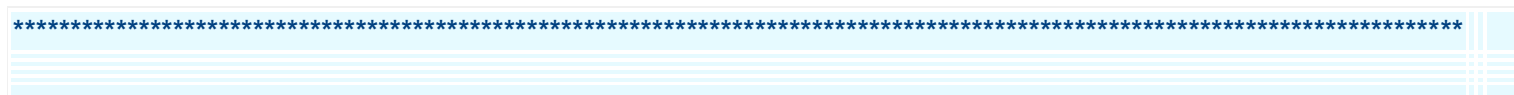


Department of Social and Health Services
Community Services Division
Social Services Manual

Revision: # 128
Category: SSI Facilitation– Application: Application
Issued: June 22, 2016
Revision Author: Nicholas Swiatkowski
Division: CSD
Mail Stop: 45440
Phone: 360-725-4638
Email: nicholas.swiatkowski@dshs.wa.gov

Summary

Revised and updated the entirety of this page for accuracy. Changed timeframe to submit SSI application packet for a TANF client to within 60 calendar days.



Revised on June 22, 2016

Application

- 1) Complete a SSA-16 and SSA-8001 form in all cases when the individual is filing for a disability payment through SSA. The initial SSI application packet includes the following:
 - a) SSA Cover Letter;
 - b) DSHS form 14-235 Interim Assistance Reimbursement Authorization (signed original);
 - c) SSA-8001 (Title 16 application- signed original);
 - d) Internet iClaim (Title 2 application);
 - e) Internet Adult Disability Report i3368;
 - f) SSA-3369 Work History Report;
 - g) SSA-3373 Function Report;
 - h) SSA-827 Authorization to Disclose Information to SSA (signed original, copy, or electronic signature);

i) Personal Observation Statement;

j) SSA-3288 Consent for Release of Information (signed original or copy); and

k) A return envelope.

~~1) Complete the medical/work history for the person by completing the i3368PRO.~~

~~2) Refer to SSI Forms Used in Facilitation for a description of documents used.~~

~~3) Send the completed SSI application forms packet to the local SSA District Office (SSADO) within 60 calendar days of ABD cash approval.~~

~~4) Send the completed SSI application forms packet to the local ~~SSA District Office (SSADO)~~ within ~~60~~ calendar days of the referral of a TANF person/client.~~

~~4)~~

5) Verify that the SSADO has received the application packet.

~~Verify that the SSADO has received the application packet.~~

~~The initial SSI application packet includes the SSA Cover letter, original Interim Assistance Reimbursement Authorization, copies of available medical records, SSA 8001-F5, SSA 16-F6, completion of the i3368PRO on the Internet, activities of daily living forms, SSA 827s, personal observation statement, and a return envelope.~~