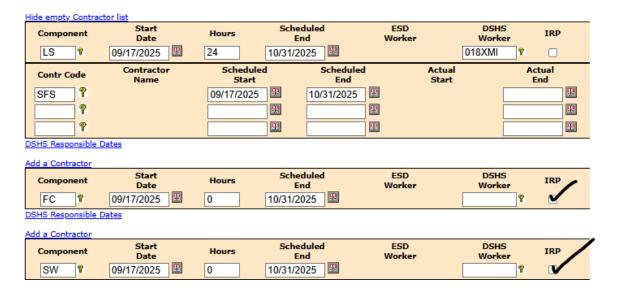
Referrals for participants choosing both Strategies for Success and Financial Capabilities Workshops Referrals for participants not in JS

WorkFirst staff refers the participant to the Employment Security Department for both Strategies for Success Workshops and Financial Capabilities Workshops, using the LS component code for **24** hours. Enter SFS contractor code with the LS component code and enter the FC indicator code with **zero** hours. Also enter the SW indicator code for **zero** hours.

Scenario: You meet with a participant and you both agree that the participant would benefit from attending both Strategies for Success and Financial Capabilities Workshops. The workshops are offered in the morning and in the afternoon, thus a participant would be able to engage in both as desired. Review the curriculum and determine which workshops the participant will attend. A list of the workshops can be found through the ESD Trumba calendar.



When populating the text in the IRP, WorkFirst staff will need to click the check box for **FC**, (do not click the box for LS.) Once the FC box is checked, the language will generate in the IRP where staff can add the Financial Capabilities modules, dates/times, and instructor information. Staff will also need to click the **SW** (do not click the box for LS), the language will generate in the IRP where staff can add Strategies for Success modules dates/times and instructor information. For both Strategies for Success and Fin Cap the instructor information can be found by pulling up the information from the <u>WorkFirst Partner Directory</u> sharepoint site.

