of participation each month.

5. If you check marked option 'a' in line 2, you need to **DOUBLE** the student's actual attendance hours as verified by attendance sheet or class roster in eJAS when reporting participation.
6. If you check marked option 'b' in line 2, you **DO NOT** claim any homework hours. Only report the student's actual attendance hours in eJAS when reporting participation.
7. If you check marked option 'c' in line 2, you **CAN NOT** claim homework hours. Only report the student's actual attendance hours in eJAS when reporting participation.