STATE OF WASHINGTON

## Department of Social & Health Services

## SOLE SOURCE POSTING

6/10/2025

The Department of Social & Health Services (DSHS) contemplates awarding a sole source contract to Canopy Public Benefit LLC to provide access to and support for the Program Evaluation and Reporting System (PEARS), a web-based data management platform used for tracking, managing, evaluating, and reporting statewide Supplemental Nutrition Assistance Program-Education (SNAP-Ed) activities.

PEARS is the only tracking and reporting system that specifically supports SNAP-Ed reporting and can import directly into our required federal reporting system, N-PEARS. N-PEARS is designed to work with PEARS, though use of PEARS is not federally required.

The contract will be issued on or about 9/27/2025 for 12 months. The dollar value is estimated at $78,200.

Vendors contemplating the above requirements are required to submit capability statements detailing their ability to meet the state’s requirements by June 25, 2025. The following information should be included in the capability statements:

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| * Initial organization-specific setup of PEARS, or similar reporting solutions capable of meeting the reporting requirements of N-PEARS, including a one-time import of state-specific settings, and training for general and administrative users via webinar.
* Access to platform and online documentation using the latest version of Google Chrome, Mozilla Firefox, Microsoft Edge, or Apple Safari browsers.
* Telephone and email technical support for use of PEARS or similar reporting solution during normal, weekday business hours, excluding holidays.
* Use of and support for SNAP-Ed features, including surveys, program activities, success stories, indirect activities, partnerships, coalitions, pse site activities, social marketing campaigns, custom fields, administrative management tools, and related reports and exports.
* Bug fixes and ongoing updates and improvements performed in collaboration and in alignment with SNAP-Ed reporting requirements.
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In the absence of other qualified sources, it is the state’s intent to make a sole source award of the contract.

To submit capability statements or for questions, contact:

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