

# Frequently Asked Questions Regarding LRA Residence & Services RFP

| Category                     | Question   | Answer  |
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| Contract Terms               | Will I need to provide a residence, services, or both, for the individuals who are conditionally released from the SCC?  | The Solicitation is for both an LRA Residence and the services that are related to that Residence. Services are not being sought separately. There are two types of LRA Residences that are addressed by the solicitation and a given home may only be proposed as one type of LRA Residence. The two types are: Independent LRA Residences and Staffed LRA Residences. The services that must be provided for each of the two types of LRA Residence are quite different. Bidders must review the proposed contracts carefully before submitting a proposal to ensure that the service levels are clear and the terms of the contract can be fulfilled.  |
| Deadline                     | The requirements for the Proposal Submissions are quite extensive. What if I am unable to meet the deadline for the submission of my proposal?   | The Solicitation is being conducted in two phases. Phase One requires that Proposals be submitted on or before 5:00 PM (PST) on December 1, 2023. To be considered during the initial phase of the Solicitation you will need to submit your proposal by that deadline. Phase Two of the Solicitation will be ongoing until the Solicitation is withdrawn at a later date yet to be determined. You may submit a Proposal for consideration during Phase Two any time on or after December 2, 2023. The requirements for Proposals submitted during Phase Two of the Solicitation will be the same as the requirements for Proposals submitted during Phase One of the solicitation. <b>PLEASE NOTE: While DSHS anticipates that this Solicitation will be active for at least one year, and likely longer, it may be withdrawn at any time (including during Phase One).</b> |
| General                      | I already do business with DSHS. Should I open a new business and submit a proposal for an LRA under the name of the new business or should I submit a proposal under my existing business name?                           | That is a business strategy question that DSHS cannot answer as it should be based on advice from your business advisor.  |
| Licensing                    | Is the AFH licensing process applicable to LRA Residences?   | The Adult Family Home licensing process does not apply to LRA Residences. Please see the RFP Document for the requirements applicable to the LRA Residences. Prior to acceptance of the proposed residence into the LRA Residence program, a site inspection must be completed to ensure the proposed LRA Residence meets statutory requirements.   |
| Media and Community Reaction | What about media and community pushback? I might prepare a residence for occupancy as an LRA Residence and only to have the media and community members generate so much pushback that I cannot proceed with the contract. | DSHS and the SCC understand that this has been an issue in the past and may be an issue for some proposed LRA Residences. It would be wise for those who are considering submitting a Proposal discuss the situation with the Planning Commission and/or City Planner for the community in which the Proposed Residence is located, as well as the local law enforcement agency, prior to submitting a Proposal. Such departments and agencies can be very informative. <b>NOTE: Notifications of the placement of registered sex offenders must be made to the local law enforcement agency and the community.</b>   |
| Payment and Funding          | What are the funding sources for the LRA Program? Does DSHS/SCC get grant money? Do residents pay?   | DSHS funded. The SCC does not receive grant money.  |

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| Category               | Question   | Answer   |
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| Payment and Funding    | Do LRA Residents receive DOC vouchers?   | No, but each LRA Resident receives a stipend.  |
| Proposal Submission    | Do I need to fill out all of the forms that are included in the Solicitation Posting and email the back to the email address provided?   | Yes, all forms must be filled out and sent to the Solicitation Coordinator. The Sample Bid Submission Letter is a sample. As long as the letter a bidder submits contains all the required information, the bidder may submit a Bid Submission Letter in a different format. The Bidder Response Form must be used and the spacing will resize to accommodate long answers, but attachments, when required as supporting documents, may be included. Please also use the Bidder's Certification and Assurances form. |
| Residence Requirements | I see that proposals are not being accepted for Pierce County due to "Fair Share" requirements. Will my proposal be accepted for full review if I reside in Pierce County but the LRA Residence I am proposing is located in another county? | The county in which the bidder resides is not relevant to DSHS's evaluation of the proposal. Only the county in which the proposed LRA Residence is located will be evaluated. A bidder may reside in Pierce County; as long as the LRA home is located in another county, the proposal will be accepted.  |
| Residence Requirements | Is there a list of the current LRA Residences in each county and their locations?  | No, the location of LRA Residences are not public information.   |
| Residence Requirements | How many people are you looking to place in any given Residence?   | There is no set number of residents that an LRA Residence must accommodate. A typical number is six residents per LRA Residence, but that is simply due to the fact that most homes that have been offered to DSHS in the past have six bedrooms. The maximum number of residents that may be placed in an LRA Residence is dependent on the number of bedrooms an LRA Residence has because each resident must have his/her/their own bedroom.  |
| Residence Requirements | How can I determine the counties that are in need of LRA Residences so that I can maximize the likelihood that a home that I purchase will be accepted into the program?   | The RFP process requires that the bidding entity and proposed LRA Residence already exist at the time that the Proposal is submitted. The process is not set up to accommodate a prospective bidder's purchase of a home or residence for the purpose of participation in the solicitation process.  |
| Residence Requirements | Must I own the home that I am proposing to be an LRA Residence?  | We accept proposals from bidders who are renting or leasing homes that form the basis of the proposal. However, if a bidder is renting the home, we will require that the proposal include a written statement from the legal owner of the Residence in which permission for the use of the home as an LRA Residence is explicitly granted.  |
| Residence Requirements | I own an apartment complex. May I submit a proposal that includes the complex as an LRA Residence?   | Yes, provided the apartment complex is a dedicated LRA Residence, that no other residents occupy units in the apartment complex, and the proposal is submitted for Independent LRA Residences and related Services.  |
| Residence Requirements | May others live in the LRA Residence or is it limited to individuals who have been conditionally released from the SCC?  | RCW chapter 71.09 restricts the occupants of an LRA Residence to individuals who have been placed there by Courts of Commitment.   |

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| Residence Requirements | Will there ever be a need in Pierce County for LRA Residences?  | There is no way of knowing how the need for LRA Residences in Pierce County will change over time. At this time, the Fair Share requirements prohibit DSHS/SCC from contracting with additional LRA Residences.   |
| Residence Requirements | What are the metrics that apply to homes that serve as LRA Residences?  | RCW 71.09.097 lists compliance metrics for LRAs as well as the Resident's court order, as well as deliverables outlined in the contract.  |
| Residence Requirements | Where do I find the laws that govern the location of the LRA Residence (required distance from schools, required distance from bars, etc.)? | RCW 71.09.096 (4)(a)  |
| Residence Requirements | If the property I propose would require a conditional use permit, would this be an issue with DSHS  | In order for a proposed LRA Residence to be accepted, the Bidder must provide proof that the proposed LRA Residence is in compliance with all local zoning and building codes. <b>If</b> a Conditional Use Permit is required, it will have to be obtained and provided prior to acceptance. <i>RCW 79.01.097(2)(a)</i> . |