

SECTION 5: BIDDER QUALIFICATIONS AND EXPERIENCE (MANAGEMENT RESPONSE)

5.	Service Proposal – Required, Scored, Maximum Total Points Available: 450
I.	<p>Please describe the measures you employ to assure that your services and deliverables are provided in a cost effective manner that is consistent with quality outcomes and fair employment practices.</p> <p style="text-align: right;">Max - 50</p> <p style="text-align: right;">Score 45</p>
	Comments:
m.	<p>Describe the purpose, development and evolution of your organization including size, areas of specialization and expertise, client base, and any other pertinent information in such a manner that demonstrates the stability and financial strength of your organization.</p> <p style="text-align: right;">Max – 100</p> <p style="text-align: right;">Score 90</p>
	Comments:

n.	<p>Describe your experience providing services requested in this RFP and how your experience positions your organization as the best candidate for these funds. Include your vision and goals for the program as well as target populations for services for the coming year.</p> <p style="text-align: right;">Max – 150</p> <p style="text-align: right;">Score 120</p>
	<p>Comments:</p>
o.	<p>Provide the names of individuals who will be managing and working on this program for your organization. Include a description of their qualifications and experience, information as to how your organization will ensure cultural competency of staff, and plans for the use of volunteers.</p> <p style="text-align: right;">Max - 50</p> <p style="text-align: right;">Score 35</p>
	<p>Comments:</p>

p.	<p>Describe any process your organization utilizes to conduct background checks.</p> <p>Max – 50</p> <p>Score 40</p>
	<p>Comments:</p>
q.	<p>Describe your organization's process for safeguarding data and preventing unauthorized access to confidential information.</p> <p>Max – 50</p> <p>Score 40</p>
	<p>Comments:</p>

6	BIDDER'S SOLUTION AND PROPOSED APPROACH (TECHNICAL RESPONSE)	MAXIMUM TOTAL POINTS 750														
a	<p>Please identify the type of allowable Access and Visitation services your organization will be providing.</p> <ol style="list-style-type: none"> 1) Mediation – both voluntary and mandatory 2) Development of parenting plans 3) Development of guidelines for visitation and alternative custody arrangements 4) Visitation enforcement – includes monitored visitation, supervised visitation and neutral drop off and pick up 5) Education – includes effective co-parenting strategies, the effects of separation and divorce on children and families, the impact of parental conflict on children, improving parenting skills, how to put a parenting agreement into effect, court procedures for filing a motion for visitation, custody and compliance issues. Include information as to whether the curriculum is evidence-based. 6) Counseling <p>ANSWER (provide your answer for each service):</p> <table border="1"> <thead> <tr> <th>TYPE OF ACCESS & VISITATION SERVICE</th> <th>Yes or No</th> </tr> </thead> <tbody> <tr> <td>Mediation</td> <td>50</td> </tr> <tr> <td>Development of Parenting Plans</td> <td>25</td> </tr> <tr> <td>Development of Guidelines for Visitation and Alternative Custody Arrangements</td> <td>25</td> </tr> <tr> <td>Visitation Enforcement</td> <td>50</td> </tr> <tr> <td>Education</td> <td>25</td> </tr> <tr> <td>Counseling</td> <td>25</td> </tr> </tbody> </table>		TYPE OF ACCESS & VISITATION SERVICE	Yes or No	Mediation	50	Development of Parenting Plans	25	Development of Guidelines for Visitation and Alternative Custody Arrangements	25	Visitation Enforcement	50	Education	25	Counseling	25
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	<p>Max – 200</p> <p>Score 200</p>
	Comments:
b .	<p>Provide a detailed description of how and in what context your organization plans on providing the allowable services, including plans to subcontract for any portion of the allowable services.</p> <p>If you plan to subcontract, describe your organization's procedure for procuring and establishing subcontracts, and the procedure your organization will use to monitor the subcontracts and services provided to ensure program compliance.</p> <p>Max – 150</p> <p>Score 115</p>
	Comments:

c.	<p>Describe how clients are referred to your program, and any strategies or outreach you will use to promote and share information about the Access and Visitation (AV) grant program. Include a description as to how your organization will work with state and/or local child support programs to ensure the target population is aware of and effectively reached with AV program services.</p> <p style="text-align: right;">Max – 150</p> <p style="text-align: right;">Score 120</p>
	<p>Comments:</p>
d.	<p>Describe how your organization will ensure the safety of the parents and children who will be served by your organization, particularly as it relates to visitation enforcement. Include descriptions of screening procedures and provide copies of intake documents, screening tools and protocols.</p> <p>For services other than supervised visitation/neutral exchange, describe how your organization will incorporate a domestic violence informed approach for parenting time services, including a description of current and planned collaborations with domestic violence experts, a detailed description of screening and intake procedures, and your procedure for reporting domestic violence.</p> <p>If your organization plans to provide supervised visitation and/or neutral drop-off and pick-up services. Including details of the operational standards you will use to ensure client safety.</p>

	<p style="text-align: right;">Max – 100</p> <p style="text-align: right;">Score 85</p>
	<p>Comments:</p>
e .	<p>OCSS requires that DCS complete an annual Summary of State Funded Local AV Programs to track participant data as well as program outcomes, including increased parenting time and knowledge of effective co-parenting strategies. In order to complete this survey, each local service provider must complete the Local Service Provider Worksheet, Exhibit B within the Sample Contract, Attachment A. DCS will require the Local Service Provider Worksheet to be submitted electronically on a quarterly basis.</p> <p>Provide a description of how your organization will ensure the collection of the necessary data to complete the reports.</p> <p style="text-align: right;">Max - 50</p> <p style="text-align: right;">Score 45</p>
	<p>Comments:</p>

f.	<p>Describe how your program will incorporate strategies to help fragile or forming families (low-income, unmarried parents who share a child and are at high risk of family dissolution).</p> <p>Consider the following goals in your response, and list all relevant research that supports your organization's approach:</p> <ol style="list-style-type: none"> 1) Prepare unmarried parents to set goals to promote and create a healthy future for their children. 2) Help unmarried parents establish a co-parenting relationship that enables them to work together raising their child. 3) Provide services that lead to increased noncustodial parenting time. 4) Ensure the ongoing and sustained involvement of both parents in the child's life. 5) Encourage the ongoing payment of child support and provision of other forms of support by the noncustodial parent. <p style="text-align: right;">Max Points – 100</p> <p style="text-align: right;">Score 85</p>
	Comments:
7	a. BIDDER'S PROPOSED PRICING (QUOTATION OR COST RESPONSE)

	<p>Describe how your organization will fund the 10 percent local match (cash or in-kind contribution).</p> <p>For allocated cost detail, attach a separate sheet or describe details below.</p> <p style="text-align: right;">Max Points – 50</p> <p style="text-align: right;">Score 45</p>
	<p>Comments:</p>
<p>b .</p>	<p>Provider will be required to seek reimbursement based on a fee-for-service. Based on the allowable services your organization will offer, please provide a fee schedule for each service (example: mediation \$100/hour, supervised visitation \$25/hour). If you use a sliding fee scale, please provide a copy of your guidelines along with a detailed description of how the guidelines will be used to determine eligibility for AV grant services. If you charge clients a flat rate for a particular allowable service and plan to pay the difference using AV funds, please provide a breakdown for each service you provide: identifying the total cost, amount charged to client and the amount of AV funds used.</p> <p style="text-align: right;">Max Points - 100</p> <p style="text-align: right;">Score 85</p>

	<p>Comments:</p>
<p>c.</p>	<p>Please submit a detailed program budget which outlines the costs that your program will be seeking for reimbursement.</p> <div style="text-align: right;"> <p>Max Points – 50</p> <p>Score 40</p> </div>
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SECTION 5: BIDDER QUALIFICATIONS AND EXPERIENCE (MANAGEMENT RESPONSE)

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	Comments:
m.	<p>Describe the purpose, development and evolution of your organization including size, areas of specialization and expertise, client base, and any other pertinent information in such a manner that demonstrates the stability and financial strength of your organization.</p> <p style="text-align: right;">Max – 100</p> <p style="text-align: right;">Score __100__</p>
	<p>Comments:</p> <p>Very thorough answers to each area of the question. Detailed outline of the purpose, development and growth of the company along with the services they provide to the community. Clearly laid out their funding sources and their fiscal practices which provide financial stability.</p>

n.	<p>Describe your experience providing services requested in this RFP and how your experience positions your organization as the best candidate for these funds. Include your vision and goals for the program as well as target populations for services for the coming year.</p> <p style="text-align: right;">Max – 150</p> <p style="text-align: right;">Score ____150____</p>
	<p>Comments:</p> <p>Provided clear and detailed answers to each part of the question.</p>
o.	<p>Provide the names of individuals who will be managing and working on this program for your organization. Include a description of their qualifications and experience, information as to how your organization will ensure cultural competency of staff, and plans for the use of volunteers.</p> <p style="text-align: right;">Max - 50</p> <p style="text-align: right;">Score ____50____</p>
	<p>Comments:</p>

	<p>Provided names and qualifications of those working with this program and outlined how volunteers will be utilized in non-clinical roles.</p>
p.	<p>Describe any process your organization utilizes to conduct background checks.</p> <p style="text-align: right;">Max – 50</p> <p style="text-align: right;">Score ____50____</p>
	<p>Comments:</p>
q.	<p>Describe your organization's process for safeguarding data and preventing unauthorized access to confidential information.</p> <p style="text-align: right;">Max – 50</p> <p style="text-align: right;">Score ____50____</p>
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	Score <u>100</u>
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c.	<p>Please submit a detailed program budget which outlines the costs that your program will be seeking for reimbursement.</p> <p style="text-align: right;">Max Points – 50</p> <p style="text-align: right;">Score <u>50</u></p>
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n.	<p>Describe your experience providing services requested in this RFP and how your experience positions your organization as the best candidate for these funds. Include your vision and goals for the program as well as target populations for services for the coming year.</p> <p style="text-align: right;">Max – 150</p> <p style="text-align: right;">Score ____140____</p>
	<p>Comments:</p>
o.	<p>Provide the names of individuals who will be managing and working on this program for your organization. Include a description of their qualifications and experience, information as to how your organization will ensure cultural competency of staff, and plans for the use of volunteers.</p> <p style="text-align: right;">Max - 50</p> <p style="text-align: right;">Score ____40____</p>
	<p>Comments:</p>

p.	<p>Describe any process your organization utilizes to conduct background checks.</p> <p>Max – 50</p> <p>Score ____45____</p>
	<p>Comments:</p>
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	<p>Comments:</p>
<p>b .</p>	<p>Provide a detailed description of how and in what context your organization plans on providing the allowable services, including plans to subcontract for any portion of the allowable services.</p> <p>If you plan to subcontract, describe your organization’s procedure for procuring and establishing subcontracts, and the procedure your organization will use to monitor the subcontracts and services provided to ensure program compliance.</p> <p style="text-align: right;">Max – 150</p> <p style="text-align: right;">Score ____140____</p>
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<p>e .</p>	<p>OCSS requires that DCS complete an annual Summary of State Funded Local AV Programs to track participant data as well as program outcomes, including increased parenting time and knowledge of effective co-parenting strategies. In order to complete this survey, each local service provider must complete the Local Service Provider Worksheet, Exhibit B within the Sample Contract, Attachment A. DCS will require the Local Service Provider Worksheet to be submitted electronically on a quarterly basis.</p> <p>Provide a description of how your organization will ensure the collection of the necessary data to complete the reports.</p> <p style="text-align: right;">Max - 50</p> <p style="text-align: right;">Score ____45____</p>
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<p>c.</p>	<p>Please submit a detailed program budget which outlines the costs that your program will be seeking for reimbursement.</p> <p style="text-align: right;">Max Points – 50</p> <p style="text-align: right;">Score ____40____</p>
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	<p>Comments: Cost-effective for parents, they work with a high amount of foster-involved youth and families, well established.</p>
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	<p>Comments: Very thorough.</p>

6	BIDDER'S SOLUTION AND PROPOSED APPROACH (TECHNICAL RESPONSE)	MAXIMUM TOTAL POINTS 750														
a	<p>Please identify the type of allowable Access and Visitation services your organization will be providing.</p> <ol style="list-style-type: none"> 1) Mediation – both voluntary and mandatory 2) Development of parenting plans 3) Development of guidelines for visitation and alternative custody arrangements 4) Visitation enforcement – includes monitored visitation, supervised visitation and neutral drop off and pick up 5) Education – includes effective co-parenting strategies, the effects of separation and divorce on children and families, the impact of parental conflict on children, improving parenting skills, how to put a parenting agreement into effect, court procedures for filing a motion for visitation, custody and compliance issues. Include information as to whether the curriculum is evidence-based. 6) Counseling <p>ANSWER (provide your answer for each service):</p> <table border="1"> <thead> <tr> <th>TYPE OF ACCESS & VISITATION SERVICE</th> <th>Yes or No</th> </tr> </thead> <tbody> <tr> <td>Mediation</td> <td>50 – Yes</td> </tr> <tr> <td>Development of Parenting Plans</td> <td>25 – Yes</td> </tr> <tr> <td>Development of Guidelines for Visitation and Alternative Custody Arrangements</td> <td>25 – Yes</td> </tr> <tr> <td>Visitation Enforcement</td> <td>50 – Yes</td> </tr> <tr> <td>Education</td> <td>25 – Yes</td> </tr> <tr> <td>Counseling</td> <td>25 – Yes</td> </tr> </tbody> </table>		TYPE OF ACCESS & VISITATION SERVICE	Yes or No	Mediation	50 – Yes	Development of Parenting Plans	25 – Yes	Development of Guidelines for Visitation and Alternative Custody Arrangements	25 – Yes	Visitation Enforcement	50 – Yes	Education	25 – Yes	Counseling	25 – Yes
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	<p style="text-align: right;">Max – 200</p> <p style="text-align: right;">Score ____200____</p>
	<p>Comments: Yes for all services with additional explanation included for each one.</p>
b	<p>Provide a detailed description of how and in what context your organization plans on providing the allowable services, including plans to subcontract for any portion of the allowable services.</p> <p>If you plan to subcontract, describe your organization's procedure for procuring and establishing subcontracts, and the procedure your organization will use to monitor the subcontracts and services provided to ensure program compliance.</p> <p style="text-align: right;">Max – 150</p> <p style="text-align: right;">Score ____150____</p>
	<p>Comments: Secured spaces, safety protocols in place, well-structured.</p>
c.	

	<p>Describe how clients are referred to your program, and any strategies or outreach you will use to promote and share information about the Access and Visitation (AV) grant program. Include a description as to how your organization will work with state and/or local child support programs to ensure the target population is aware of and effectively reached with AV program services.</p> <p style="text-align: right;">Max – 150</p> <p style="text-align: right;">Score ____150____</p>
	<p>Comments: Majority come through DCYF, but they have referrals also from superior court, attorneys, community-based partners, and private parties. Active collaboration with DCS.</p>
d .	<p>Describe how your organization will ensure the safety of the parents and children who will be served by your organization, particularly as it relates to visitation enforcement. Include descriptions of screening procedures and provide copies of intake documents, screening tools and protocols.</p> <p>For services other than supervised visitation/neutral exchange, describe how your organization will incorporate a domestic violence informed approach for parenting time services, including a description of current and planned collaborations with domestic violence experts, a detailed description of screening and intake procedures, and your procedure for reporting domestic violence.</p> <p>If your organization plans to provide supervised visitation and/or neutral drop-off and pick-up services. Including details of the operational standards you will use to ensure client safety.</p>

	<p style="text-align: right;">Max – 100</p> <p style="text-align: right;">Score ____ 100 ____</p>
	<p>Comments: Safety protocols emphasized here, as well as referenced in other parts of their answers. Visitation rooms, controlled entry/exit, a lot of precautionary systems in place that seem well-rounded.</p>
e .	<p>OCSS requires that DCS complete an annual Summary of State Funded Local AV Programs to track participant data as well as program outcomes, including increased parenting time and knowledge of effective co-parenting strategies. In order to complete this survey, each local service provider must complete the Local Service Provider Worksheet, Exhibit B within the Sample Contract, Attachment A. DCS will require the Local Service Provider Worksheet to be submitted electronically on a quarterly basis.</p> <p>Provide a description of how your organization will ensure the collection of the necessary data to complete the reports.</p> <p style="text-align: right;">Max - 50</p> <p style="text-align: right;">Score ____ 50 ____</p>
	<p>Comments:</p>

f.	<p>Describe how your program will incorporate strategies to help fragile or forming families (low-income, unmarried parents who share a child and are at high risk of family dissolution).</p> <p>Consider the following goals in your response, and list all relevant research that supports your organization's approach:</p> <ol style="list-style-type: none">1) Prepare unmarried parents to set goals to promote and create a healthy future for their children.2) Help unmarried parents establish a co-parenting relationship that enables them to work together raising their child.3) Provide services that lead to increased noncustodial parenting time.4) Ensure the ongoing and sustained involvement of both parents in the child's life.5) Encourage the ongoing payment of child support and provision of other forms of support by the noncustodial parent. <p style="text-align: right;">Max Points – 100</p> <p style="text-align: right;">Score __100__</p>
	<p>Comments: All touchpoints expanded upon.</p>

7	<p>a. BIDDER'S PROPOSED PRICING (QUOTATION OR COST RESPONSE)</p> <p>Describe how your organization will fund the 10 percent local match (cash or in-kind contribution).</p> <p>For allocated cost detail, attach a separate sheet or describe details below.</p> <p style="text-align: right;">Max Points – 50</p> <p style="text-align: right;">Score ____50____</p>
	<p>Comments:</p>
b	<p>Provider will be required to seek reimbursement based on a fee-for-service. Based on the allowable services your organization will offer, please provide a fee schedule for each service (example: mediation \$100/hour, supervised visitation \$25/hour). If you use a sliding fee scale, please provide a copy of your guidelines along with a detailed description of how the guidelines will be used to determine eligibility for AV grant services. If you charge clients a flat rate for a particular allowable service and plan to pay the difference using AV funds, please provide a breakdown for each service you provide: identifying the total cost, amount charged to client and the amount of AV funds used.</p> <p style="text-align: right;">Max Points - 100</p> <p style="text-align: right;">Score ____100____</p>

	Comments: Sliding fee scaled based on family income stands out.
c.	<p>Please submit a detailed program budget which outlines the costs that your program will be seeking for reimbursement.</p> <p style="text-align: right;">Max Points – 50</p> <p style="text-align: right;">Score ____40____</p>
	Comments: Although they seem very well established, their proposed budget shows above the award amount.