3.3.1.2 When is an IRP done?

Create or update an participant's IRP when the participant:

- Has been determined eligible or likely eligible for TANF WorkFirst services and has completed a comprehensive evaluation (using the Pathway Development Tool), and needs to be assigned an engagement pathway/services.

- Has an eligibility evaluation and, there are any changes to the family's situation.

- Must apply for Washington Apple Health through the Health Benefit Exchange to access needed health care coverage (such as chemical dependency treatment). (See WAH Application IRP for suggested IRP language)

- Has a change that affects her or his existing IRP (like homelessness or family violence issues).

- Has new activities such as training or services approved.

- Gets a job. This may include other services such as retention services or needed support services.

- Is within two weeks of completing a component (to keep them continually participating).

- Has updated a comprehensive evaluation, screening, or assessment which provides recommendations for a new pathway or service.

- Has disclosed, or there is an indication, that they are involved with the Department of Children, Youth, and Families (DCYF) and are required to do activities like counseling or treatment.

In two parent families, both parents must have an IRP (unless one qualifies for, and chooses to take an exemption). Once a participant goes off WorkFirst, an IRP is no longer required to access services or support services.

NOTE: participants who don't have Washington Apple Health due to citizenship verification requirements and who have an activity requirement that is dependent on Washington Apple Health coverage aren't required to participate in these activities until Washington Apple Health eligibility is established. Until Washington Apple Health coverage is established, these participants will be coded with the component code 'CV'. This is an indicator code only and has no IRP or monitoring requirements.

For more information, please refer to WFHB 6.3.5 - How do we treat participants with medical issues who do not have Washington Apple Health.