VOCATIONAL REHABILITATION NEEDS ASSESSMENT

Opinions of Employers, Staff and Clients about How to Improve Vocational Support Services

APPENDICES

August 2009 REPORT 2.21A





RDA Research & Data Analysis Division

DSHS | Vocational Rehabilitation Needs Assessment



REPORT 2.21A



APPENDICES

Appendices to this report include the survey instruments as administered by the DSHS Research and Data Analysis Division for the Division of Vocational Rehabilitation in January and February 2009.

Also included are the responses related to DVR clients (question 9) from the DSHS 2009 Client Survey, which is available at http://publications.rda.dshs.wa.gov/1390/.

Appendix 1

Washington State Division of Vocational Rehabilitation Needs Your Ideas, Short Survey, Survey 1..............A-2 "Employer Survey"— Designed for employers who currently have (or previously had) a DVR client as an employee.

Appendix 2

"Potential Employee Survey"— Designed for businesses that have not had a DVR client as an employee.

Appendix 3

Washington State Division of Vocational Rehabilitation Needs Survey for the Association of Washington

"Employer Survey, Electronic Version"— Sample of online employer survey as administered to Association of Washington Business.

Appendix 4

Washington State Division of Vocational Rehabilitation Needs Survey for DVR Employees, Survey 4 A-9 "Employee Survey, Electronic Version"— Sample of online employee survey as administered to DVR employees.

Appendix 5

Washington State Division of Vocational Rehabilitation Needs Your Ideas, Short Survey

Survey 1—"Employer Survey"

	Division of Vocational	Rehabilitation	span inch span	Please take this	SHOIL SUIVEY	Help us plan services that meet	your business needs.											DVR helps employers:	 Save time and money on recruiting and training employees 	Profit from free DVR services and	Build a more committed and diverse workforce	and enthusiasm of employees with disabilities	Department of Social A thealth Services	Down Division of Vocational Rehabilitation
Thank you for taking	this survey	Please mail your survey back to us in the	endosed postage-paid envelope to:	SURVEY SECTION Research and Data Analysis PO Box 45204	Olympia, WA 98504-5204	For questions about this survey,	please contact	BARBARA WHITBECK 360,902,0755	whitbba@dshs.wa.gov.		Want to know more about DVR?	▶ Play the endosed mini-CD		► Visit our website: http://www.dshs.wa.qpv/dvr/	the most like dividence if a	Have Dvk call you at:	YOURBUSINESS NAME		PBSSON WE SHOULD CONTACT		CONTACT PHONE NUMBER	Give business name ONLY if you want to be contacted. Your survey answers are confidential. Research and Data Analyse (ROA) gives DNR summanes of survey results. ROA will not tel DNR how any individual business answered the survey. A	list of tusinesses who request contact will be sent to DVR separately from survey results.	All photos courtesy of the Department of Social and Health Services Rolf PHOTO fields to the ten origin Libers King Workingston Radio House May Department of Cocast + Reather Weldon, Manager of Supported Employment City of Seattle * Angen Delits, Department of Personnel Employment City of Seattle
Tell us about your business	HOW MANY INDIVIDUALS DOES YOUR BUSINESS EMPLOY?	01-5 051-100	□ 6-25 □ 101-500	☐ 26-50 ☐ More than 500	WHAT SECTOR?	Building & Grounds Cleaning/Maintenance	☐ Business & Financial	Child Care	□ Construction	☐ Education/Training	☐ Farming, fishing & Forestry	☐ Food Service	☐ Government/PublicAdministration	☐ Health Care	☐ Manufacturing & Production	Office & Administrative Support	 □ Personal Care & Service □ Sales & Related 	□ Technology	☐ Transportation/Material Moving	□ other	HAS YOUR BUSINESS EVER EMPLOYED WORKERS OR INTERNS SERVED BY DVR?	□ No □ Dontknow	IF YES, DID YOUR BUSINESS HAVE AN OVERALL POSITIVE EXPERIENCE WITH DVR?	□ Yes □ No □ Dont know

successfully placed by DVR read about some people Before you start, please



Atlas API hired Alexander "Gordon" Scott, who has quadriplegia resulting from a skiing University of Washington, and obtain this job. His "never give up" attitude is an inspiration to his coworkers. accident, as a program manager. DVR helped Gordon modify his van, learn to drive again, repairhis wheelchair, eam his MBA atthe

coach helped her find a position within the company that matched her skills, and to adjust to that position. She has thrived in her new job, and enjoys an excelent relationship with co-workers. Appell, who has cognitive impairments and epilepsy, to work in the mail room, A DVR job The IKON/Starbucks corporate office in Seattle hired Michele





internships, an AA degree, and two business specialist certificates. They provided him with a job coach. Bergen's work tasks include The City of Seattle Department of Personnel hired Bergen Delisi, who is developmentally delayed, DVR supported Bergen through as an office maintenance aide. developing spread sheets and entering data into data bases.

Cinetopia, a movie/dinner theater in Vancouver, hired Terence Bryant-White, who has Asperger's Syndrome, as a baker's assistant. DVR evaluated Terence's skills and strengths, helped him develop an employment plan, and provided him a job coach. He now excels at his job, creates 4-star desserts, and even has his own assistant.





help you most to hire and retain a qualified applicant with a disability? What services offered by Division of Vocational Rehabilitation would

	Very Helpful	Helpful	Neutral	Not Very Helpful	Not At All Helpful
Evaluate your workforce needs, and find workers that fit your needs.					
Place qualified individuals at your business for a three to six month internship to gain work experience, with full reimbursement for your costs.					
Give workers with disabilities the bols, technology, and supports they need to do your work.	0			0	0
Provide an experienced job coach to help train new workers or interns at the job site.					_
If issues arise, work together with management, the worker, and coworkers to resolve them.					0
Help your current employees with disabilities stay on the job.					
Train management and staff in "Disability Awareness,"					
Provide other "custom-designed" training programs, including technical assistance and resources for providing reasonable accommodations.					0
Help with affirmative action planning and workforce diversity issues.	0			0	0

How can DVR best help you employ and keep workers with disabilities? In Your Words:

Washington State Division of Vocational Rehabilitation Needs Your Ideas, Short Survey

Survey 2—"Potential Employer Survey"

WASHINGTON STATE	Division of Vocational	needs your ideas		Please take this	SHOIL SUIVEY	Help us plan services that meet	your business needs.													DVR helps employers:	 Save time and money on recruiting and training employees 	Profit from free DVR services and	possible tax advantages • Build a more committed and diverse workforce	 Benefit from the skills, experience, 	and enclusiasmoremproyees with disabilities	Popular of Social Social Social Articles of Social	DVK Division of Vecational	The International Property of the In	
Thankyou for taking	(IIIs sai vey	Please mail your survey back to us in the	circosca poscaye para cirverope to:	SURVEY SECTION Recently and Dates Analysis PO Box 45204	Olympia, WA 98504-5204	For questions about this survey,	please contact:	BARBARA WHITBECK	360,902,0759 whitbba@dshs.wa.gov.			Want to know more about DVR?	Of injust bosop and will a	Liay ure en dosed illilli CD	► Visit our website: http://www.dshs.wa.gov/dvr/		▶ Have DVR call you at:	We in Description have			PRISON WE SHOULD CONTRACT		CONTACT PHONE NUMBER	Gus huriners amos ONIV if was west for be restricted	Vour survey answer are confidential. Recearch and Data Analysis (RDA) gives DVR summers of survey results. RDA will not tell DVR how any individual business answered the survey. A	list of businesses who request contact will be sent to DVR separately from survey results.	\$\$4\$\%92_0001	All photos countesy of the Department of Social and health Services Division of Vecational Rehabilitation, with permission.	ROUM PROTO (Piet be pright, Dane King, Mannata, Dale Coach » Haather (Weldon, Manager of Supported Employment City of Seatite • Bergen Delfa, Department of Fersonnel Employee City of Seatite
Tell us about your business	HOW MANY INDIVIDUALS DOES YOUR BUSINESS EMPLOY?		□ 6-25 □ 101-500	☐ 26-50 ☐ More than 500	WHAT SECTOR?	☐ Building & Grounds Cleaning/Maintenance	☐ Business & Financial	□ Child Care	☐ Community & Social Services	□ Construction	☐ Education/Training	☐ Farming, fishing & Forestry	☐ Food Service	☐ Government/PublicAdmini≾ration	☐ Health Care	☐ Manufacturing & Production	☐ Office & Administrative Support	☐ Personal Care & Service	☐ Sales 3. Related	☐ Technology	☐ Transportation/Material Moving	Other	HAS YOUR BUSINESS EVER EMPLOYED WORKERS OR INTERNS SERVED BY DVR? ☐ Yes	o C O	□ Don't know	IF YES, DID YOUR BUSINESS HAVE AN OVERALL POSITIVE EXPERIENCE WITH DVR?	□ Yes	° C	□ Don't know

successfully placed by DVR read about some people Before you start, please



DVR helped Gordon modify his van, learn to drive again, repairhis wheelchair, earn his MBA at the University of Wash ngton, and obtain this job. His "never give up" attitude is an inspiration to his Atlas API hired Alexander "Gordon" Scott, who has quadriplegia resulting from a skiing accident, as a program manager. coworkers.

Not At All Helpful

Not Very Helpful

Neutral

Helpful

Very

Evaluate your workforce needs, and find workers that fit your needs.

What services offered by DVR would help you most to hire and retain

a qualified applicant with a disability?

Do you think your business could benefit from an employee or intern

from the Division of Vocational Rehabilitation?

Not Applicable

No

Maybe

Yes

work in the mail room. A DVR job coach helped her find a position within the company that matched The IKON/Starbucks corporate office in Seattle hired Michele Appell, who has cognitive impairments and epilepsy, to new job, and enjoys an excellent relationship with co-workers. her skills, and to adjust to that position. She has thrived in her



They provided him with a job coach. Bergen's work tasks include developing spread sheets and entering data into data bases. internships, an AA degree, and two business specialist certificates. The City of Seattle Department of Personnel hired Bergen Delisi, who is developmentally delayed, as an office maintenance aide. DVR supported Rergen through



Cinetopia, a movie/dinner theater in Vancouver, hired Trence Bryant-White, who has Asperger's Syndrome, as a baker's assistant. DVR evaluated Terence's skills and strengths, helped him develop an employment plan, and provided him a job coach. He now excels at his job, creates 4-star desserts, and even has his own assistant.





Help with affirmative action planning and workforce diversity issues. Provide an experienced job coach to help trainnew workers or interns at the job site. If issues arise, work together with management, the worker, and coworkers to resolve them. Help your current employees with disabilities stay on the job. Provide other "custom-designed" training programs, including technical assistance and resources for providing Train management and staff in "Disability Awareness." reasonable accommodations.

How can DVR best help you employ and keep workers with disabilities? In Your Words:

Washington State Division of Vocational Rehabilitation Needs Survey for the Association of Washington Business

Survey 3—"Employer Survey"

Electronic Version

Before you answer the first survey question, please read these success stories The IKON/Starbucks corporate office in Seattle hired Atlas API hired Alexander "Gordon" Scott, who has Michele Appell, who has cognitive impairments and epilepsy, to work in the mail room. quadriplegia resulting from a skiing accident, as a program manager. A DVR job coach helped her find a position within the DVR helped Gordon modify his van, learn to drive again, repair his wheelchair, earn his MBA at the University of Washington and obtain this job. company that matched her skills, and to adjust to that His "never give up" attitute is an inspiration to his coworkers. She has thrived in her new job, and enjoys and excellent relationship with copworkers Cinetopia, a movie/dinner theater in Vancouver, The **City of Seattle** Department of Personnel hired Bergen Delisi, who is developmentally delayed, as hired Terence Bryant-White, who has Asperger's Syndrome, as a baker's assistant. an office maintenance aide. DVR evaluated Terence's skills and strenghts, helped DVR supported Bergen through internships, an AA degree, and two business specialist certificates. They provided him with a job coach. him develop an employment plan, and provided him a job coach. He now excels at his job, creates 4 star desserts, Bergen's work tasks include developing spread sheets and entering data into data bases. and even has his own assistant. 1. Do you think your business could benefit from an employee or intern from the Division of Vocational Rehabilitation? O YES! O yes O Not Sure O no O No! O Not Applicable (probably not) 2. What DVR services would most help you hire and retain a person with disabilities? Not Very Not at all Very Not Helpful Neutral Helpful Helpful Helpful Applicable A. Evaluate your workforce needs, and find 0 workers that fit your needs. B. Place qualified individuals at your business for a three to six month internship to gain work experience, with full reimbursement for your costs. C. Give workers with disabilities the tools, technology, and supports they need to do your D. Provide an experienced job coach to help \circ \circ 0 train new workers or interns at the job site. E. If issues arise, work together with management, the worker, and coworkers to resolve them. F. Help your current employees with disabilities stay on the job G. Train management and staff in "Disability Awareness." H. Provide other "custom-designed" training programs, including technical assistance and resources for providing reasonable accommodations. I. Help with affirmative action planning and \circ \bigcirc workforce diversity issues 3. How can DVR best help you employ and keep workers with disabilities? -

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You have expressed reservat What DVR services would be me						
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	Very Helpful	Helpful	Neutral	Not Very Helpful	Not at all Helpful	Not Applicable
A. Evaluate your workforce needs, and find workers that fit your needs.	0	0	0	0	0	0
B. Place qualified individuals at your business	0	0	0	0	0	0
for a three to six month internship to gain work experience, with full reimbursement for your costs.	_			_		_
C. Give workers with disabilities the tools, technology, and supports they need to do your work.	0	0	0	0	0	0
D. Provide an experienced job coach to help	0	0	0	0	0	0
train new workers or interns at the job site. E. If issues arise, work together with	0	0	0	0	Ö	Ō
management, the worker, and coworkers to resolve them.						
F. Help your current employees with disabilities stay on the job	0	0	0	0	0	0
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Awareness." H. Provide other "custom-designed" training	_	_	_		_	0
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. Help with affirmative action planning and	0	0	0	\circ	0	0
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5. How can DVR best help you e			employ?	V	disabili	ties?
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Tell us about your business 6. How many individuals does y		siness e	employ?	V	disabili	ties?
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5. How can DVR best help you extend to the second of the s		siness e 51-10 101-5 More Gover Healt Manu Office Perso Sales Techr	employ? 00 500 than 500 rnment/Publich Care facturing/Pr a/Administra onal Care & : & Related nology	lic Administr	ration	ties?

8. Has your business ever employed workers or interns served by DVR?

Yes
No
Don't Know

re	vious DVR
	9. When your business employed workers or interns served by DVR, did your business overall have a positive experience with DVR?
	Yes
	○ No
	On't Know
	Other (please specify)
	A V
	Would you like to be contacted by DVR - or to receive more information? eck all that apply)
	Yes - I'd like DVR to contact our business about the possibility of placing an employee or intern*
	Yes - We'd like to receive more information about DVR in the mail*
	No - Please don't contact my business
nhe.	: This survey is conducted by the Association of Washington Business. DVR will NOT be given the names of the businesses

Thanks for taking our survey. Press "Done" below to complete the survey. When the survey closes, you will be re-

*Note: AWB does not release business names without your permission. Remember that any information you enter on THIS PAGE will be sent to DVR - separate from survey answers. No other information about the names of businesses completing the survey

who completed the survey. If you ask for contact from DVR, AWB will send your business name on a list SEPARATE from the

11. Tell us who to contact or send information to (only include information

survey results.

Business Name:
Contact Person Name:
Street Address:
City:
State:
Phone:
E-mail address

will be shared with DVR.

directed to the DVR web site.

you want released to DVR*):

Washington State Division of Vocational Rehabilitation Needs Survey for DVR Employees

Survey 4—"DVR Employee Survey"

Electronic Version

how much do the following effo			to suc				
customers?	Very Muci	th.	Some	Nie	ot at All	Don'	t Know
1. WorkStrides including Dependable Strengths	O		0	,,,	0	(
2. Motivational interviewing	Ŏ		Ŏ		Ŏ	(Š
3. Benefits planning	Ŏ		Ŏ		Ŏ	(Ŏ
4. Contracted services with a CRP	Ŏ		Ŏ		Ŏ	(Š
5. Higher Ed classes or degree programs for customers	Ŏ		Ŏ		Ŏ	(Ŏ
6. Community-based assessments	0		0		0	(\sim
7. Customer internships	0		0		0	(\supset
8. WorkSource partnership	0		0		0	(C
9. Assistive Technology	0		0		\circ	(\supset
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	A V
My position:	
○ vrc	Office Assistant (in Field)
○ RT	Area Staff
○ vrs	State Office Staff
My work location:	
Area 1	
Area 2	
Area 3	
State Office	

2009 Client Survey Satisfaction Rates

Client Survey Satisfaction Rates—Detailed Breakdown

Division of Vocational Rehabilitation, Weighted Data

	Strong NO	no	neutral	yes	Strong YES
QUALITY AND HELPFULNESS					
Overall, has DVR helped you?	2%	17%	14%	48%	19%
Does DVR do good work?	0%	9%	13%	61%	17%
Are you satisfied with DVR services?	6%	19%	15%	44%	16%
DSHS STAFF					
Did DVR staff who helped you treat you with courtesy and respect?	2%	3%	4%	66%	24%
Did DVR staff who helped you listen to what you had to say?	0%	7%	6%	72%	16%
Did DVR staff who helped you understand your needs?	3%	11%	12%	62%	13%
ACCESS AND PROCESSES					
Is the DVR office open at times that are good for you?	1%	7%	5%	70%	16%
Is it easy to get to the DVR office?	1%	10%	4%	64%	20%
Is it easy to get services from DVR?	8%	15%	24%	45%	8%
Did you get services as quickly as you needed?	9%	27%	10%	49%	5%
When you call DVR, is it easy to get to a live person when you need to?	3%	13%	11%	62%	12%
Did DVR staff return your calls within 24 hours?	3%	11%	20%	58%	9%
INFORMATION					
Do you know what DVR services there are for you?	1%	25%	15%	58%	2%
Did DVR staff explain things clearly?	0%	12%	7%	69%	12%
Was it easy to get the information you needed about services?	2%	15%	11%	63%	9%
CLIENT INVOLVEMENT					
Did you have a say in what kind of services you get?	1%	14%	13%	57%	14%
Did you help make plans and set goals about your training and employment?	1%	12%	9%	69%	9%

Data are weighted. The DSHS client survey selects clients from each DSHS program, and then asks those clients about all services used in the past fiscal year. To ensure that groups using multiple programs are not over-represented, clients' responses are weighted according to each client's service profile (the specific combination of services that the client used). The final weighted sample reflects the service usage of all DSHS clients. For example, 0.17 percent of all DSHS clients get services from this combination of programs: Economic Services, Medical Assistance, and Division of Vocational Rehabilitation. For DSHS-wide analyses, the 15 responses from people who used this combination of programs were weighted so that they comprise 0.17 percent of the total survey responses. Detailed information about weighting methodology can be found in Appendices A and E of the 2009 DSHS Client Survey Report.



VOCATIONAL REHABILITATION NEEDS ASSESSMENT

Opinions of Employers, Staff and Clients about How to Improve Vocational Support Services

APPENDICES

Between 50 and 60 percent of employers who responded to a survey administered by DSHS said tools, technology, and supports for Division of Vocational Rehabilitation clients, support following job placement, and internships and job coaching opportunities would help them hire or retain an employee with a disability. DVR staff felt the services that contribute most to client success are Community Rehabilitation Program services and benefits planning. DVR staff also emphasized building and improving relationships with local employers, and developing staff and contracting with job developers to make placements in higher wage jobs. Clients suggested improvements in timeliness, training and assistance after job placement, and internship and other educational and training opportunities.

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