

Job Skills

You can attain:

- Hands-on Experience
- Computer Proficiency
- Medical Terminology
- Communication Skills
- Professional Writing
- Time Management

Training

Some examples of training:

- Business Technology
- Medical Professions
- Industrial Trades
- Automotive Trades
- Computer Software and Design
- Social and Human Services

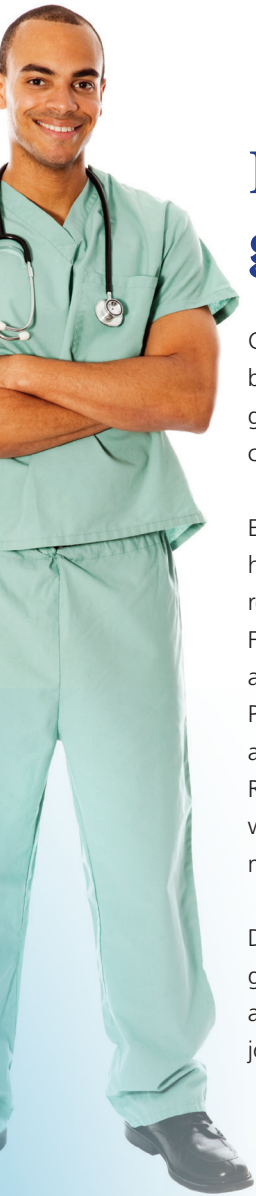
Be the **strong** leader
of your family.
Show your children the
power of
education and the
positive choices it brings.

Community Services Division
Economic Services Administration
PO Box 45440
Olympia, WA 98504-5440

Education Pays!



Talk to your WorkFirst case manager
about your education options.



How do I get a good job?

Going to school for one year can make a big difference. A one year certificate can get you a job that pays enough to take care of your family.

Education programs are available to help you get the job you want. If you receive Temporary Assistance for Needy Families (TANF), you can attend classes at no cost that will help you get a job. Programs that lead to a certificate, and a job, may be included in your Individual Responsibility Plan (IRP). Local colleges will help you apply for financial aid you may need for other programs.

Don't have a high school diploma or general equivalency yet? We can help, and it's the first step towards getting the job that will take care of your family.

Interested in education?

Talk to your WorkFirst case manager to see if education can be part of your Individual Responsibility Plan (IRP).

How do I get paid more?

Continue your education while you are working to raise your income. Getting the education you need to be self sufficient is the first step in reaching your goals.

Cathy hadn't worked in two years and hadn't been to school in a decade. As a mom of two kids she was anxious about returning to school, but knew it was the only way she would get better than a minimum wage job.

Cathy completed a Business Management Certificate at her local community college in one year while receiving a TANF grant to help support her family.

Now Cathy is working as an insurance agent. She earns enough money to support her family without TANF.

Cathy is continuing her education while she works. The classes Cathy took for her certificate can be applied to her Business Administration degree completion.



What types of jobs can I train for?

Each college has training programs for jobs available in their area. Contact your local college to find out what program is right for you. Some examples of training programs available around the state are:

- Welding
- Nursing Assistant Certified (NAC)
- Computer Technology
- Medical Assistant
- Dental Assistant
- Early Childhood Education
- Business Administration
- Multi Media Communication
- Criminal Justice
- Accounting
- Auto Repair
- Machining

